



Town of Damariscotta Select Board Meeting

December 17, 2025

**Town Office
21 School St
5:30 PM**

Join Virtually

Meeting: <https://us02web.zoom.us/j/88515206187>

AGENDA

- 1. Pledge of Allegiance**
- 2. Call Select Board Meeting to Order**
- 3. Minutes**
 - i. December 3 and December 10, 2025
- 4. Financial Reports**
 - i. Payroll Warrants #____
 - ii. Accounts Payable Warrants #____
- 5. Citizen Comments and General Correspondence**
- 6. Town Manager's Report**
 - i. Strategic Planning Update
 - ii. Fire District Concept
- 7. Official Action Items**
 - i. Comprehensive Plan Implementation Committee Appointments
 - ii. Cemetery Deed: Hillside, Annex 2 lots 1098, 1099, 1100
 - iii. Perpetual Care and Maintenance: Hillside, Annex 2 lots 1098, 1099, 1100
- 8. Select Board's Discussion Items**
 - i. Police Department Assessment
- 9. Adjournment**



Town of Damariscotta Select Board Meeting

December 3, 2025
Damariscotta Fire Station
27 Massasoit Drive
5:30 PM

MINUTES

Attendance:

Select Board: Daryl Fraser, Tom Anderson, Dan Hunter, Andrea Keushguerian, Darryl Day

Others: Andrew Dorr, Town Manager; Michael Martone, Town Planner; Ali Juell, LCN; Emerson Wesselhoff, John Roberts, Fire Chief

Pledge of Allegiance

Call Select Board Meeting to Order

Fraser called the meeting to order at 5:35 p.m.

i. Minutes

1. November 19, 2025

Motion by Anderson to approve the minutes as presented.

Second by Day

Vote: 5/0/0

ii. Financial Reports

1. Payroll Warrants #___

Motion by Fraser to approve Payroll Warrant #22.

Second by Anderson

Vote: 5/0/0

2. Accounts Payable Warrants #___

Motion by Fraser to approve Accounts Payable Warrant #23.

iii. Citizen Comments and General Correspondence

None

iv. Town Manager's Report

Dorr provided a written report. Highlights include: A big thank you to Tara Oliver, Tax Collector; for her high collection rate, significant effort to get reminders out, and minimizing foreclosures while here. The Police Chief Search

Committee interviewed 2 candidates, using many of the questions submitted by the public. Dorr conducted more in-depth reviews by phone, as well. He went on to share that both candidates liked mentoring, which would be a big plus for the department. A conditional offer has been made and the MCOPA is arranging the background checks, psychological, polygraph, and medical exams. A contract negotiation and recommendation will be brought to the Board for consideration, if all come back positively. Chief Tessier will be stepping back as of December 5, 2025 due to medical reasons. We thank him for his service and wish him well. Hunter wondered how the timing would work. Dorr replied that there could be a gap, but it could be covered from within, just as we have when Chief Warlick was on vacation. There could be more information at the next meeting.

Public Works was able to get the docks removed prior to the storm. They have received compliments on the first snow removal of the season. There continues to be an issue with what to do with all the snow, especially the intersection of Church and Elm St. The F550 is still out of service and in need of a gas line replacement. This means we rely on personal vehicles, which is not best practice. This is something to keep in mind for future capital planning.

v. Official Action Items

1. Traffic and Parking Ordinance: Possible Approval of Amendment

Dorr presented the traffic and parking ordinance with the addition of the electric vehicle information. Anderson pointed out that there were instances where names of businesses should really become just addresses, as the names have changed over time, but otherwise looked good. Hunter agreed that the amended sections looked good and it could come back again for other fixes later.

Motion by Anderson to approve the amendments to the Damariscotta Traffic & Parking Ordinance.

Second by Hunter

Vote: 5/0/0

2. Lincoln County Shellfish Management Contract: Possible Approval of Contract for CY 26

Motion by Day to approve the Lincoln County Shellfish Management CY 26 contract.

Second by Anderson

Vote: 5/0/0

3. **Damariscotta Police Association CBA/Registered Agent Resolution

Dorr presented an MOU to the Select Board which was initiated and supported by the current full-time police officers of the Damariscotta Police Department regarding a change to their bargaining agent on record with the Maine Labor Relations Board.

Motion by Fraser to authorize the Town Manager to sign the MOU on behalf of the Town.

Second by Day

Vote: 5/0/0

4. **(LCRPC) Housing Infrastructure Project Update/Acknowledgement

Dorr had previously received authorization from the Board to submit locations in Damariscotta to conduct a water and sewer build-out study. Two locations were selected to participate in a grant funded assessment project sponsored by the Lincoln County Regional Planning Commission.

Anderson commented there was no downside to just studying it.

Hunter commented that information could be used for other grant opportunities.

Michael Martone, Town Planner addressed the Board, saying that he was not in support of expanding the sewer system up to Route 1. One of the selected locations was not in line with the Comp Plan and almost entirely outside the expansion area. Hoping that housing development followed a build out of water and sewer was not responsible as it set the town up for long term liability. "If it's not worth it to a developer to include water and sewer in their plans, why would it be good for the town". While not against a study, he thought there were better ways to develop in the way the town needs and wants without spending unnecessarily. A better location to access would be Main St. between Biscay Rd. and School St.

Dorr replied that he didn't believe the location could be changed at this point.

Day wondered how the Town could balance the use of space and utilities and compete for building projects at the same time.

Fraser reiterated that there was no downside to doing an assessment.

The consensus of the Board was to keep moving forward with the assessment of the selected locations.

Anderson left the meeting at 6:30.

vi. Select Board's Discussion Items

1. Holiday Office Hours

Dorr proposed offering December 24, 2025 as a paid holiday for staff. There were no objections.

Hunter reported on his attendance at a recent MCOG meeting. Housing, healthcare, childcare and energy were hot topics. One of the speakers worries about local economies. Another speaker spoke about keeping up with Capital Improvement Plans. Interesting statistics: 21% of households in Damariscotta are 65+ and live alone. 40% of households have someone in the household that is over 65. Damariscotta has a large rental population. 67% pay more than 30% of their income on rent. They are recommending regional alignment to reduce costs.

Day commented that the village of lights seems to have become more popular. It was the best attended that he can recall. Chief Roberts wondered if there could be a GFI or something installed to power the 6 trees along the waterfront.

Fraser awarded the 2025 Spirit of America to Josh Pinkham for his hard work and dedication to the Town of Damariscotta.

Members of the Select Board took a tour of the Firehouse to view the completed capital improvements.

vii. Adjournment

Motion by Day to adjourn the meeting at 7:30.
Second by Hunter
Vote: 5/0/0



Town of Damariscotta Select Board Meeting

December 10, 2025

Town Office
21 School St
5:30 PM

MINUTES

Attendance:

Select Board: Daryl Fraser, Tom Anderson, Darryl Day

Absent: Dan Hunter, Andrea Keushguerian

Others: Andrew Dorr, Town Manager

- 1. Pledge of Allegiance**
- 2. Call Select Board Meeting to Order**
- 3. Minutes**
 - i. None
- 4. Financial Reports**
 - i. None
- 5. Citizen Comments and General Correspondence**
- 6. Town Manager's Report**
- 7. Official Action Items**
- 8.**
 - i. Tax Collector Appointment
Motion by Fraser to appoint Andrew Dorr as tax collector through June 2026.
Second by Tom Anderson
Vote: 3/0/0
 - ii. Recommitment of Taxes
Motion by Fraser to recommit taxes.
Second by Day
Vote: 3/0/0
- 9. Select Board's Discussion Items**
- 10. Adjournment**

Motion by Anderson to adjourn the meeting.
Second by Day
Vote 3/0/0



Town of Damariscotta
21 School St
Damariscotta, ME 04543
(207) 563-5168 | (207) 563-6862 Fax
damariscottame.com

Town Manager's Report

To: Select Board
From: Andrew Dorr, Town Manager
Date: December 17, 2025

Administration

- Kim James started earlier this week. Kim joins us from a nearby community where she has served as their Tax Collector for the past 3 years. We are excited to have her in our office where she will fill the same role. Other staff will be assisting with training as needed.
- Budget prep is well underway as department heads have access to the workbook and capital request forms. This prep work and budget development will take place through January based on the draft strategic plan and a continuation of service levels as we understand them. Budget books are expected to be available in early February.

Police

- Officer Magnoli graduates from the Academy Friday the 19th. Sgt Sylvester and myself plan to attend the ceremony. Once graduated, Magnoli will finish their FTO program and be able to fill shifts on their own. We are looking forward to having him officially join the ranks.
- The police chief hiring process is moving along as the candidate aims to complete required testing (psych and polygraph) this month. We expect to have a contract offer presented once the results of the tests and background checks are in hand.

Public Works

- We are working through some equipment/truck maintenance needs. The snowblower box has been reinforced as the thin metal has been damaged as a result of the surface conditions on the sidewalks. Additionally, the truck has some potential pump issues and is headed to the shop for an assessment of its needs.
- A joint public works committee meeting was held on Dec 15th in Newcastle. There was a discussion with representatives from Mapleton, Chapman, and Castle Hill to share how their decades-long interlocal agreement is able to work so well. Comments and input from the public was welcomed and informative. This is still very much a working effort to eventually have a finished presentation based on the desired service levels and review of other town entities. The next meeting is scheduled for January 13th.

Grants

- No significant updates

Capital Projects

- No significant updates

Upcoming Meetings/Events

- Wednesday, December 24 - OFFICE CLOSED - Christmas Holiday
- Thursday, December 25 - OFFICE CLOSED - Christmas Holiday
- Monday, January 5 @ 6:00 PM - Planning Board [Town Office]
- Wednesday, January 7 @ 5:30 PM - Select Board [Town Office]
- Thursday, January 8 @ 10 AM - Cemetery Trustees [Town Office]
- Tuesday, January 13 @ 6:00 PM - Dam~New Public Works Committee [Newcastle Fire Station]

Central Lincoln County Fire District Proposal

Select Board Announcement

Fire departments regionally face many challenges. These challenges are not unique to the local departments but are a result of national, state, and societal pressures. As a result, there is an increase in paperwork, training requirements, call volumes, and fewer people to share the burden. Daytime emergency call attendance in particular is one of the more challenging aspects of providing firefighting services within this community.

In addition, fire apparatus costs have increased dramatically over the past few years, forcing many departments to evaluate how to maintain readiness while balancing the impact on the taxpayer base.

As a result, six regionally connected fire departments have begun conversations on how to address these challenges in a cooperative manner.

The discussion was held by the fire departments from the towns Bremen, Bristol, Damariscotta, Newcastle, Nobleboro, and South Bristol. Notionally, this group will be called the Central Lincoln County Fire District. The fire district would not have oversight of any department, nor have authority over the operations of any town or fire department.

There are short-term and long-term goals of what the fire district could accomplish. Initial goals of establishing this fire district include:

- Establish organizational paperwork to include a vision statement and purpose for the operation of a fire district.
- Work to develop policies, procedures, and guidelines that are consistent across all departments to the maximum extent possible.
- Update mutual aid agreements to include reliance on other departments for certain critical firefighting equipment (for example: ladder truck, tankers, etc.)
- Evaluate fire equipment and apparatus needs across the district and investigate if there are any opportunities for financial efficiency by consolidating equipment across the district.
- Update emergency run cards and the process of starting mutual aid to have a more efficient and effective way to start additional resources.
- Determine what agreements need to be in place to allow for firefighters from each member department of the district to be able to respond to smaller incidents in member towns to help supplement times when fewer responders are available in that town.
- Work to improve efficiency and readiness for the community's benefit.
- Develop a strategic policy and plan for capital purchases that are supportive within the district, are complementary, and ensure emergency needs are maintained.

Using common policies and equipment will ensure that our departments are able to work more closely in the future. It will also lay the groundwork needed for further collaboration efforts between towns in the future to ensure efficient firefighting and rescue services remain viable.

The departments involved want to advise you of this plan as the group looks at ways to improve firefighting and rescue services within the community in a more cooperative manner.

