



**Town of Damariscotta
Public Hearing and Select Board
Meeting**

October 1, 2025

Town Office

21 School St

5:30 PM

Join Virtually

Meeting: <https://us02web.zoom.us/j/85228756628>

AGENDA

- 1. Pledge of Allegiance**
- 2. Public Hearings**
 - i. Liquor License: Anne's Book Bistro
 - ii. General Assistance Ordinance
- 3. Call Select Board Meeting to Order**
 - i. **Minutes**
 1. September 17, 2025
 - ii. **Financial Reports**
 1. Payroll Warrants #___
 2. Accounts Payable Warrants #___
 - iii. **Citizen Comments and General Correspondence**
 - iv. **Town Manager's Report**
 - v. **Official Action Items**
 1. Liquor License
 - a. Anne's Book Bistro (New)
 - b. Lincoln Theater (Renewal)
 - c. Lobster Haul (Renewal)
 2. Entertainment License:
 - a. Anne's Book Bistro
 - b. Lincoln Theater
 3. Public Vending License: Mary's Wildflower Raw Honey/T's Lip Balm
 4. Cemetery Donation
 5. Special Town Meeting Warrant (MPERS)
 6. Budget Committee Appointments
 7. General Assistance Ordinance Amendments
 8. Highway Equipment Reserve Allocation: Line Striper
 - vi. **Select Board's Discussion Items**
 1. Joint Public Works Committee Update/Presentation
 2. Liquor License Issuance Policy
 3. Road Opening Permit/Policy
 - vii. **Adjournment**



Application Copy

File Number: 102488

Job Type: New Application

LICENSE TYPE On-Premises: Beer, Wine & Spirits	APPLICATION DATE RECEIVED 2025-09-19
SECONDARY LICENSE(S) None selected	
LICENSEE LEGAL NAME Ann's Book Bistro LLC	LICENSEE TYPE Limited Liability Company
DOING BUSINESS AS Ann's Book Bistro	CORPORATE NUMBER 20215222DC
INCORPORATION DATE 2020-12-23	
CORRESPONDENCE ADDRESS 17 Back Meadow Rd Damariscotta ME 04543-4203	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME Abigail White	PREFERRED CONTACT METHOD Email
CONTACT PHONE (207) 315-1958	ALTERNATE PHONE
FAX	EMAIL anns.bookbistro@gmail.com
CORPORATE STRUCTURE	

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
Abigail White	Owner	Ann's Book Bistro	100

ADDITIONAL INFORMATION

MANAGED BY AGENT

No

PREMISES TYPE

Class A Restaurant

PREMISES NAME

Ann's Book Bistro and Ann's Bistro

OPERATOR

Abigail White

PHYSICAL ADDRESS

17 Back Meadow Rd Damariscotta ME 04543-4203

MAILING ADDRESS

17 Back Meadow Rd Damariscotta ME 04543-4203

CONTACT NAME

Abigail White

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 315-1958

ALTERNATE PHONE

(207) 315-1958

FAX

EMAIL

anns.bookbistro@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

20215222DC

2. What is your expected start date?

October 2nd, 2025

3. Has/have applicant(s) formerly held a Maine liquor license?

Yes

41372 / CAR21-104847
Ann's Book Bistro
17 Back Meadow Rd
Damariscotta, ME 04543

4. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Is the applicant/licensee an individual, partnership, or association?
(Not a corporation or LLC)

No

6. Are all licensees/applicants residents of the State of Maine?

Yes

7. Is your license for a club with a membership?

No

8. Is your license application for Vessel Corporation?

No

9. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

Yes

29125

- 10 Do you have a license from the Office of the State Fire Marshal?
Contact (207) 626-3870 to determine whether licensure is necessary.
No
- 11 Will any law enforcement officer directly benefit financially from this license, if issued?
No
- 12 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.
No
- 13 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?
No
- 14 What is the full name and date of birth of the person managing this premises?
Abigail White 06/28/67
- 15 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?
No
- 16 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?
No

17 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

18 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

19 Does the licensee/applicant(s) own the premises?

Yes

20 At which address are your business records located?

17 Back Meadow Rd
Damariscotta, ME 04543

21 What will be your business hours? Please indicate each day's open and close times.

Thursday, Friday & Saturday 4pm - 9pm

22 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Great Salt Bay School, 1 mile.