Revenue Summary Report

DEPARTMENT(S): 530

ALL

ACCOUNT	BUDGET ORIGINAL	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD DEBITS	YTD CREDITS	OUTSTAND ENCUM
530 - Transfer Station	0.00	3,002.10	992,390.33	3,002.10	992,390.33	0.00
January	0.00	0.00	65,037.20	0.00	0.00	0.00
February	0.00	0.00	75,485.70	0.00	0.00	0.00
March	0.00	0.00	108,469.73	0.00	0.00	0.00
April	0.00	0.00	80,475.71	0.00	0.00	0.00
May	0.00	0.00	95,265.40	0.00	0.00	0.00
June	0.00	0.00	89,959.07	0.00	0.00	0.00
July	0.00	3,002.10	90,681.57	0.00	0.00	0.00
August	0.00	0.00	104,388.07	0.00	0.00	0.00
September	0.00	0.00	71,187.96	0.00	0.00	0.00
October	0.00	0.00	106,783.00	0.00	0.00	0.00
November	0.00	0.00	84,797.93	0.00	0.00	0.00
December	0.00	0.00	19,858.99	0.00	0.00	0.00
Final Totals	0.00	3,002.10	992,390.33	3,002.10	992,390.33	0.00

Exp / Rev Summary Report

Department(s): 530
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
530 Transfer Sta					
Revenue Total	0.00	989,388.23	989,388.23	-989,388.23	0.00
Expense Total	635,361.00	902,539.43	902,539.43	-267,178.43	142.05
Net Profit / (Loss)	(635,361.00)	86,848.80	86,848.80	722,209.80	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta					635,361.00	0.00	0.00	635,361.00
01 - PERSONNEL SE					226,604.00	0.00	0.00	226,604.00
06 - FICA					16,081.00	0.00	0.00	16,081.00
01/17/25	01 R	P 0018	01/17/25	Payroll(MTaxTot)		96.31	0.00	
01/17/25	01 R	P 0018	01/17/25	Payroll(FICATot)		411.80	0.00	
01/31/25	01 R	P 0030	01/31/25	Payroll(MTaxTot)		109.96	0.00	
01/31/25	01 R	P 0030	01/31/25	Payroll(FICATot)		470.17	0.00	
02/14/25	02 R	P 0047	02/14/25	Payroll(FICATot)		461.25	0.00	
02/14/25	02 R	P 0047	02/14/25	Payroll(MTaxTot)		107.87	0.00	
02/28/25	02 R	P 0073	02/28/25	Payroll(MTaxTot)		110.10	0.00	
02/28/25	02 R	P 0073	02/28/25	Payroll(FICATot)		470.76	0.00	
03/14/25	03 R	P 0090	03/14/25	Payroll(MTaxTot)		86.05	0.00	
03/14/25	03 R	P 0090	03/14/25	Payroll(FICATot)		367.97	0.00	
03/28/25	03 R	P 0112	03/28/25	Payroll(MTaxTot)		84.62	0.00	
03/28/25	03 R	P 0112	03/28/25	Payroll(FICATot)		361.81	0.00	
04/11/25	04 R	P 0138	04/11/25	Payroll(FICATot)		359.41	0.00	
04/11/25	04 R	P 0138	04/11/25	Payroll(MTaxTot)		84.06	0.00	
04/25/25	04 R	P 0162	04/25/25	Payroll(MTaxTot)		96.72	0.00	
04/25/25	04 R	P 0162	04/25/25	Payroll(FICATot)		413.55	0.00	
05/09/25	05 R	P 0197	05/09/25	Payroll(FICATot)		465.89	0.00	
05/09/25	05 R	P 0197	05/09/25	Payroll(MTaxTot)		108.96	0.00	
05/23/25	05 R	P 0236	05/23/25	Payroll(MTaxTot)		108.96	0.00	
05/23/25	05 R	P 0236	05/23/25	Payroll(FICATot)		465.89	0.00	
05/23/25	05 R	P 0241	05/23/2025	Void Ck 14209		0.00	38.65	
05/23/25	05 R	P 0241	05/23/2025	Void Ck 14209		0.00	165.25	
05/23/25	05 R	P 0244	05/23/2025	Void Ck 14211		0.00	31.22	
05/23/25	05 R	P 0244	05/23/2025	Void Ck 14211		0.00	133.49	
05/23/25	05 R	P 0245	05/23/2025	Void Ck 14212		0.00	24.48	
05/23/25	05 R	P 0245	05/23/2025	Void Ck 14212		0.00	104.68	
05/23/25	05 R	P 0247	05/23/2025	Void Ck 14214		0.00	14.61	
05/23/25	05 R	P 0247	05/23/2025	Void Ck 14214		0.00	62.47	
05/23/25	05 R	P 0251	05/23/25	Payroll(MTaxTot)		108.96	0.00	
05/23/25	05 R	P 0251	05/23/25	Payroll(FICATot)		465.89	0.00	
06/06/25	06 R	P 0274	06/06/25	Payroll(FICATot)		589.89	0.00	
06/06/25	06 R	P 0274	06/06/25	Payroll(MTaxTot)		137.96	0.00	
06/20/25	06 R	P 0303	06/20/25	Payroll(FICATot)		473.70	0.00	
06/20/25	06 R	P 0303	06/20/25	Payroll(MTaxTot)		110.79	0.00	
07/04/25	07 R	P 0341	07/04/25	Payroll(FICATot)		450.16	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	PER	RCB/ TYPE	JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D										
07/04/25	07	R	P 0341	07/04/25 Payroll(MTaxTot)				105.28	0.00	
07/18/25	07	R	P 0365	07/18/25 Payroll(FICATot)				465.89	0.00	
07/18/25	07	R	P 0365	07/18/25 Payroll(MTaxTot)				108.96	0.00	
08/01/25	08	R	P 0397	08/01/25 Payroll(MTaxTot)				96.72	0.00	
08/01/25	08	R	P 0397	08/01/25 Payroll(FICATot)				413.55	0.00	
08/01/25	08	R	P 0407	08/01/25 Payroll(MTaxTot)				12.24	0.00	
08/01/25	08	R	P 0407	08/01/25 Payroll(FICATot)				52.34	0.00	
08/15/25	08	R	P 0418	08/15/25 Payroll(FICATot)				465.89	0.00	
08/15/25	08	R	P 0418	08/15/25 Payroll(MTaxTot)				108.96	0.00	
08/29/25	08	R	P 0440	08/29/25 Payroll(MTaxTot)				98.71	0.00	
08/29/25	08	R	P 0440	08/29/25 Payroll(FICATot)				422.06	0.00	
09/12/25	09	R	P 0463	09/12/25 Payroll(FICATot)				456.08	0.00	
09/12/25	09	R	P 0463	09/12/25 Payroll(MTaxTot)				106.67	0.00	
09/26/25	09	R	P 0491	09/26/25 Payroll(MTaxTot)				108.95	0.00	
09/26/25	09	R	P 0491	09/26/25 Payroll(FICATot)				465.85	0.00	
10/10/25	10	R	P 0511	10/10/25 Payroll(MTaxTot)				108.76	0.00	
10/10/25	10	R	P 0511	10/10/25 Payroll(FICATot)				465.05	0.00	
10/24/25	10	R	P 0537	10/24/25 Payroll(MTaxTot)				145.21	0.00	
10/24/25	10	R	P 0537	10/24/25 Payroll(FICATot)				620.89	0.00	
11/07/25	11	R	P 0582	11/07/25 Payroll(FICATot)				462.89	0.00	
11/07/25	11	R	P 0582	11/07/25 Payroll(MTaxTot)				108.26	0.00	
11/21/25	11	R	P 0603	11/21/25 Payroll(MTaxTot)				108.96	0.00	
11/21/25	11	R	P 0603	11/21/25 Payroll(FICATot)				465.89	0.00	
12/05/25	12	R	P 0624	12/05/25 Payroll(MTaxTot)				87.80	0.00	
12/05/25	12	R	P 0624	12/05/25 Payroll(FICATot)				375.45	0.00	
Object.....							16,081.00	14,016.77	574.85	2,639.08
11 - TS ATTEND							204,970.00	0.00	0.00	204,970.00
01/17/25	01	R	P 0018	01/17/25 Payroll (Dist)				6,675.28	0.00	
01/31/25	01	R	P 0030	01/31/25 Payroll (Dist)				7,621.56	0.00	
02/14/25	02	R	P 0047	02/14/25 Payroll (Dist)				7,476.96	0.00	
02/28/25	02	R	P 0073	02/28/25 Payroll (Dist)				7,631.20	0.00	
03/14/25	03	R	P 0090	03/14/25 Payroll (Dist)				5,964.96	0.00	
03/28/25	03	R	P 0112	03/28/25 Payroll (Dist)				5,806.60	0.00	
04/11/25	04	R	P 0138	04/11/25 Payroll (Dist)				5,768.04	0.00	
04/25/25	04	R	P 0162	04/25/25 Payroll (Dist)				6,636.96	0.00	
05/09/25	05	R	P 0197	05/09/25 Payroll (Dist)				7,476.96	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	PER	RCB/ TYPE	JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D										
05/23/25	05	R	P 0236	05/23/25 Payroll (Dist)				7,476.96	0.00	
05/23/25	05	R	P 0241	05/23/2025 Void Ck 14209				0.00	2,652.00	
05/23/25	05	R	P 0244	05/23/2025 Void Ck 14211				0.00	2,142.40	
05/23/25	05	R	P 0245	05/23/2025 Void Ck 14212				0.00	1,680.00	
05/23/25	05	R	P 0247	05/23/2025 Void Ck 14214				0.00	1,002.56	
05/23/25	05	R	P 0251	05/23/25 Payroll (Dist)				7,476.96	0.00	
06/06/25	06	R	P 0274	06/06/25 Payroll (Dist)				7,476.96	0.00	
06/20/25	06	R	P 0303	06/20/25 Payroll (Dist)				7,602.28	0.00	
07/04/25	07	R	P 0341	07/04/25 Payroll (Dist)				7,224.96	0.00	
07/18/25	07	R	P 0365	07/18/25 Payroll (Dist)				7,476.96	0.00	
08/01/25	08	R	P 0397	08/01/25 Payroll (Dist)				6,636.96	0.00	
08/01/25	08	R	P 0407	08/01/25 Payroll (Dist)				840.00	0.00	
08/15/25	08	R	P 0418	08/15/25 Payroll (Dist)				7,476.96	0.00	
08/29/25	08	R	P 0440	08/29/25 Payroll (Dist)				6,773.46	0.00	
09/12/25	09	R	P 0463	09/12/25 Payroll (Dist)				7,319.46	0.00	
09/26/25	09	R	P 0491	09/26/25 Payroll (Dist)				7,476.96	0.00	
10/10/25	10	R	P 0511	10/10/25 Payroll (Dist)				7,463.88	0.00	
10/24/25	10	R	P 0537	10/24/25 Payroll (Dist)				7,476.96	0.00	
11/07/25	11	R	P 0582	11/07/25 Payroll (Dist)				7,428.76	0.00	
11/21/25	11	R	P 0603	11/21/25 Payroll (Dist)				7,476.96	0.00	
12/05/25	12	R	P 0624	12/05/25 Payroll (Dist)				6,025.64	0.00	
Object.....							204,970.00	178,189.60	7,476.96	34,257.36
15 - T S AGENT							4,500.00	0.00	0.00	4,500.00
06/06/25	06	R	P 0274	06/06/25 Payroll (Dist)				2,000.00	0.00	
10/24/25	10	R	P 0537	10/24/25 Payroll (Dist)				2,500.00	0.00	
Object.....							4,500.00	4,500.00	0.00	0.00
21 - PFML EMPLOYER							1,053.00	0.00	0.00	1,053.00
01/17/25	01	R	P 0018	01/17/25 Payroll(MatchD)				33.37	0.00	
01/31/25	01	R	P 0030	01/31/25 Payroll(MatchD)				38.11	0.00	
02/14/25	02	R	P 0047	02/14/25 Payroll(MatchD)				37.38	0.00	
02/28/25	02	R	P 0073	02/28/25 Payroll(MatchD)				38.15	0.00	
03/14/25	03	R	P 0090	03/14/25 Payroll(MatchD)				29.82	0.00	
03/28/25	03	R	P 0112	03/28/25 Payroll(MatchD)				29.03	0.00	
04/11/25	04	R	P 0138	04/11/25 Payroll(MatchD)				28.84	0.00	
04/25/25	04	R	P 0162	04/25/25 Payroll(MatchD)				33.18	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
05/09/25	05 R	P 0197	05/09/25	Payroll(MatchD)		37.38	0.00	
05/23/25	05 R	P 0236	05/23/25	Payroll(MatchD)		37.38	0.00	
05/23/25	05 R	P 0241	05/23/2025	Void Ck 14209		0.00	13.26	
05/23/25	05 R	P 0244	05/23/2025	Void Ck 14211		0.00	10.71	
05/23/25	05 R	P 0245	05/23/2025	Void Ck 14212		0.00	8.40	
05/23/25	05 R	P 0247	05/23/2025	Void Ck 14214		0.00	5.01	
05/23/25	05 R	P 0251	05/23/25	Payroll(MatchD)		37.38	0.00	
06/06/25	06 R	P 0274	06/06/25	Payroll(MatchD)		37.38	0.00	
06/20/25	06 R	P 0303	06/20/25	Payroll(MatchD)		38.01	0.00	
07/04/25	07 R	P 0341	07/04/25	Payroll(MatchD)		35.60	0.00	
07/18/25	07 R	P 0365	07/18/25	Payroll(MatchD)		37.38	0.00	
08/01/25	08 R	P 0397	08/01/25	Payroll(MatchD)		33.18	0.00	
08/01/25	08 R	P 0407	08/01/25	Payroll(MatchD)		4.20	0.00	
08/15/25	08 R	P 0418	08/15/25	Payroll(MatchD)		37.38	0.00	
08/29/25	08 R	P 0440	08/29/25	Payroll(MatchD)		33.86	0.00	
09/12/25	09 R	P 0463	09/12/25	Payroll(MatchD)		36.59	0.00	
09/26/25	09 R	P 0491	09/26/25	Payroll(MatchD)		36.75	0.00	
10/10/25	10 R	P 0511	10/10/25	Payroll(MatchD)		36.90	0.00	
10/24/25	10 R	P 0537	10/24/25	Payroll(MatchD)		37.38	0.00	
11/07/25	11 R	P 0582	11/07/25	Payroll(MatchD)		37.14	0.00	
11/21/25	11 R	P 0603	11/21/25	Payroll(MatchD)		37.38	0.00	
12/05/25	12 R	P 0624	12/05/25	Payroll(MatchD)		30.13	0.00	
Object.....					1,053.00	889.28	37.38	201.10
Expense.....					226,604.00	197,595.65	8,089.19	37,097.54
02 - UTILITIES					6,400.00	0.00	0.00	6,400.00
20 - TELEPHONE					1,500.00	0.00	0.00	1,500.00
01/31/25	01	A 0024	TS Phone & Internet	0008 43556 00088 - TIDEWATER		112.77	0.00	
02/28/25	02	A 0061	TS Phone & Internet	0017 43612 00088 - TIDEWATER		112.79	0.00	
04/11/25	03	A 0118	TS Phone & Internet	0030 43702 00088 - TIDEWATER		112.79	0.00	
05/09/25	05	A 0185	TS Phone & Internet	0038 43760 00088 - TIDEWATER		112.81	0.00	
06/06/25	06	A 0260	TS Phone & Internet	0048 43813 00088 - TIDEWATER		112.83	0.00	
07/04/25	07	A 0309	TS Phone & Internet	0057 43884 00088 - TIDEWATER		112.83	0.00	
08/01/25	08	A 0372	TS Phone & Internet	0065 43941 00088 - TIDEWATER		112.63	0.00	
08/29/25	08	A 0428	TS Phone & Internet	0073 44011 00088 - TIDEWATER		112.75	0.00	
10/10/25	10	A 0495	TS Phone & Internet	0089 44122 00088 - TIDEWATER		112.75	0.00	
11/07/25	11	A 0554	TS Phone & Internet	0098 44209 00088 - TIDEWATER		112.76	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE	
530 - Transfer Sta CONT'D									
12/05/25	12	A 0612	TS Phone & Internet	0106 44276	00088 - TIDEWATER	113.01	0.00		
Object.....						1,500.00	1,240.72	0.00	259.28
21 - ELECTRIC						4,000.00	0.00	0.00	4,000.00
01/17/25	01	A 0003	TRANSFER STATION	0004 43506	00171 - CENTRAL MAINE	299.08	0.00		
02/28/25	02	A 0061	TRANSFER STATION	0017 43599	00171 - CENTRAL MAINE	354.18	0.00		
03/28/25	03	A 0106	TRANSFER STATION	0026 43649	00171 - CENTRAL MAINE	307.40	0.00		
04/25/25	04	A 0149	TRANSFER STATION	0035 43712	00171 - CENTRAL MAINE	280.26	0.00		
05/23/25	05	A 0217	TRANSFER STATION	0044 43773	00171 - CENTRAL MAINE	244.33	0.00		
06/20/25	06	A 0287	TRANSFER STATION	0053 43825	00171 - CENTRAL MAINE	270.18	0.00		
07/18/25	07	A 0356	TRANSFER STATION	0061 43895	00171 - CENTRAL MAINE	316.19	0.00		
08/29/25	08	A 0428	TRANSFER STATION	0073 43991	00171 - CENTRAL MAINE	410.73	0.00		
09/26/25	09	A 0471	TRANSFER STATION	0084 44068	00171 - CENTRAL MAINE	388.92	0.00		
10/24/25	10	A 0520	TRANSFER STATION	0092 44133	00171 - CENTRAL MAINE	305.97	0.00		
11/21/25	11	A 0592	TRANSFER STATION	0102 44224	00171 - CENTRAL MAINE	235.21	0.00		
Object.....						4,000.00	3,412.45	0.00	587.55
25 - PROPANE						900.00	0.00	0.00	900.00
02/14/25	01	A 0038	55.5G PROPANE	0013 43569	00275 - COLBY & GALE INC	215.90	0.00		
03/14/25	03	A 0083	61.9G PROPANE	0022 43623	00275 - COLBY & GALE INC	240.79	0.00		
04/25/25	04	A 0149	58.4G PROPANE	0035 43714	00275 - COLBY & GALE INC	227.18	0.00		
Object.....						900.00	683.87	0.00	216.13
Expense.....						6,400.00	5,337.04	0.00	1,062.96
04 - SUPPLIES						6,500.00	0.00	0.00	6,500.00
42 - T S FUEL						2,500.00	0.00	0.00	2,500.00
01/17/25	01	A 0003	24G OFF ROAD	0004 43531	00664 - PHILLIPS POWER	172.54	0.00		
01/31/25	01	A 0024	TS FUEL,PROPANE,DIESEL	0008 43546	00275 - COLBY & GALE INC	294.21	0.00		
01/31/25	01	A 0024	TS FUEL,PROPANE,DIESEL	0008 43546	00275 - COLBY & GALE INC	290.69	0.00		
02/14/25	01	A 0038	24G OFF ROAD	0013 43587	00664 - PHILLIPS POWER	88.20	0.00		
02/14/25	01	A 0038	20g KEROSENE	0013 43587	00664 - PHILLIPS POWER	87.98	0.00		
03/14/25	03	A 0083	24G DIESEL	0022 43637	00664 - PHILLIPS POWER	96.78	0.00		
04/11/25	03	A 0118	24G OFF ROAD	0030 43699	00664 - PHILLIPS POWER	86.41	0.00		
04/11/25	03	A 0118	24G OFF ROAD	0030 43699	00664 - PHILLIPS POWER	86.38	0.00		
05/09/25	05	A 0185	24G OFF ROAD	0038 43757	00664 - PHILLIPS POWER	98.38	0.00		
05/09/25	05	A 0185	24G OFF ROAD	0038 43757	00664 - PHILLIPS POWER	86.38	0.00		
06/20/25	06	A 0287	5.17G REGULAR	0053 43827	00275 - COLBY & GALE INC	15.52	0.00		

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE	JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D									
06/20/25	06	A 0287	20G OFF ROAD	0053 43840	00664 - PHILLIPS POWER		72.00	0.00	
06/20/25	06	A 0287	24G OFF ROAD	0053 43840	00664 - PHILLIPS POWER		86.38	0.00	
07/18/25	07	A 0356	68G OFF ROAD	0061 43911	00664 - PHILLIPS POWER		244.74	0.00	
08/15/25	08	A 0405	20G OFF ROAD	0070 43972	00664 - PHILLIPS POWER		71.98	0.00	
08/15/25	08	A 0405	20G OFF ROAD	0070 43972	00664 - PHILLIPS POWER		71.98	0.00	
08/15/25	08	A 0405	20G OFF ROAD	0070 43972	00664 - PHILLIPS POWER		71.98	0.00	
09/12/25	09	A 0454	20G OFF ROAD	0079 44050	00664 - PHILLIPS POWER		71.98	0.00	
09/12/25	09	A 0454	199.9G DIESEL	0079 44031	00275 - COLBY & GALE INC		719.44	0.00	
11/21/25	11	A 0592	150G OFF ROAD	0102 44227	00275 - COLBY & GALE INC		539.85	0.00	
11/21/25	11	A 0592	5.2G REGULAR	0102 44227	00275 - COLBY & GALE INC		16.86	0.00	
Object.....						2,500.00	3,370.66	0.00	-870.66
45 - T S UNIFORMS						1,000.00	0.00	0.00	1,000.00
03/28/25	03	A 0106	JA - HOODIE/TSHIRT	0026 43645	00130 - AMES SUPPLY INC		35.27	0.00	
05/09/25	05	A 0185	GLOVES	0038 43745	01985 - JOHN ARSENAULT		47.41	0.00	
07/18/25	07	A 0356	EJ - TSHIRTS	0061 43892	02020 - AMAZON CAPITAL		53.90	0.00	
10/24/25	10	A 0520	GD LONG SLEEVE T	0092 44130	02020 - AMAZON CAPITAL		23.97	0.00	
10/24/25	10	A 0520	EJ BOMBER JACKET	0092 44130	02020 - AMAZON CAPITAL		62.95	0.00	
10/24/25	10	A 0520	EJ TSHIRTS	0092 44130	02020 - AMAZON CAPITAL		30.98	0.00	
11/07/25	11	A 0554	EJ LONG SLEEVE	0098 44187	02020 - AMAZON CAPITAL		31.99	0.00	
11/07/25	11	A 0554	GD BOOTS	0098 44205	00922 - RENY'S		214.99	0.00	
Object.....						1,000.00	501.46	0.00	498.54
50 - T S SUPPLIES						3,000.00	0.00	0.00	3,000.00
01/17/25	01	A 0003	3 GAL HD SPRAYER	0004 43509	00278 - DAMARISCOTTA		69.99	0.00	
01/17/25	01	A 0003	FLAG	0004 43533	01457 - RZR COMPANY INC		36.99	0.00	
01/17/25	01	A 0003	PAPER TOWELS	0004 43504	02020 - AMAZON CAPITAL		32.98	0.00	
01/29/25	01	C A 0033	VOID - 3 GAL HD SPRAYER	0000 43509	00278 - DAMARISCOTTA		-69.99	0.00	
02/14/25	01	A 0038	EXT CORD	0013 43585	00212 - NC HUNT INC		50.79	0.00	
03/14/25	03	A 0083	SALT 01.30.25	0022 43634	00212 - NC HUNT INC		42.58	0.00	
03/14/25	03	A 0083	SALT 02.11.25	0022 43634	00212 - NC HUNT INC		42.58	0.00	
04/11/25	03	A 0118	HARDWARE/LOCK NUTS	0030 43696	00212 - NC HUNT INC		20.85	0.00	
05/09/25	05	A 0185	BOARD/SHARPIE	0038 43759	00373 - SUPPLIES UNLIMITED		69.69	0.00	
05/09/25	05	A 0185	PREMIX FUEL/KEY	0038 43739	00278 - DAMARISCOTTA		45.95	0.00	
05/09/25	05	A 0185	MAX PERF KIT	0038 43739	00278 - DAMARISCOTTA		74.99	0.00	
06/06/25	06	A 0260	SWITCH/BAGS	0048 43806	00212 - NC HUNT INC		14.48	0.00	
06/06/25	06	A 0260	SHAVINGS	0048 43806	00212 - NC HUNT INC		30.84	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE	
530 - Transfer Sta CONT'D									
06/06/25	06	A 0260	SHAVINGS	0048 43806	00212 - NC HUNT INC	15.61	0.00		
06/06/25	06	A 0260	ANTIFREEZE/STRAP	0048 43806	00212 - NC HUNT INC	48.52	0.00		
06/06/25	06	A 0260	500G TANK & DUMP SYSTEM	0048 43803	00419 - JON R CHADWICK	1,500.00	0.00		
06/20/25	06	A 0287	DEKA BATTERY	0053 43840	00664 - PHILLIPS POWER	71.95	0.00		
06/20/25	06	A 0287	PAPER TOWELS	0053 43823	02020 - AMAZON CAPITAL	30.59	0.00		
06/20/25	06	A 0287	PAPER TOWELS	0053 43823	02020 - AMAZON CAPITAL	62.44	0.00		
07/04/25	07	A 0309	SPRUCE & PINE	0057 43877	00212 - NC HUNT INC	69.43	0.00		
07/04/25	07	A 0309	PINE STRAPPING	0057 43877	00212 - NC HUNT INC	14.88	0.00		
07/04/25	07	A 0309	PAINT/LOCK/ADHESIVE	0057 43860	00278 - DAMARISCOTTA	67.96	0.00		
08/01/25	08	A 0372	HOSE SWIVEL/TRANSFER	0065 43923	02020 - AMAZON CAPITAL	90.37	0.00		
08/01/25	08	A 0372	MICROLINE INK	0065 43923	02020 - AMAZON CAPITAL	13.95	0.00		
08/01/25	08	A 0372	FUEL FILTER/NOZZLE/HOOK	0065 43923	02020 - AMAZON CAPITAL	64.98	0.00		
08/15/25	08	A 0405	15W40 GAL	0070 43961	00197 - Damariscotta NAPA	29.18	0.00		
08/15/25	08	A 0405	BUSHING	0070 43960	00278 - DAMARISCOTTA	1.50	0.00		
08/15/25	08	A 0405	CHAIN/RATCHET	0070 43960	00278 - DAMARISCOTTA	269.07	0.00		
08/15/25	08	A 0405	NIPPLES & BUSHINGS	0070 43960	00278 - DAMARISCOTTA	127.91	0.00		
08/15/25	08	A 0405	PORTABLE A/C	0070 43969	00195 - LOUIS DOE, INC	770.14	0.00		
08/15/25	08	A 0405	SHAVINGS	0070 43976	01457 - RZR COMPANY INC	13.50	0.00		
08/15/25	08	A 0405	SHAVINGS	0070 43976	01457 - RZR COMPANY INC	13.50	0.00		
08/29/25	08	A 0428	15W40 PREM DIESEL	0073 43995	02137 - DENNISON	51.20	0.00		
08/29/25	08	A 0428	5G PAIL AW 32 HYD	0073 43995	02137 - DENNISON	205.00	0.00		
08/29/25	08	A 0428	V220C 10-PACK	0073 43995	02137 - DENNISON	58.00	0.00		
09/12/25	09	A 0454	2 1/2" GRKS	0079 44053	01457 - RZR COMPANY INC	13.49	0.00		
09/12/25	09	A 0454	ANTI FREEZE	0079 44039	01985 - JOHN ARSENAULT	25.31	0.00		
09/12/25	09	A 0454	CONDUIT/CLAMPS	0079 44053	01457 - RZR COMPANY INC	14.47	0.00		
09/12/25	09	A 0454	CORRUGATED BOARD	0079 44056	00373 - SUPPLIES UNLIMITED	55.00	0.00		
09/12/25	09	A 0454	GORILLA TAPE	0079 44046	00212 - NC HUNT INC	22.48	0.00		
09/26/25	09	A 0471	TS PERMIT STICKERS	0084 44076	00153 - LABELS,INC.	966.86	0.00		
10/10/25	10	A 0495	BOARD/TAPE	0089 44121	00373 - SUPPLIES UNLIMITED	28.99	0.00		
10/10/25	10	A 0495	PINE SHAVINGS	0089 44118	01457 - RZR COMPANY INC	13.90	0.00		
10/24/25	10	A 0520	PAPER TOWELS	0092 44130	02020 - AMAZON CAPITAL	31.83	0.00		
11/07/25	11	A 0554	FG EYE BT WN	0098 44200	00212 - NC HUNT INC	4.47	0.00		
12/05/25	12	A 0612	TOILET PAPER	0106 44272	01457 - RZR COMPANY INC	4.50	0.00		
12/05/25	12	A 0612	TOILET SEAT	0106 44272	01457 - RZR COMPANY INC	27.99	0.00		
Object.....						3,000.00	5,261.69	0.00	-2,261.69
Expense.....						6,500.00	9,133.81	0.00	-2,633.81