23 Is your application for a Hotel or Bed & Breakfast?

No

24 Do you have a food menu?

Yes
(document uploaded)

25 How many seats do you have?

32

26 How many bathrooms do you have available to the public?

Two

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	ABB_Menu.pdf	Bistro's Food Menu
Premises Floor Plan	Liq Lic Diagram_2nd BR 2025.jpg	The added "BR" in blue is our 2nd Bathroom on our floorplan diagram
Supplemental Ownership Form	102 Supplemental Ownership Form and Affidavit-2.1.pdf	Completed form as requested

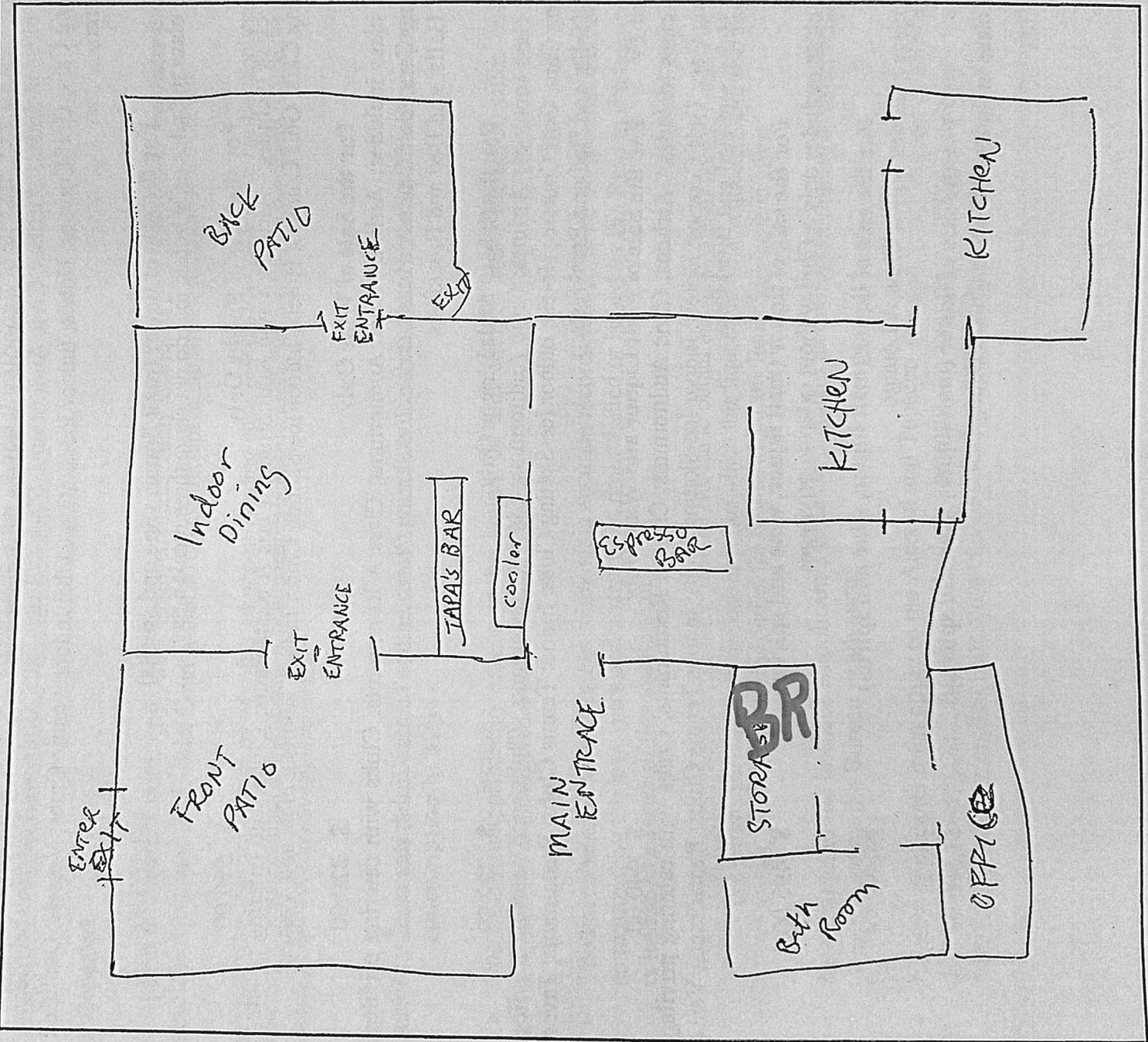
APPLICANT

Ann's Bistro

DECLARATION

- I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.





STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: Ann's Book Bistro LLC	2. Date of incorporation/registration: 12/23/2020	3. State of incorporation: Maine
---	---	--

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Abigail White	06/28/67	207-682-0135	17 Back Meadow Rd., Damariscotta, ME 04543	Owner	100

Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.

Affiant Signature

Date

Affiant Printed Name

State of _____, County of _____

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

Signature of Notary Public

Date

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a \$2,000 fine.

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: September 5, 2025
Subject: New GA Maximums for October 1, 2025

Enclosed please find the following items:

- MMA's updated **General Assistance Ordinance (9/2024)**
- MMA's new (October 1, 2025–September 30, 2026) **“General Assistance Ordinance Appendices” (A – H)**.
- Recovery Residence Housing Maximums (October 1, 2025-September 30, 2026)
- **“GA Ordinance Adoption Form”** which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*
- **“GA Maximums Adoption Form”** which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director's Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – C

The enclosed Appendices A – C have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – C. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a ***notice and hearing*** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

General Assistance Maximums Reference Sheet - Lincoln County

SFY 2026: Oct 1, 2025 - Sept 30, 2026

OVERALL MAXIMUMS (A)				
Persons in Household				
1	2	3	4	5
\$1,190	\$1,213	\$1,375	\$1,807	\$2,217
Household of 6 = \$2,292				
*Note: Add \$75 for each additional person.				

HOUSING MAXIMUMS (C)				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$243	\$1,046	\$272	\$1,169
1	\$243	\$1,046	\$277	\$1,190
2	\$266	\$1,144	\$314	\$1,348
3	\$356	\$1,529	\$413	\$1,776
4	\$438	\$1,882	\$507	\$2,181
Recovery Residence			\$207.75	\$892.50
26+ rooms			\$145.43	\$624.75

FOOD MAXIMUMS (B)			
Persons	Weekly	Monthly	
1	\$69.30	\$298	
2	\$126.98	\$546	
3	\$182.56	\$785	
4	\$231.16	\$994	
5	\$275.12	\$1,183	
6	\$330.47	\$1,421	
7	\$365.35	\$1,571	
8	\$416.05	\$1,789	

Note: For each additional person add \$218 per month.

FUNERAL MAXIMUMS (H)	
Burial	\$1,620
Additional costs that may be allowed:	
* A cremation lot in the least expensive section of the cemetery.	
* Urn, not to exceed \$55.	
* Transportation costs at a reasonable rate per mile.	
Cremation	\$1,125
Additional costs that may be allowed:	
* Wholesale cost of cement liner, if required.	
* Opening and closing of gravesite.	
* A lot in the least expensive section of the cemetery unless they can provide a lot in a municipally owned cemetery.	

ELECTRIC (D)					
Without electric heat/hot water			WITH electric heat/hot water		
# in HH	Weekly	Monthly	# in HH	Weekly	Monthly
1	\$19.95	\$85.50	1	\$29.63	\$127.00
2	\$22.52	\$96.50	2	\$34.07	\$146.00
3	\$24.97	\$107.00	3	\$39.67	\$170.00
4	\$27.53	\$118.00	4	\$46.32	\$198.50
5	\$29.88	\$128.50	5	\$55.65	\$238.50
6	\$32.55	\$139.50	6	\$58.68	\$251.50

For each additional person, add \$10.50/mo

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need. 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

For each additional person, add \$14.50/mo

2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

HEATING FUEL (E)	
Month	Gallons
January	225
February	225
March	125
April	125
May	50
June - August	0
September	50
October	100
November	200
December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)		
# in HH	Weekly	Monthly
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

For each additional person add \$1.25/wk or \$5 per month

Mileage Rate (G)	\$.54 per mile
-------------------------	----------------

SUPPLEMENTS FOR HOUSEHOLDS WITH CHILDREN UNDER 5 (F)		
# of Children	Weekly	Monthly
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, & shampoo, up to the following amounts:

GA Hotline: 1-800-442-6003, option 2 then 1

Revised 09/04/2025

Oct 1, 2024 to Sept 30, 2025

OVERALL MAXIMUMS (A)