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
05 - MAIN & REPAI					10,300.00	0.00	0.00	10,300.00
15 - MAINT GROUND					1,800.00	0.00	0.00	1,800.00
04/11/25	03	A 0118	YARD/ENTRANCE SIGNS	0030 43688	02124 - JOLY SIGNS	335.00	0.00	
06/06/25	06	A 0260	PINE	0048 43806	00212 - NC HUNT INC	8.96	0.00	
06/06/25	06	A 0260	1 HR TRUCK - COLD PATCH	0048 43794	01673 - Benner	100.00	0.00	
06/05/25	06	R G 0330	COLD PATCH			160.00	0.00	
08/01/25	08	A 0372	MISC WELDING	0065 43930	02147 - GRINDSTONE	418.00	0.00	
08/01/25	08	A 0372	ASPHALT PATCH	0065 43936	00212 - NC HUNT INC	56.38	0.00	
08/01/25	08	A 0372	PINK SPRAY	0065 43936	00212 - NC HUNT INC	9.59	0.00	
08/29/25	08	A 0428	UFB WIRE/BREAKER	0073 44001	01985 - JOHN ARSENAULT	155.83	0.00	
09/12/25	09	A 0454	CHAIN BINDER	0079 44053	01457 - RZR COMPANY INC	79.78	0.00	
09/12/25	09	A 0454	CHAIN BINDER & LINKS	0079 44053	01457 - RZR COMPANY INC	192.76	0.00	
09/26/25	09	A 0471	ALUMINUM SIGNS	0084 44073	02124 - JOLY SIGNS	150.00	0.00	
10/10/25	10	A 0495	ROUGH HEMLOCK	0089 44111	00212 - NC HUNT INC	77.09	0.00	
12/05/25	12	A 0612	SPARK PLUG/AIR CHUCK	0106 44254	00303 - CARQUEST AUTO	12.81	0.00	
12/05/25	12	A 0612	ROCK SALT	0106 44266	00212 - NC HUNT INC	32.97	0.00	
Object.....					1,800.00	1,789.17	0.00	10.83
20 - T S COMPACTO					2,000.00	0.00	0.00	2,000.00
04/25/25	04	A 0149	COMPACTOR WELDING	0035 43717	02147 - GRINDSTONE	418.00	0.00	
05/09/25	05	A 0185	SWAP VALVE	0038 43763	02076 - UNITED HYDRAULICS	350.00	0.00	
05/09/25	05	A 0185	COMPACTOR BREAKER	0038 43745	01985 - JOHN ARSENAULT	189.90	0.00	
06/06/25	06	A 0260	FG EYE BT WN	0048 43806	00212 - NC HUNT INC	26.10	0.00	
10/24/25	10	A 0520	VINYL COMPACT COVER	0092 44139	01285 - GRANITE STATE	114.00	0.00	
Object.....					2,000.00	1,098.00	0.00	902.00
25 - T S SCALES					2,500.00	0.00	0.00	2,500.00
08/29/25	08	A 0428	CALIBRATION	0073 44008	01070 - MAINE SCALE LLC	890.00	0.00	
Object.....					2,500.00	890.00	0.00	1,610.00
30 - TS BACKHOE					3,000.00	0.00	0.00	3,000.00
04/11/25	03	A 0118	BACKHOE	0030 43679	00319 - BILLINGS & COLE	86.02	0.00	
05/09/25	05	A 0185	BACKHOE REPAIR	0038 43754	01863 - NEWBERT FARMS	3,252.50	0.00	
05/09/25	05	A 0185	OIL & FILTER	0038 43740	00197 - Damariscotta NAPA	74.97	0.00	
05/23/25	05	A 0217	SEAL O-RING/ELBOW	0044 43783	00451 - SOUTHWORTH-	53.71	0.00	
06/06/25	06	A 0260	LATCH AS-A	0048 43812	00451 - SOUTHWORTH-	47.42	0.00	
06/06/25	06	A 0260	LATCH AS-B	0048 43812	00451 - SOUTHWORTH-	47.82	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE	
530 - Transfer Sta CONT'D									
07/18/25	07	A 0356	ESP 5W-40	0061 43897	00197 - Damariscotta NAPA	53.98	0.00		
08/15/25	08	A 0405	HOSE/FITTING	0070 43961	00197 - Damariscotta NAPA	131.91	0.00		
09/26/25	09	A 0471	BACKHOE BOLTS	0084 44074	00419 - JON R CHADWICK	100.00	0.00		
12/05/25	12	A 0612	HYDRAULIC FLUID	0106 44254	00303 - CARQUEST AUTO	120.96	0.00		
12/05/25	12	A 0612	TIRES	0106 44256	01570 - Elan Financial	2,682.20	0.00		
12/05/25	12	A 0612	ELEMENT	0106 44275	00451 - SOUTHWORTH-	111.77	0.00		
Object.....						3,000.00	6,763.26	0.00	-3,763.26
37 - TS CONTAIN						1,000.00	0.00	0.00	1,000.00
02/14/25	01	A 0038	LUBRICATE/FREE HINGES	0013 43577	00419 - JON R CHADWICK	250.00	0.00		
04/11/25	03	A 0118	CONTAINER REPAIR	0030 43686	02147 - GRINDSTONE	163.00	0.00		
06/06/25	06	A 0260	LUBRICATE/FREE HINGES	0048 43803	00419 - JON R CHADWICK	300.00	0.00		
07/04/25	07	A 0309	REATTACH SAFETY CHAIN	0057 43867	00419 - JON R CHADWICK	25.00	0.00		
Object.....						1,000.00	738.00	0.00	262.00
Expense.....						10,300.00	11,278.43	0.00	-978.43
06 - CONTR SERV						341,750.00	0.00	0.00	341,750.00
25 - SNOWPLOWING						4,000.00	0.00	0.00	4,000.00
03/28/25	03	A 0106	SNOWPLOW 2024/2025	0026 43658	00419 - JON R CHADWICK	4,000.00	0.00		
12/05/25	12	A 0612	NOV PLOWING PAYMENT	0106 44261	00419 - JON R CHADWICK	1,650.00	0.00		
Object.....						4,000.00	5,650.00	0.00	-1,650.00
27 - TS STUMPGRIN						0.00	0.00	0.00	0.00
06/20/25	06	A 0287	LEAF & BRUSH GRINDING	0053 43835	01691 - MAINE CUSTOM	1,750.00	0.00		
Object.....						0.00	1,750.00	0.00	-1,750.00
28 - TS REFRIGERA						0.00	0.00	0.00	0.00
07/22/25	07	R	G 0378 33 FREON REMOVAL			247.50	0.00		
07/22/25	07	R	G 0378 09 FREON REMOVAL			67.50	0.00		
07/22/25	07	R	G 0378 30 FREON REMOVAL			30.00	0.00		
07/22/25	07	R	G 0378 25 FREON REMOVAL			187.50	0.00		
07/22/25	07	R	G 0378 33 FREON REMOVAL			33.00	0.00		
07/22/25	07	R	G 0378 54 FREON REMOVAL			54.00	0.00		
10/21/25	10	R	G 0540 97 FREON REMOVAL			727.50	0.00		
10/21/25	10	R	G 0540 93 FREON REMOVAL			697.50	0.00		
11/07/25	11	A 0554	123 FREON REMOVAL	0098 44199	00410 - MAINE RESOURCE	922.50	0.00		
12/05/25	12	A 0612	56 FREON REMOVAL	0106 44265	00410 - MAINE RESOURCE	420.00	0.00		

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
Object.....					0.00	3,387.00	0.00	-3,387.00
36 - TS ADMINISTR					7,500.00	0.00	0.00	7,500.00
39 - UNEMPLOYMENT					0.00	0.00	0.00	0.00
05/09/25	05	A 0185 OL-5/6/25	0038 32025	00357 - MAINE DEPARTMENT		3,308.99	0.00	
06/06/25	06	A 0260 CLAIM PAYOUT	0048 60625	00357 - MAINE DEPARTMENT		533.70	0.00	
Object.....					0.00	3,842.69	0.00	-3,842.69
45 - ADVERTISING					250.00	0.00	0.00	250.00
04/11/25	03	A 0118 HIRING AD	0030 43693	00017 - LINCOLN COUNTY		120.00	0.00	
07/04/25	07	A 0309 HAZ WASTE DAY	0057 43872	00017 - LINCOLN COUNTY		40.00	0.00	
11/07/25	11	A 0554 PLOW BIDS	0098 44198	00017 - LINCOLN COUNTY		80.00	0.00	
Object.....					250.00	240.00	0.00	10.00
65 - HAUL FE DEMO					0.00	0.00	0.00	0.00
01/17/25	01	A 0003 DEMO FEE	0004 43515	00419 - JON R CHADWICK		4,050.00	0.00	
01/31/25	01	A 0024 DEMO FEE	0008 43549	00419 - JON R CHADWICK		3,150.00	0.00	
02/14/25	01	A 0038 DEMO FEE	0013 43577	00419 - JON R CHADWICK		3,600.00	0.00	
02/28/25	02	A 0061 DEMO FEE	0017 43606	00419 - JON R CHADWICK		1,800.00	0.00	
03/14/25	03	A 0083 DEMO FEE	0022 43628	00419 - JON R CHADWICK		4,050.00	0.00	
03/28/25	03	A 0106 DEMO FEE	0026 43661	00419 - JON R CHADWICK		5,400.00	0.00	
04/11/25	03	A 0118 DEMO FEE	0030 43689	00419 - JON R CHADWICK		3,600.00	0.00	
04/25/25	04	A 0149 DEMO FEE	0035 43718	00419 - JON R CHADWICK		4,500.00	0.00	
05/09/25	05	A 0185 DEMO FEE	0038 43746	00419 - JON R CHADWICK		5,850.00	0.00	
05/23/25	05	A 0217 DEMO FEE	0044 43778	00419 - JON R CHADWICK		4,500.00	0.00	
06/06/25	06	A 0260 DEMO FEE	0048 43803	00419 - JON R CHADWICK		4,050.00	0.00	
06/20/25	06	A 0287 WAIT TIME	0053 43831	00419 - JON R CHADWICK		70.00	0.00	
06/20/25	06	A 0287 DEMO FEE	0053 43831	00419 - JON R CHADWICK		5,850.00	0.00	
07/04/25	07	A 0309 DEMO FEE	0057 43867	00419 - JON R CHADWICK		4,500.00	0.00	
07/18/25	07	A 0356 DEMO FEE	0061 43903	00419 - JON R CHADWICK		4,950.00	0.00	
07/18/25	07	A 0356 WAIT TIME	0061 43903	00419 - JON R CHADWICK		70.00	0.00	
08/01/25	08	A 0372 DEMO FEE	0065 43932	00419 - JON R CHADWICK		5,850.00	0.00	
08/15/25	08	A 0405 DEMO FEE	0070 43966	00419 - JON R CHADWICK		5,400.00	0.00	
08/29/25	08	A 0428 DEMO FEE	0073 44002	00419 - JON R CHADWICK		5,850.00	0.00	
09/12/25	09	A 0454 DEMO FEE	0079 44040	00419 - JON R CHADWICK		4,950.00	0.00	
09/26/25	09	A 0471 DEMO FEE	0084 44074	00419 - JON R CHADWICK		5,850.00	0.00	
10/10/25	10	A 0495 DEMO FEE	0089 44105	00419 - JON R CHADWICK		4,500.00	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE	JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D									
10/24/25	10	A 0520	DEMO FEE	0092 44140	00419 - JON R CHADWICK		5,400.00	0.00	
11/07/25	11	A 0554	DEMO FEE	0098 44196	00419 - JON R CHADWICK		4,500.00	0.00	
11/21/25	11	A 0592	DEMO FEE	0102 44233	00419 - JON R CHADWICK		5,850.00	0.00	
12/05/25	12	A 0612	DEMO FEE	0106 44261	00419 - JON R CHADWICK		4,050.00	0.00	
			Object.....			0.00	112,190.00	0.00	-112,190.00
66 - DUMP FE DEMO						0.00	0.00	0.00	0.00
01/31/25	01	A 0024	DEMO FEE	0008 43557	00166 - WASTE		14,883.94	0.00	
02/14/25	01	A 0038	DEMO FEE	0013 43591	00166 - WASTE		5,971.44	0.00	
02/28/25	02	A 0061	DEMO FEE	0017 43613	00166 - WASTE		5,159.18	0.00	
03/14/25	03	A 0083	DEMO FEE	0022 43641	00166 - WASTE		5,268.79	0.00	
03/28/25	03	A 0106	DEMO FEE	0026 43671	00166 - WASTE		7,594.12	0.00	
04/11/25	03	A 0118	DEMO FEE	0030 43707	00166 - WASTE		11,808.35	0.00	
04/25/25	04	A 0149	DEMO FEE	0035 43725	00166 - WASTE		9,493.54	0.00	
05/09/25	05	A 0185	DEMO FEE	0038 43764	00166 - WASTE		14,056.14	0.00	
06/06/25	06	A 0260	DEMO FEE	0048 43818	00166 - WASTE		9,100.90	0.00	
06/20/25	06	A 0287	DEMO FEE	0053 43846	00166 - WASTE		9,585.20	0.00	
07/04/25	07	A 0309	DEMO FEE	0057 43886	00166 - WASTE		12,241.17	0.00	
07/18/25	07	A 0356	DEMO FEE	0061 43916	00166 - WASTE		8,306.64	0.00	
08/01/25	08	A 0372	DEMO FEE	0065 43942	00166 - WASTE		14,136.51	0.00	
08/15/25	08	A 0405	DEMO FEE	0070 43978	00166 - WASTE		11,493.67	0.00	
08/29/25	08	A 0428	DEMO FEE	0073 44013	00166 - WASTE		12,795.35	0.00	
09/12/25	09	A 0454	DEMO FEE	0079 44059	00166 - WASTE		14,191.59	0.00	
09/26/25	09	A 0471	DEMO FEE	0084 44085	00166 - WASTE		11,644.25	0.00	
10/10/25	10	A 0495	DEMO FEE	0089 44124	00166 - WASTE		10,880.00	0.00	
10/24/25	10	A 0520	DEMO FEE	0092 44149	00166 - WASTE		11,848.64	0.00	
10/21/25	10	R G 0540	DEMO TRASH JAN-SEP 2025				0.00	58,919.84	
11/21/25	11	A 0592	DEMO FEE	0102 44244	00166 - WASTE		11,767.55	0.00	
12/05/25	12	A 0612	DEMO FEE	0106 44277	00166 - WASTE		10,091.31	0.00	
			Object.....			0.00	222,318.28	58,919.84	-163,398.44
75 - HAUL FE TRAS						110,000.00	0.00	0.00	110,000.00
01/17/25	01	A 0003	MSW FEE	0004 43515	00419 - JON R CHADWICK		4,500.00	0.00	
01/31/25	01	A 0024	MSW FEE	0008 43549	00419 - JON R CHADWICK		3,600.00	0.00	
02/14/25	01	A 0038	MSW FEE	0013 43577	00419 - JON R CHADWICK		3,150.00	0.00	
02/28/25	02	A 0061	MSW FEE	0017 43606	00419 - JON R CHADWICK		3,600.00	0.00	
03/14/25	03	A 0083	MSW FEE	0022 43628	00419 - JON R CHADWICK		2,700.00	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
03/28/25	03	A 0106 MSW FEE	0026 43661	00419 - JON R CHADWICK		4,050.00	0.00	
04/11/25	03	A 0118 MSW FEE	0030 43689	00419 - JON R CHADWICK		3,600.00	0.00	
04/25/25	04	A 0149 MSW FEE	0035 43718	00419 - JON R CHADWICK		3,150.00	0.00	
05/09/25	05	A 0185 MSW FEE	0038 43746	00419 - JON R CHADWICK		4,050.00	0.00	
05/23/25	05	A 0217 MSW FEE	0044 43778	00419 - JON R CHADWICK		2,700.00	0.00	
06/06/25	06	A 0260 MSW FEE	0048 43803	00419 - JON R CHADWICK		4,050.00	0.00	
06/20/25	06	A 0287 WAIT TIME	0053 43831	00419 - JON R CHADWICK		70.00	0.00	
06/20/25	06	A 0287 MSW FEE	0053 43831	00419 - JON R CHADWICK		4,050.00	0.00	
07/04/25	07	A 0309 MSW FEE	0057 43867	00419 - JON R CHADWICK		3,600.00	0.00	
07/18/25	07	A 0356 WAIT TIME	0061 43903	00419 - JON R CHADWICK		70.00	0.00	
07/18/25	07	A 0356 MSW FEE	0061 43903	00419 - JON R CHADWICK		4,050.00	0.00	
08/01/25	08	A 0372 MSW FEE	0065 43932	00419 - JON R CHADWICK		4,500.00	0.00	
08/15/25	08	A 0405 MSW FEE	0070 43966	00419 - JON R CHADWICK		4,050.00	0.00	
08/29/25	08	A 0428 MSW FEE	0073 44002	00419 - JON R CHADWICK		3,600.00	0.00	
09/12/25	09	A 0454 MSW FEE	0079 44040	00419 - JON R CHADWICK		4,500.00	0.00	
09/26/25	09	A 0471 MSW FEE	0084 44074	00419 - JON R CHADWICK		3,150.00	0.00	
10/10/25	10	A 0495 MSW FEE	0089 44105	00419 - JON R CHADWICK		3,600.00	0.00	
10/24/25	10	A 0520 EXCESSIVE WAITING TIME	0092 44140	00419 - JON R CHADWICK		70.00	0.00	
10/24/25	10	A 0520 MSW FEE	0092 44140	00419 - JON R CHADWICK		4,500.00	0.00	
11/07/25	11	A 0554 MSW FEE	0098 44196	00419 - JON R CHADWICK		3,600.00	0.00	
11/21/25	11	A 0592 MSW FEE	0102 44233	00419 - JON R CHADWICK		2,700.00	0.00	
12/05/25	12	A 0612 MSW FEE	0106 44261	00419 - JON R CHADWICK		4,050.00	0.00	
Object.....					110,000.00	89,310.00	0.00	20,690.00
76 - DUMP FE TRAS					220,000.00	0.00	0.00	220,000.00
01/31/25	01	A 0024 MSW FEE	0008 43558	00166 - WASTE		21,751.21	0.00	
02/14/25	01	A 0038 MSW FEE	0013 43590	00166 - WASTE		7,874.69	0.00	
02/28/25	02	A 0061 MSW FEE	0017 43614	00166 - WASTE		5,341.28	0.00	
03/14/25	03	A 0083 MSW FEE	0022 43640	00166 - WASTE		6,025.64	0.00	
03/28/25	03	A 0106 MSW FEE	0026 43671	00166 - WASTE		7,288.45	0.00	
04/11/25	03	A 0118 MSW FEE	0030 43706	00166 - WASTE		10,615.67	0.00	
04/25/25	04	A 0149 MSW FEE	0035 43725	00166 - WASTE		6,095.14	0.00	
05/09/25	05	A 0185 MSW FEE	0038 43765	00166 - WASTE		8,799.64	0.00	
06/06/25	06	A 0260 MSW FEE	0048 43817	00166 - WASTE		7,379.66	0.00	
06/20/25	06	A 0287 MSW FEE	0053 43847	00166 - WASTE		9,327.69	0.00	
07/04/25	07	A 0309 MSW FEE	0057 43887	00166 - WASTE		10,203.14	0.00	
07/18/25	07	A 0356 MSW FEE	0061 43916	00166 - WASTE		8,959.44	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE	JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D									
08/01/25	08		A 0372 MSW FEE	0065	43943 00166 - WASTE		10,766.04	0.00	
08/15/25	08		A 0405 MSW FEE	0070	43979 00166 - WASTE		12,524.57	0.00	
08/29/25	08		A 0428 MSW FEE	0073	44012 00166 - WASTE		9,083.05	0.00	
09/12/25	09		A 0454 MSW FEE	0079	44060 00166 - WASTE		9,656.12	0.00	
09/26/25	09		A 0471 MSW FEE	0084	44084 00166 - WASTE		8,876.48	0.00	
10/10/25	10		A 0495 MSW FEE	0089	44123 00166 - WASTE		9,961.79	0.00	
10/24/25	10		A 0520 MSW FEE	0092	44150 00166 - WASTE		7,111.57	0.00	
10/21/25	10	R	G 0540 DEMO TRASH JAN-SEP 2025				58,919.84	0.00	
11/21/25	11		A 0592 MSW FEE	0102	44243 00166 - WASTE		11,487.47	0.00	
12/05/25	12		A 0612 MSW FEE	0106	44278 00166 - WASTE		7,417.20	0.00	
Object.....						220,000.00	255,465.78	0.00	-35,465.78
77 - HAUL METAL						0.00	0.00	0.00	0.00
01/17/25	01		A 0003 MIXED METALS	0004	43515 00419 - JON R CHADWICK		345.00	0.00	
01/31/25	01		A 0024 MIXED METALS	0008	43549 00419 - JON R CHADWICK		345.00	0.00	
02/28/25	02		A 0061 MIXED METALS	0017	43606 00419 - JON R CHADWICK		345.00	0.00	
03/14/25	03		A 0083 MIXED METALS	0022	43628 00419 - JON R CHADWICK		345.00	0.00	
03/28/25	03		A 0106 MIXED METALS	0026	43661 00419 - JON R CHADWICK		345.00	0.00	
04/11/25	03		A 0118 MIXED METALS	0030	43689 00419 - JON R CHADWICK		345.00	0.00	
04/25/25	04		A 0149 MIXED METALS	0035	43718 00419 - JON R CHADWICK		345.00	0.00	
05/09/25	05		A 0185 MIXED METALS	0038	43746 00419 - JON R CHADWICK		690.00	0.00	
05/23/25	05		A 0217 MIXED METALS	0044	43778 00419 - JON R CHADWICK		690.00	0.00	
06/06/25	06		A 0260 MIXED METALS	0048	43803 00419 - JON R CHADWICK		690.00	0.00	
06/20/25	06		A 0287 MIXED METALS	0053	43831 00419 - JON R CHADWICK		690.00	0.00	
07/04/25	07		A 0309 MIXED METALS	0057	43867 00419 - JON R CHADWICK		690.00	0.00	
07/18/25	07		A 0356 MIXED METALS	0061	43903 00419 - JON R CHADWICK		690.00	0.00	
08/01/25	08		A 0372 MIXED METALS	0065	43932 00419 - JON R CHADWICK		690.00	0.00	
08/15/25	08		A 0405 MIXED METALS	0070	43966 00419 - JON R CHADWICK		690.00	0.00	
08/29/25	08		A 0428 MIXED METALS	0073	44002 00419 - JON R CHADWICK		690.00	0.00	
09/12/25	09		A 0454 MIXED METALS	0079	44040 00419 - JON R CHADWICK		690.00	0.00	
09/26/25	09		A 0471 MIXED METALS	0084	44074 00419 - JON R CHADWICK		690.00	0.00	
10/10/25	10		A 0495 MIXED METALS	0089	44105 00419 - JON R CHADWICK		690.00	0.00	
10/24/25	10		A 0520 MIXED METALS	0092	44140 00419 - JON R CHADWICK		345.00	0.00	
11/07/25	11		A 0554 MIXED METALS	0098	44196 00419 - JON R CHADWICK		690.00	0.00	
11/21/25	11		A 0592 MIXED METALS	0102	44233 00419 - JON R CHADWICK		1,035.00	0.00	
12/05/25	12		A 0612 MIXED METALS	0106	44261 00419 - JON R CHADWICK		345.00	0.00	
Object.....						0.00	13,110.00	0.00	-13,110.00