Persons in Household				
1	2	3	4	5
\$1,037	\$1,076	\$1,332	\$1,733	\$2,154

Household of 6 = \$2,229

* Add \$75 for each additional person

HOUSING MAXIMUMS (C)

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$210	\$905	\$237	\$1,020
1	\$211	\$906	\$246	\$1,057
2	\$259	\$1,112	\$304	\$1,309
3	\$341	\$1,466	\$397	\$1,706
4	\$425	\$1,829	\$493	\$2,122
Recovery Residence			\$184.50	\$792.75

ELECTRIC (D)

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.
 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$19.95	\$85.50
2	\$22.52	\$96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

FOOD MAXIMUMS (B)

Persons	Weekly	Monthly
1	\$67.91	\$292
2	\$124.65	\$536
3	\$178.60	\$768
4	\$226.74	\$975
5	\$269.30	\$1,158
6	\$323.26	\$1,390
7	\$357.21	\$1,536
8	\$408.37	\$1,756

Add \$220 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

HEATING FUEL (E)

Month	Gallons	Month	Gallons
January	225	June - Aug	0
February	225	September	50
March	125	October	100
April	125	November	200
May	50	December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

MILEAGE RATE (G)

50 cents (\$0.50) per mile

FUNERAL MAXIMUMS (H)

Burial: \$1,620+; Cremation: \$1,125+

2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

1-800-442-6003

(Revised 09/09/24)

2025-2026 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	1,137	1,225	1,566	2,008	2,401
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,317	1,463	1,920	2,410	2,934
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	988	1,093	1,395	1,829	2,030
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	923	968	1,271	1,601	1,895
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,517	1,721	2,212	2,798	3,429
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	1,141	1,285	1,579	2,212	2,651

Appendix A

Effective: 10/01/25-09/30/26

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,278	1,443	1,778	2,347	2,586
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,487	1,681	2,168	2,807	3,641

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	803	871	1,085	1,486	1,569
Franklin County	842	936	1,228	1,621	1,816
Hancock County	1,139	1,140	1,349	1,787	1,791
Kennebec County	985	991	1,276	1,599	1,913
Knox County	972	987	1,200	1,597	1,780
Lincoln County	1,190	1,213	1,375	1,807	2,217
Oxford County	937	942	1,223	1,623	2,024
Piscataquis County	848	943	1,236	1,489	1,738
Somerset County	932	1,002	1,177	1,532	1,661
Waldo County	1,117	1,123	1,347	1,734	2,284
Washington County	871	875	1,136	1,582	1,695

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/25 to 09/30/26

2025-2026 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2025, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	69.30	298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,571.00
8	416.05	1,789.00

Note: For each additional person add \$218 per month.

2025-2026 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo* for further guidance.)

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	149	640	181	779
1	155	667	196	844
2	192	826	245	1,054
3	273	1,174	338	1,451
4	278	1,196	356	1,529
Franklin County				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	158	679	190	818
1	170	732	211	909
2	225	969	278	1,197
3	304	1,309	369	1,586
4	336	1,443	413	1,776
Hancock County				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	231	995	260	1,118
1	231	995	260	1,118
2	260	1,118	307	1,322
3	351	1,509	408	1,756
4	351	1,509	408	1,756
Kennebec County				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	196	841	224	964
1	196	841	225	968
2	243	1,045	291	1,249
3	307	1,321	365	1,568
4	367	1,578	437	1,877

Appendix C
Effective: 10/01/25-09/30/26

Non-Metropolitan FMR Areas

Knox County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	192	828	221	951
1	192	828	224	964
2	225	969	273	1,173
3	307	1,319	364	1,566
4	336	1,445	406	1,744
Lincoln County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	243	1,046	272	1,169
1	243	1,046	277	1,190
2	266	1,144	314	1,348
3	356	1,529	413	1,776
4	438	1,882	507	2,181
Oxford County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	184	793	213	916
1	184	793	214	919
2	231	992	278	1,196
3	313	1,345	370	1,592
4	393	1,689	462	1,988
Piscataquis County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	159	685	192	824
1	172	739	213	916
2	227	977	280	1,205
3	274	1,177	338	1,454
4	317	1,365	395	1,698
Somerset County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	183	788	212	911
1	191	820	228	979
2	220	946	267	1,150
3	292	1,254	349	1,501
4	308	1,326	378	1,625