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
96 - TIRE DISPOSA					0.00	0.00	0.00	0.00
01/17/25	01	A 0003	87 PASSENGER TIRES	0004 43505	00441 - BDS TIRE RECYCLING	261.00	0.00	
02/14/25	01	A 0038	61 PASSENGER TIRES	0013 43567	00441 - BDS TIRE RECYCLING	183.00	0.00	
03/28/25	03	A 0106	78 PASSENGER TIRES	0026 43647	00441 - BDS TIRE RECYCLING	234.00	0.00	
04/11/25	03	A 0118	75 PASSENGER TIRES	0030 43677	00441 - BDS TIRE RECYCLING	128.00	0.00	
05/09/25	05	A 0185	163 PASSENGER TIRES	0038 43733	00441 - BDS TIRE RECYCLING	489.00	0.00	
06/20/25	06	A 0287	192 PASSENGER TIRES	0053 43824	00441 - BDS TIRE RECYCLING	576.00	0.00	
07/18/25	07	A 0356	153 PASSENGER TIRES	0061 43894	00441 - BDS TIRE RECYCLING	459.00	0.00	
08/15/25	08	A 0405	3 TRUCK TIRES	0070 43953	00441 - BDS TIRE RECYCLING	60.00	0.00	
08/15/25	08	A 0405	132 PASSENGER TIRES	0070 43953	00441 - BDS TIRE RECYCLING	396.00	0.00	
09/12/25	09	A 0454	134 PASSENGER TIRES	0079 44022	00441 - BDS TIRE RECYCLING	402.00	0.00	
10/10/25	10	A 0495	100 PASSENGER TIRES	0089 44093	00441 - BDS TIRE RECYCLING	300.00	0.00	
10/10/25	10	A 0495	2 TRUCK TIRES	0089 44093	00441 - BDS TIRE RECYCLING	40.00	0.00	
11/07/25	11	A 0554	1 TRUCK TIRE	0098 44188	00441 - BDS TIRE RECYCLING	20.00	0.00	
11/07/25	11	A 0554	110 PASSENGER TIRES	0098 44188	00441 - BDS TIRE RECYCLING	330.00	0.00	
11/21/25	11	A 0592	82 PASSENGER TIRES	0102 44222	00441 - BDS TIRE RECYCLING	246.00	0.00	
Object.....					0.00	4,124.00	0.00	-4,124.00
Expense.....					341,750.00	711,387.75	58,919.84	-310,717.91
07 - PROFESSIONAL					2,200.00	0.00	0.00	2,200.00
05 - LICENSES					2,200.00	0.00	0.00	2,200.00
01/17/25	01	A 0003	33 COOP FEES	0004 43523	00410 - MAINE RESOURCE	33.00	0.00	
02/14/25	01	A 0038	COOP	0013 43583	00410 - MAINE RESOURCE	9.00	0.00	
03/28/25	03	A 0106	30 FREON	0026 43669	00410 - MAINE RESOURCE	225.00	0.00	
04/25/25	04	A 0149	25 COOP FEES	0035 43722	00410 - MAINE RESOURCE	25.00	0.00	
05/23/25	05	A 0217	33 COOP FEES	0044 43780	00410 - MAINE RESOURCE	247.50	0.00	
06/20/25	06	A 0287	54 COOP FEES	0053 43838	00410 - MAINE RESOURCE	405.00	0.00	
06/20/25	06	A 0287	ANNUAL LICENSE FEE	0053 43845	01389 - TREASURER, STATE	395.00	0.00	
06/20/25	06	A 0287	ANNUAL REPORTING FEE	0053 43845	01389 - TREASURER, STATE	249.00	0.00	
07/04/25	07	A 0309	ANNUAL MEMBERSHIP	0057 43874	00410 - MAINE RESOURCE	517.00	0.00	
08/01/25	08	A 0372	97 COOP FEES	0065 43935	00410 - MAINE RESOURCE	145.50	0.00	
08/29/25	08	A 0428	93 COOP FEES	0073 44007	00410 - MAINE RESOURCE	139.50	0.00	
10/10/25	10	A 0495	55 COOP FEES	0089 44109	00410 - MAINE RESOURCE	82.50	0.00	
11/07/25	11	A 0554	123 COOP FEES	0098 44199	00410 - MAINE RESOURCE	184.50	0.00	
12/05/25	12	A 0612	56 COOP FEES	0106 44265	00410 - MAINE RESOURCE	84.00	0.00	
Object.....					2,200.00	2,741.50	0.00	-541.50

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
Expense.....					2,200.00	2,741.50	0.00	-541.50
08 - INSURANCE					28,307.00	0.00	0.00	28,307.00
04 - RETIRE FUNDS					2,500.00	0.00	0.00	2,500.00
05 - TS INS					12,000.00	0.00	0.00	12,000.00
03/28/25	03		A 0106	WC 2025 PMT 2 of 4	0026 43667	01900 - MAINE MUNICIPAL		
							3,130.19	0.00
03/25/25	03	R	G 0110	PC 24/25 PMT 2 OF 2			757.50	0.00
03/25/25	03	R	G 0110	WC 2025 PMT 1 OF 4			4,173.58	0.00
05/09/25	05		A 0185	WC 2024 AUDIT ADJ-TS	0038 43753	01900 - MAINE MUNICIPAL	339.69	0.00
06/20/25	06		A 0287	WC 2025 PMT 3 of 4	0053 43836	01900 - MAINE MUNICIPAL	1,565.09	0.00
07/04/25	07		A 0309	PC 25/26 PMT 1 OF 2	0057 43873	01900 - MAINE MUNICIPAL	760.00	0.00
09/26/25	09		A 0471	WC 2025 PMT 4 OF 4	0084 44078	01900 - MAINE MUNICIPAL	1,565.09	0.00
Object.....					12,000.00	12,291.14	0.00	-291.14
06 - HEALTH INS					13,807.00	0.00	0.00	13,807.00
01/17/25	01		A 0003	TS Health Insurance	0004 43522	00080 - MAINE MUNICIPAL	1,150.57	0.00
01/31/25	01		A 0024	TS Health Insurance	0008 43552	00080 - MAINE MUNICIPAL	1,150.57	0.00
02/28/25	02		A 0061	TS Health Insurance	0017 43609	00080 - MAINE MUNICIPAL	1,150.57	0.00
03/28/25	03		A 0106	TS Health Insurance	0026 43668	00080 - MAINE MUNICIPAL	1,150.57	0.00
04/25/25	04		A 0149	TS Health Insurance	0035 43721	00080 - MAINE MUNICIPAL	1,150.57	0.00
06/17/25	06		A 0302	Credit Memo	0000	00080 - MAINE MUNICIPAL	0.00	3,451.71
06/17/25	06		A 0305		0000	00080 - MAINE MUNICIPAL	3,451.71	0.00
Object.....					13,807.00	9,204.56	3,451.71	8,054.15
Expense.....					28,307.00	21,495.70	3,451.71	10,263.01
09 - EQUIP PURCH					1,200.00	0.00	0.00	1,200.00
06 - COMPUTER SOF					1,200.00	0.00	0.00	1,200.00
02/24/25	02	R	G 0064	XEROX FINANCIAL RECLASS			68.30	0.00
02/24/25	02	R	G 0064	EES CONSULTING RECLASS			21.23	0.00
05/23/25	05		A 0217	MAINT/TECH/365	0044 43775	01950 - EES CONSULTING	23.30	0.00
05/23/25	05		A 0217	TS COPIER	0044 43787	01946 - Xerox Financial	72.00	0.00
05/21/25	05	R	G 0239	EES CONSULTING RECLASS			77.20	0.00
05/21/25	05	R	G 0239	XEROX FINANCIAL RECLASS			208.60	0.00
06/20/25	06		A 0287	TS COPIER	0053 43849	01946 - Xerox Financial	72.00	0.00
08/01/25	08		A 0372	TS COPIER	0065 43945	01946 - Xerox Financial	72.00	0.00
08/15/25	08		A 0405	MAINT/TECH/365	0070 43962	01950 - EES CONSULTING	23.30	0.00

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
08/15/25	08	A 0405 MAINT/TECH/365	0070 43962	01950 - EES CONSULTING		23.30	0.00	
08/29/25	08	A 0428 MAINT/TECH/365	0073 43996	01950 - EES CONSULTING		15.00	0.00	
08/29/25	08	A 0428 TS COPIER	0073 44015	01946 - Xerox Financial		72.00	0.00	
09/26/25	09	A 0471 TS COPIER	0084 44087	01946 - Xerox Financial		72.00	0.00	
09/26/25	09	A 0471 MAINT/TECH/365	0084 44070	01950 - EES CONSULTING		23.30	0.00	
10/24/25	10	A 0520 TS COPIER	0092 44152	01946 - Xerox Financial		72.00	0.00	
11/07/25	11	A 0554 MAINT/TECH/365	0098 44194	01950 - EES CONSULTING		23.30	0.00	
11/21/25	11	A 0592 MAINT/TECH/365	0102 44230	01950 - EES CONSULTING		23.30	0.00	
11/21/25	11	A 0592 SMS TURBO MAINT 2026	0102 44228	00422 - CREATIVE		4,577.00	0.00	
11/21/25	11	A 0592 TS COPIER	0102 44247	01946 - Xerox Financial		72.00	0.00	
Object.....					1,200.00	5,611.13	0.00	-4,411.13
15 - TS EQUIPMENT					0.00	0.00	0.00	0.00
01/17/25	01	A 0003 TS PRINTER	0004 43537	01946 - Xerox Financial		68.30	0.00	
01/31/25	01	A 0024 MAINT/TECH/365	0008 43547	01950 - EES CONSULTING		21.23	0.00	
02/14/25	01	A 0038 MAINT/TECH/365	0013 43575	01950 - EES CONSULTING		15.00	0.00	
02/28/25	02	A 0061 TS COPIER	0017 43615	01946 - Xerox Financial		68.30	0.00	
02/24/25	02	R G 0064 XEROX FINANCIAL RECLASS				0.00	68.30	
02/24/25	02	R G 0064 EES CONSULTING RECLASS				0.00	21.23	
03/28/25	03	A 0106 TS COPIER	0026 43673	01946 - Xerox Financial		68.30	0.00	
04/11/25	03	A 0118 MAINT/TECH/365	0030 43684	01950 - EES CONSULTING		38.90	0.00	
04/25/25	04	A 0149 TS COPIER	0035 43726	01946 - Xerox Financial		72.00	0.00	
05/09/25	05	A 0185 MAINT/TECH/365	0038 43742	01950 - EES CONSULTING		23.30	0.00	
05/21/25	05	R G 0239 XEROX FINANCIAL RECLASS				0.00	208.60	
05/21/25	05	R G 0239 EES CONSULTING RECLASS				0.00	77.20	
Object.....					0.00	375.33	375.33	0.00
Expense.....					1,200.00	5,986.46	375.33	-4,411.13
12 - MISC					12,100.00	0.00	0.00	12,100.00
12 - OPER EX					600.00	0.00	0.00	600.00
02/14/25	01	A 0038 FIRE EXT INSPECTION	0013 43566	01892 - AAA Fire Extinguisher		89.81	0.00	
09/12/25	09	A 0454 OSHA PENALTY	0079 44017	02252 - Treasurer, State of		2,200.00	0.00	
11/21/25	11	A 0592 REPLACEMENT FIRE EXT	0102 44231	02298 - ENCORE FIRE		94.00	0.00	
Object.....					600.00	2,383.81	0.00	-1,783.81
13 - HAZARD WASTE					1,000.00	0.00	0.00	1,000.00
01/17/25	01	A 0003 33 FREON	0004 43523	00410 - MAINE RESOURCE		247.50	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D								
02/14/25	01	A 0038	FREON	0013 43583	00410 - MAINE RESOURCE	67.50	0.00	
03/28/25	03	A 0106	30 FREON	0026 43669	00410 - MAINE RESOURCE	30.00	0.00	
04/25/25	04	A 0149	25 FREON	0035 43722	00410 - MAINE RESOURCE	187.50	0.00	
05/23/25	05	A 0217	33 FREON	0044 43780	00410 - MAINE RESOURCE	33.00	0.00	
06/20/25	06	A 0287	54 FREON REMOVAL	0053 43838	00410 - MAINE RESOURCE	54.00	0.00	
07/18/25	07	A 0356	HAZ WASTE DAY	0061 43898	02236 - ENVIROSERVE	3,916.50	0.00	
07/22/25	07 R	G 0378	FREON REMOVAL RECLASS			0.00	619.50	
08/01/25	08	A 0372	97 FREON REMOVAL	0065 43935	00410 - MAINE RESOURCE	727.50	0.00	
08/29/25	08	A 0428	93 FREON	0073 44007	00410 - MAINE RESOURCE	697.50	0.00	
10/10/25	10	A 0495	55 FREON REMOVAL	0089 44109	00410 - MAINE RESOURCE	412.50	0.00	
10/21/25	10 R	G 0540	FREON REMOVAL RECLASS			0.00	1,425.00	
Object.....					1,000.00	6,373.50	2,044.50	-3,329.00
20 - CAPITAL RES					10,000.00	0.00	0.00	10,000.00
25 - MILEAGE					500.00	0.00	0.00	500.00
01/17/25	01	A 0003	MILEAGE	0004 43514	01985 - JOHN ARSENAULT	14.00	0.00	
02/28/25	02	A 0061	MILEAGE	0017 43605	01985 - JOHN ARSENAULT	42.00	0.00	
03/28/25	03	A 0106	MILEAGE	0026 43657	01985 - JOHN ARSENAULT	14.00	0.00	
04/11/25	03	A 0118	MILEAGE	0030 43687	01985 - JOHN ARSENAULT	14.00	0.00	
05/09/25	05	A 0185	MILEAGE	0038 43745	01985 - JOHN ARSENAULT	28.00	0.00	
06/06/25	06	A 0260	MILEAGE	0048 43802	01985 - JOHN ARSENAULT	28.00	0.00	
06/20/25	06	A 0287	MILEAGE	0053 43830	01985 - JOHN ARSENAULT	14.00	0.00	
07/04/25	07	A 0309	MILEAGE	0057 43866	01985 - JOHN ARSENAULT	14.00	0.00	
07/18/25	07	A 0356	MILEAGE	0061 43902	01985 - JOHN ARSENAULT	14.00	0.00	
08/01/25	08	A 0372	20 MILEAGE	0065 43931	01985 - JOHN ARSENAULT	14.00	0.00	
08/15/25	08	A 0405	40 MILEAGE	0070 43965	01985 - JOHN ARSENAULT	28.00	0.00	
08/29/25	08	A 0428	MILEAGE	0073 44001	01985 - JOHN ARSENAULT	14.00	0.00	
Object.....					500.00	238.00	0.00	262.00
31 - RECYCLE-ELEC					0.00	0.00	0.00	0.00
01/31/25	01	A 0024	TVS/PRINTERS/COMP	0008 43554	01443 - NORTH COAST	104.85	0.00	
03/14/25	03	A 0083	TVS/PRINTERS/COMP	0022 43636	01443 - NORTH COAST	156.90	0.00	
05/09/25	05	A 0185	TVS, PRINTERS, LAPTOPS	0038 43756	01443 - NORTH COAST	115.05	0.00	
06/06/25	06	A 0260	TVS/PRINTERS/LAPTOPS	0048 43807	01443 - NORTH COAST	110.20	0.00	
07/18/25	07	A 0356	PCB LIGHTING BALLAST	0061 43910	01443 - NORTH COAST	242.70	0.00	
08/15/25	08	A 0405	TVS/PRINTERS/MONITORS	0070 43971	01443 - NORTH COAST	126.55	0.00	
09/12/25	09	A 0454	TVS/PRINTERS/MONITORS	0079 44049	01443 - NORTH COAST	152.50	0.00	

Expense Detail Report

DEPARTMENT(S): 530

ALL Months

TRANS DATE	PER	RCB/ TYPE JRNL	DESCRIPTION---	WRN CHECK#	T	VENDOR-----	CURRENT BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE
530 - Transfer Sta CONT'D										
09/26/25	09	A 0471	TVS/PRINTERS/MONITOR	0084	44081	01443 - NORTH COAST		218.00	0.00	
11/07/25	11	A 0554	TVS/LAPTOPS/PRINTERS	0098	44202	01443 - NORTH COAST		141.60	0.00	
12/05/25	12	A 0612	TVS/PRINTERS/MONITORS	0106	44267	01443 - NORTH COAST		100.00	0.00	
Object.....							0.00	1,468.35	0.00	-1,468.35
Expense.....							12,100.00	10,463.66	2,044.50	3,680.84
Department..							635,361.00	975,420.00	72,880.57	-267,178.43
Final Totals							635,361.00	975,420.00	72,880.57	-267,178.43

TRANSFER STATION

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	Balance
R 530-037 Transfer Sta - TS Demo Fees	0.00	3,002.10	-313,922.81	-310,920.71
E 530-06-65 Transfer Sta - CONTR SERV / HAUL FE DEMO	0.00	112,190.00	0.00	112,190.00
E 530-06-66 Transfer Sta - CONTR SERV / DUMP FE DEMO	0.00	222,318.28	-58,919.84	163,398.44
R 530-048 Transfer Sta - TS Metal Fee	0.00	0.00	-40,517.95	-40,517.95
E 530-06-77 Transfer Sta - CONTR SERV / HAUL METAL	0.00	13,110.00	0.00	13,110.00
R 530-039 Transfer Sta - TS Tire Disp	0.00	0.00	-5,191.00	-5,191.00
E 530-06-96 Transfer Sta - CONTR SERV / TIRE DISPOS	0.00	4,124.00	0.00	4,124.00
R 530-046 Transfer Sta - TS Refrigera	0.00	0.00	-10,170.80	-10,170.80
E 530-06-28 Transfer Sta - CONTR SERV / TS REFRIGERA	0.00	3,387.00	0.00	3,387.00
R 530-038 Transfer Sta - TS Elec Fees	0.00	0.00	-1,539.00	-1,539.00
E 530-12-31 Transfer Sta - MISC / RECYCLE-ELEC	0.00	1,468.35	0.00	1,468.35

+ = Debit - = Credit

Recommendations for the Formation of a Comprehensive Plan Implementation Committee

To: Select Board of the Town of Damariscotta
 From: Michael Martone, Town Planner, Damariscotta

Context

Following the adoption of the Damariscotta's Comprehensive Plan in December 2024, approval by the State, previous conversations with the Select Board, and consideration by Town staff the formation of a Comprehensive Plan Implementation Committee is being recommended as an essential action to effectively implement the goals, policies, and strategies recommended in the Comprehensive Plan.

Utilization of an implementation committee is proposed by the Comprehensive Plan and is common practice across the field for community planning, master planning, and comprehensive planning. While the exact role and operation of an implementation committee will require further definition and refinement, the purpose, structure, and formation can be addressed currently. Formation of a Comprehensive Plan implementation committee can help further efforts around public engagement, resource prioritization, project scoping and oversight, and information sharing.

Where many communities in Maine rely almost entirely on volunteer efforts, the Town of Damariscotta is fortunate to have some internal capacity that can be leveraged to harness and align local volunteer and institutional capacity. Internal Town capacity, along with partnerships with the numerous local businesses and organizations will be a major asset toward implementation of the Comprehensive Plan, but ultimately success will depend on engagement, involvement, and the actions of the entire Damariscotta community.

The following recommendations are intended to set up an implementation committee that will benefit and balance the various types of resources available to the community while pursuing the vision contained within the 2024 Damariscotta Comprehensive Plan.

Formation of the Committee

- Provide clear **purpose**
- Define a functional but flexible **structure**
- Officially **create the committee**
- Formally **appoint members**

Purpose

- To provide information, guidance, and recommendations regarding the implementation of the adopted Comprehensive Plan to Town boards, committees, and legislature (residents) based on the Comprehensive Plan.
- To promote awareness and involvement of the community in Comprehensive Plan implementation efforts through community conversations and direct public engagement.
- To form, direct, and dissolve ad-hoc working groups meant to leverage and utilize local knowledge, expertise, and volunteer resources to further implementation of the Comprehensive Plan.
- coordinate—not duplicate—efforts, and facilitate decision making through recommendations.
- To assist in the interpretation and refinement of policies and strategies recommended by the Comprehensive Plan.
- To define and monitor metrics by which the progress of implementation can be measured.
- To provide regular updates to the Select Board and to the community on the progress of Comprehensive Plan implementation efforts.
- To discuss and consider potential updates and amendments to the adopted Comprehensive Plan.

Structure

- A “core” group of 7 - 9 appointed members.
- Ad-hoc working groups, as needed, to address specific topics and issues.
- Involvement of representatives from Town boards and committees.
- Support from (and for) Town staff.

Membership

- Residents who can bring a broad perspective and interest in the full scope of comprehensive planning.
 - Membership should include people with varied backgrounds, ages, and interests.
 - Include residents who participated in drafting the Plan, especially early on in the 10-year implementation window.
- Key Partners representing local organizations that can provide direct support for implementation of strategies and policies.

Recommended Appointments:

1. Mary Devlin, Resident & Comprehensive Plan Drafting Committee
2. Adam Jeffers, Resident & Comprehensive Plan Drafting Committee
3. Jim Kutsch, Resident
4. Heather Burt, General Manager, Rising Tide Co-op
5. Anne Rundle, Executive Director Damariscotta Region Chamber of Commerce
6. Brooks Betts, Senior Director of Operations, Lincoln Hospital
7. Katie Beaver, Deputy Director, Coastal Rivers Conservation Trust
8. - *vacant* -
9. - *vacant* -

Review Of Comprehensive Plan Structure

The Comprehensive Plan reviews existing conditions and explores challenges and opportunities across 15 topic areas. Based on that review, the Plan identifies and recommends many **Goals, Policies, and Strategies** meant to guide the community toward a shared vision for the future. In total, the Plan identifies 35 goals, 94 policies, and +200 individual strategies to address over the next 10 years.

Topic Areas:

- | | | |
|------------------------------|----------------------|--------------------------------------|
| 1. Future Land Use | 6. Economy | 11. Recreation |
| 2. Population & Demographics | 7. Housing | 12. Transportation |
| 3. Historic & Archeological | 8. Natural Resources | 13. Public Facilities & Services |
| 4. Agriculture & Forestry | 9. Water Resources | 14. Existing Land Use |
| 5. Arts & Culture | 10. Marine Resources | 15. Fiscal Capacity & Capital Invest |

CEMETERY DEED

KNOW ALL PERSONS BY THESE PRESENTS that the Town of Damariscotta, in the County of Lincoln in the State of Maine, a municipal corporation organized and existing under the laws of the said State, in consideration of the sum of **nine hundred** dollars (**\$900.00**) paid by **Laurie Hilton**, in the State of Maine, does hereby transfer and convey unto the said **Laurie Hilton** and his/her assigns, a certain lot of land in **Hillside Cemetery, Annex 2** in said Town of Damariscotta, said lot(s) being numbered **1098, 1099, 1100** as shown on the plan of the cemetery on file with the Trustees of said cemetery.

TO HAVE AND TO HOLD the same unto the grantee(s) and assigns forever.

ON CONDITION that:

- 1) the same shall be used and improved only as and for a burial lot for the human dead;
- 2) no permanent markers shall be erected above the surface of the ground, other than permitted monuments;
- 3) no shrubbery or trees shall be planted on the lot;
- 4) the lot shall not be mounded or terraced (grade to be maintained on level with the rest of the area);
- 5) it can only be sold to the Town of Damariscotta;
- 6) it can be transferred only with prior written permission from the Trustees of said cemetery; and
- 7) the owners and possessors thereof shall always be subject to such regulations and orders as are or shall be made for the use and improvement of said cemetery.

The said Town of Damariscotta covenants to and with **Laurie Hilton** and his/her assigns that it is lawfully seized in fee of the aforesaid premises, that the granted premises are free from all encumbrances, that it has good right to sell and convey the same to the said **Laurie Hilton** and his/her assigns forever.

IN TESTIMONY WHEREOF, the Town of Damariscotta has caused these presents to be signed and sealed by its Selectmen, thereunto duly authorized this **17th** day of **December, 2025**.

THE TOWN OF DAMARISCOTTA

Daryl Fraser, Chairman

Darryl Day

Tom Anderson

Daniel Hunter

Andrea Keushguerian

STATE OF MAINE

COUNTY OF LINCOLN

Then personally appeared the above-named Selectmen of the Town of Damariscotta and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said Town.

Before me, _____
Notary Public

CEMETERY PERPETUAL CARE & MAINTENANCE CONTRACT

THE TOWN OF DAMARISCOTTA, in the County of Lincoln in the State of Maine, a municipal corporation organized and existing under the laws of the said State, has received the sum of **six hundred** dollars (**\$600.00**) paid by **Laurie Hilton** and said sum has been accepted by said Town, to be held in trust, the income thereof to be used for the perpetual care and maintenance of lot number(s) **1098, 1099, 1100** in **Hillside Cemetery, Annex 2**; provided, however, that should any part of said income remain unexpended after the reasonable and proper care of said lot, said income shall be used for the general care and maintenance of Hillside Cemetery.

Perpetual care fees are nonrefundable.

Dated at Damariscotta, Maine this 17th day of December, 2025.

THE TOWN OF DAMARISCOTTA

Daryl Fraser, Chairman

Darryl Day

Tom Anderson

Daniel Hunter

Andrea Keushguerian

STATE OF MAINE

COUNTY OF LINCOLN

Then personally appeared the above-named Selectmen of the Town of Damariscotta and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of said Town.

Before me, _____
Notary Public

The Maine Chiefs of Police Association
Review of the

Damariscotta Police Department



December 2025

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ACKNOWLEDGEMENTS

**The Review Panel
and the
Maine Chiefs of Police Association
wish to thank the following for their essential input and cooperation:**

Damariscotta Town Manager Andrew Dorr

Damariscotta Town Employees

Interim Chief of Police Phil Tessier

Staff and Officers of the Damariscotta Police Department

and

**Community members of the Town of Damariscotta and partnering law enforcement and
communications professionals**

INTRODUCTION

In the Summer of 2025, the *Maine Chiefs of Police Association* received a request for an evaluation of the Damariscotta Police Department. The Damariscotta Town Manager requested a comprehensive study of the Damariscotta Police Department as well as a report containing recommendations based on the review's findings. In response to this request, the Board of Directors of the *Maine Chiefs of Police Association* agreed to undertake such a study. Recognizing the need for objectivity in the assessment of the operation of the Damariscotta Police Department, the Association selected a Review Panel comprised of three police chiefs who were not acquainted with the operations of the department or the history of the town and its residents. Members of the Panel were:

Chief Andrew Booth, Panel Chair Bath Police Department

- 24 years Law Enforcement experience, 3 years as Deputy Chief, 4 years as Chief of Police
- Bachelor's Degree in History, Minor in Business, St. Michael's College, VT
- Lieutenant Colonel (Retired), Infantry, US Army/VT Army National Guard
- Committee member/Assessor, MCOPA Maine Law Enforcement Accreditation Program
- International Association of Chiefs of Police (IACP) Member

Chief Kevin Lully Augusta Police Department

- 30 years' Law Enforcement experience, 6 years as Deputy Chief, 2 years as Chief of Police
- Bachelor of Arts Degree in Behavioral Science, and Associate Degree in Criminal Justice, University of Maine
- Graduate of the FBI National Academy, Session 267
- 2nd Vice President, Maine Chiefs of Police Association Executive Board
- Board/Committee Member: Maine Chiefs of Police Association Memorial Committee and Highway Safety Committee, United Way Impact2032 Financial Stability Cabinet, CIT Regional Training Council Chair, Alford Center for Health Workplace Safety, Augusta Downtown Alliance
- Member: Maine Chiefs of Police Association, International Association of Chiefs of Police, FBI National Academy Associates

Chief Daniel Gallant Yarmouth Police Department

- 30 years Law Enforcement experience, 6 years as Chief of Police
- Bachelor's Degree in Criminology, University of Southern Maine
- Maine Chiefs of Police Association, District II representative
- International Association of Chiefs of Police (IACP) Member

As requested, the Review Panel initiated a study of operational and management practices within the Damariscotta Police Department in the Fall of 2025. The review was conducted in three general phases. They were:

Phase 1: Review of Materials

In conjunction with the on-site evaluation, the Panel members individually and collectively reviewed pertinent materials supplied by the Town of Damariscotta and the Damariscotta Police Department. These materials included, but were not limited to:

- Town of Damariscotta Annual Reports 2021-2024
- Damariscotta Police Department Budgets
- Damariscotta Police Policies and Procedures
- Collective Bargaining Agreement Between the Police Union and the Town
- Calls for Service Data and Crime Statistics
- Damariscotta Comprehensive Plan, June 2024

Phase 2: On-Site Evaluation

From September 12, 2025, through mid-November 2025, the Review Panel conducted several on-site evaluations. The on-site evaluations included personal observations of the Damariscotta Police Department by Panel members, as well as interviews that were conducted with individuals from both in and outside of town government who possessed relevant information regarding the activities of Damariscotta PD. In addition to individual interviews, the panel conducted a community meeting on November 13th for public input.

Those interviewed included, but were not limited to:

- Town Manager Andrew Dorr
- Interim Chief of Police Phil Tessier
- Damariscotta Police Staff (current and former)
- Citizens within the community
- Area businesses
- Damariscotta town employees
- School Officials
- Neighboring Police Chiefs and Lincoln County Sheriff
- Lincoln County Dispatch Center
- District Attorney Natasha Irving, District VI

Additionally, the on-site evaluation included the inspection, analysis, and review of:

- Department Equipment
- Police Budget
- Facilities

- Training Records
- Records and Data Management Systems
- Lincoln County Communications Center
- Department Policies
- Collective Bargaining Agreement

Phase 3: Analysis and Report

Besides the on-site evaluations, the Review Panel met on multiple occasions to analyze gathered information and materials to generate this report. The following is the work product of the Damariscotta Police Department Review Panel. The focus areas of this report are arranged so that the reader is provided with a general explanation and/or philosophy regarding the focus area, findings, and any recommendations for modification or improvement made by the Review Panel.

REPORT OBJECTIVES

The intent of this report is not to criticize the present police department, its practices, or those responsible for them. Rather, the Review Panel’s goal is to present, in an objective fashion, a comprehensive set of recommendations which, if adopted, should result in improvements in the effectiveness and efficiency of the Damariscotta Police Department.

This report should not be considered as an indictment of the past, but rather as a blueprint for the future. This report is not to be construed as a “report card” of the Damariscotta Police Department, since it does not fully explore the many positive activities which are undoubtedly and presently undertaken by the department.

Finally, the Review Panel sincerely hopes that its efforts serve as a catalyst for positive change within the Damariscotta Police Department and urges all those interested – town officials, department members, and concerned citizens – to seize this opportunity to bolster the professional status and effectiveness of the Damariscotta Police Department.

REVIEW PANEL MISSION STATEMENT

To provide, through application of law enforcement best practices and through diligent effort, care, and research, a navigable pathway to an elevated delivery of police services. To recognize the noble efforts of the members of the Damariscotta Police Department and, through this work, to enhance their safety and wellness.

One never hears that a police department is doing **too good** a job, or that the officers and administrators are **too dedicated** or **too well-trained**. Frequently, what we hear are complaints of real or perceived shortcomings, frequently by those with little or no basis of knowledge to level that criticism. However, as self-critical professionals constantly striving for the betterment

of ourselves and those in our charge; we acknowledge that no department is perfect and that as humans, we are fallible. Consequently, to better ensure a reasonable and realistic perspective, the Review Panel has striven to identify positive areas in this department as well as those that would benefit the organization and the town from change and improvement.

It is becoming an accepted event for the leaders of a community to request that an outside group of experienced and qualified professionals conduct an audit of the management and practices within their police department. These requests are often preceded by some organizational change, such as a new Town Manager or Police Chief. Occasionally, these requests are preceded by an extended period of conflict within the agency. In Damariscotta's case, they are transitioning police chiefs.

Faulty perceptions, rumors, unreasonable expectations, and poor communication can easily become destructive components in the organizational equation that must be identified and excised to allow accurate findings and to make good and viable recommendations.

Law enforcement officers are selected for many personal attributes, including assertiveness, the ability to make quick decisions, and take decisive action. These same attributes can create challenges in convincing every employee to form up and march in the same direction. Police administrators stand on a slippery rock in the middle of a stream with far too many people willing to give them a nudge in the wrong direction. In no other municipal profession is one expected to govern individuals who possess the power, authority, and autonomy of police officers. To do so willingly, with a caring and compassionate attitude, and where every move and decision is a matter of public record, is not a task for the faint of heart. It demands unwavering integrity, emotional intelligence, and a steadfast commitment to justice – all while navigating immense public scrutiny and institutional resistance.

Society rightfully demands the best from its police. Overwhelmingly, police officers serve with the selfless desire to protect their community from humanity's worst. We hope this report helps them to achieve that admirable goal.

COMMUNITY OVERVIEW

The Town of Damariscotta has history going back 2,500 years, first inhabited by native American Wawenok Abenaki tribes. It currently is a community of approximately 2,297 residents (2020 Census). The total town area is approximately 14.71 square miles, of which 12.42 square miles is land and 2.29 square miles is water. Damariscotta is a coastal community in Lincoln County and located along the Damariscotta River, a tidal river that empties into the Atlantic Ocean. Damariscotta has a history of shipbuilding, brickyards, lumber mills, oyster farming and fisheries. The name derives from the native American word "Madamescontee," meaning "place of an abundance of alewives." The land became part of the Pemaquid Patent, granted by the Plymouth Council in 1631. It was incorporated as a separate town on March 15, 1848. Neighboring Damariscotta is Newcastle, a town that shares similar concerns and collaborates

than one officer to the academy in a fiscal year. If so, they will need to allocate enough money to cover those costs as well as provide other annual or necessary training for other officers.

SUMMARY AND CONCLUSIONS

Overall, the panel was impressed with DPD's staff and their commitment to their community. This was reflected in the many positive reviews from community members, business owners, and fellow law enforcement agencies interviewed. Small town policing requires a close connection to the community they serve. The Town of Damariscotta should be very proud of the officers and staff of their small department.

Damariscotta is a service center for Lincoln County year-round, sees a lot of tourists during the summer, and hosts the annual Pumpkinfest that attracts thousands of people to town. The panel was impressed that DPD can do what it does with its relatively small contingent of full and part-time officers. The panel is of the opinion that DPD could offer even more services and value to their community with increased staff and a 24-hour schedule.

Areas to focus on include maintaining MLEAP accreditation, complying with mandatory training requirements, such as CJIS and supervisor training, a regular review of policies and procedures, and increased Department-wide meetings to strengthen the Department's unity of effort and esprit de corps. Addressing personnel issues and concerns with retirement plans and offering competitive pay and benefits will help with recruiting and retention. DPD's incoming chief will face these challenges but should feel free to reach out to the Maine Chiefs of Police Association for any help required that stem from these recommendations.

This Review Panel has made its recommendations based on its collective law enforcement, supervisory, and leadership experience. The Panel believes these recommendations to be reasonable and consistent with best practices. In order to ensure accuracy and fairness, the Panel repeatedly and thoroughly reviewed all findings. The Panel hopes that you find this work product useful to you as you chart a course for the future of the Damariscotta Police Department, which is believed to be bright.

List of Recommendations

- A deliberate effort on a regular basis to set goals, draft plans, allocate resources, and measure success.
- Further focus on maintaining an appropriate police budget reflecting the needs of a modern, accredited agency, challenged with competing for scarce resources in the form of employees with other police departments who may have more to offer.
- The police chief should encourage the input of all employees to help in the determination of department needs and goals, such as in an annual all-staff meeting or periodic command and staff meetings.
- Maintaining the strong relationship DPD has with its community by continuing to focus on their department mission and values, community outreach, and involvement with community organizations and events.
- The crime analysis data should be examined by the chief and all sworn staff.
- Immediate and ongoing attention to obtaining proper and current CJIS security compliance for anyone with access to DPD's CJIS information, devices, or the police department itself.
- Reviewing which town employees are authorized un-escorted access to the police department and ensure they meet the requirement set forth in CJIS and MLEAP accreditation standards.
- Consult with their IT contractor to ensure there are procedures in place to limit the amount of time that technology equipment is offline or adjust their internal procedures to increase awareness of potential issues before they become a problem.
- Staff receive the necessary training to utilize the new RMS and that access to this system complies with CJIS requirements.
- Strictly managing paper records to ensure they remain secure and undamaged from climate-related issues.
- Looking into digital record storage options for PD and town documents requiring permanent or long-term retention, as well as periodic records management to securely destroy records no longer required for retention per the State statutes.
- Adding a more formal layer of communication up and down the chain of command to ensure that the guidance from the chief is adequately relayed to the officers, and that the chief is made aware of issues brought up by officers in a timely and professional manner.
- Close collaboration between the sergeant and chief, and the sergeant and officers, to help provide a unified message.
- An annual meeting of all staff to discuss goals for the upcoming year, including budget preparation and resource or equipment acquisition, to provide focus for all staff in their day-to-day decision making as well as increase morale and esprit-de-corps.
- LCCC staff expressed that they would like to maintain good communication with DPD when the next chief is selected as well as make attempts for each officer to visit LCCC to strengthen their relationship.
- Analyze their data entry efficiency to ensure consistency and uniformity with other area departments utilizing the same/shared records management system.

- Collaborating with other Lincoln County departments to ensure consistency of reporting to make data comparisons amongst agencies more accurate.
- Officer safety is always taken into account when planning staffing and deployment.
- Maintaining the strong partnership with area agencies for mutual aid that current exists.
- All supervisors within a department obtain necessary and required training per their rank/responsibilities.
- Having a supervisor on duty at all times can lower the liability to an agency and, if budgetary issues allow, the panel would recommend adding another layer of supervision.
- Instances of officers being by themselves while managing an arrestee should be minimized.
- Continuing to transport physical arrests directly to Two Bridges Regional Jail, which offers a more controlled and staffed facility to process arrests.
- Regular policy review with a priority on high-liability events, like Use of Force.
- Look at providing training to officers interested in enhancing their skills in investigations and allow them to obtain experience working complex or felony cases.
- If future staffing allows, the panel recommends establishing a detective position.
- Assigning and training a full-time officer as the evidence/property room manager (EPM).
- The panel recommends maintaining MLEAP accreditation standards which will ensure proper management occurs.
- Look into making a few minor improvements to the police department end of the building, such as a new or repaired exterior entrance door, a functioning public restroom, and overall cleanliness, to help present a professional environment for staff and the public.
- Active use of the surveillance system to provide for more situational awareness by the limited staff inside to be able to respond to potential issues.
- Utilizing an off-site or non-Department owned area can expose the Town and storage facility owner to liability if the property is mismanaged, chain of custody disrupted, or damage to property occurs during storage. Panel recommends considering these issues carefully if/when a large piece of property, such as a vehicle, is impounded as evidence. DPD may be able to cooperate with another area law enforcement agency for assistance with secure storage needs.
- Maintaining a replacement schedule for issued equipment, vehicles, and technology devices.
- DPD may want to consider purchasing a police SUV during the next vehicle replacement schedule if this remains a concern by officers.
- Closely look at ways to retain officers by providing them with professional development opportunities and maintain a competitive pay and benefits package in comparison with other area departments.
- Consider making DPD's retirement plan match most of the police departments in Maine, to make DPD as competitive as possible.
- Continual focus on offering competitive pay during each bargaining agreement session.

- Continually study comparable salaries in order to retain quality employees.
- Create a promotional process policy to ensure consistency in each promotional process, set forth expectations for both the applicant and position, and provide both fairness and transparency of the process, to ensure the right people are promoted into the right positions.
- Once that is complete, adequate training and mentorship should be provided for those newly promoted staff.
- Focus on building a cohesive team by providing strong leadership and accountability.
- DPD union members focus on re-establishing a relationship with either M.A.P. or another union while maintaining a positive relationship with the town.
- Continue to maintain the MLEAP standards regarding investigations of employee misconduct and follow their policy as written, which includes training for staff to conduct internal investigations.
- Officers continue to perform their duties with professionalism to maintain the low-to-zero amount of complaints received from the public.
- Consider outsourcing any serious IA's to another agency for the fact-finding portion, leaving the chief and town manager as the decision-makers.
- Maintaining a regular review cycle of all policies and continual updates by the chief and all officers, per accreditation standards or changes in either MCJA BOT guidance or State laws.
- When establishing or reviewing policies, DPD should consider needs or issues specific to their community, and draft guidance based upon those needs and with best practices and legal guidance in mind.
- Continue to seek out low-cost measures to obtain elective or necessary training certifications that benefit their department.
- Continue to meet mandatory requirements regarding accreditation.
- Set up the Department for long-term benefits by certifying junior officers in certain training certifications like firearms, M.A.R.C., Taser, etc.
- Maintaining a focus on these training requirements and in officer professional development to meet all applicable training requirements for a law enforcement agency.
- Forecasting training needs should be part of the budgetary process, ensuring that appropriate funds are set aside and available for that purpose.