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	226	973	255	1,096
1	226	973	256	1,100
2	260	1,116	307	1,320
3	339	1,456	396	1,703
4	453	1,949	523	2,248

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	169	727	198	850
1	169	727	198	852
2	210	905	258	1,109
3	303	1,305	361	1,551
4	316	1,360	386	1,659

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	231	993	260	1,116
1	243	1,043	280	1,202
2	310	1,335	358	1,539
3	402	1,730	460	1,977
4	481	2,066	550	2,365

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	273	1,173	301	1,296
1	298	1,281	335	1,440
2	393	1,689	440	1,893
3	496	2,132	553	2,379
4	604	2,599	674	2,898

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	196	844	225	967
1	212	911	249	1,070
2	271	1,164	318	1,368
3	361	1,551	418	1,798
4	394	1,695	464	1,994

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	181	779	210	902
1	183	786	220	945
2	242	1,040	289	1,244
3	308	1,323	365	1,570
4	363	1,560	432	1,859
<u>Portland HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	319	1,373	348	1,496
1	358	1,539	395	1,698
2	461	1,981	508	2,185
3	586	2,520	644	2,767
4	720	3,094	789	3,393
<u>Sagadahoc Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	232	997	261	1,120
1	256	1,103	293	1,262
2	313	1,348	361	1,552
3	450	1,934	507	2,181
4	539	2,316	608	2,615
<u>York Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	264	1,134	292	1,257
1	293	1,261	330	1,420
2	360	1,547	407	1,751
3	481	2,069	539	2,316
4	524	2,251	593	2,550
<u>York/Kittery/S. Berwick HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	312	1,343	341	1,466
1	349	1,499	386	1,658
2	450	1,937	498	2,141
3	588	2,529	646	2,776
4	769	3,306	838	3,605

2025-2026 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2025 to September 30, 2026.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 69.30	\$ 298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,517.00
8	416.05	1,789.00
NOTE: For each additional person add \$218 per month.		

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2025-2026 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 54 cents (54¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <https://www.maine.gov/osc/travel/mileage-other-info>.

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,125**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/25-9/30/26

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2025-2026 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2025- 9/30/2026

Non-Metropolitan FMR Areas	25 Beds or less		26+ Beds	
Area	Weekly	Monthly	Weekly	Monthly
Aroostook County	\$147.00	\$633.00	\$102.90	\$443.10
Franklin County	\$158.25	\$681.75	\$110.78	\$477.23
Hancock County	\$195.00	\$838.50	\$136.50	\$586.95
Kennebec County	\$168.75	\$726.00	\$118.13	\$508.20
Knox County	\$168.00	\$723.00	\$117.60	\$506.10
Lincoln County	\$207.75	\$892.50	\$145.43	\$624.75
Oxford County	\$160.50	\$689.25	\$112.35	\$482.48
Piscataquis County	\$159.75	\$687.00	\$111.83	\$480.90
Somerset County	\$171.00	\$734.25	\$119.70	\$513.98
Waldo County	\$192.00	\$825.00	\$134.40	\$577.50
Washington County	\$148.50	\$639.00	\$103.95	\$447.30

Metropolitan FMR Areas	25 Beds or less		26+ Beds	
Area	Weekly	Monthly	Weekly	Monthly
Bangor HMFA	\$210.00	\$901.50	\$147.00	\$631.05
Cumberland Cty. HMFA	\$251.25	\$1,080.00	\$175.88	\$756.00
Lewiston/Auburn MSA	\$186.75	\$802.50	\$130.73	\$561.75
Penobscot Cty. HMFA	\$165.00	\$708.75	\$115.50	\$496.13
Portland HMFA	\$296.25	\$1,273.50	\$207.38	\$891.45
Sagadahoc Cty. HMFA	\$219.75	\$946.50	\$153.83	\$662.55
York Cty. HMFA	\$247.50	\$1,065.00	\$173.25	\$745.50
York/Kittery/S. Berwick HMFA	\$289.50	\$1,243.50	\$202.65	\$870.45

These rates were calculated according to CMR 10-144, Ch. 323, Section V which requires:

- A. Recovery Residences are 75% of 1 BR heated rate.
- B. Recovery Residences with 26 or more BR are 70% of the <26 RR rate(A).

Revised 08/22/2025



**Town of Damariscotta
Public Hearing and Select Board
Meeting**

October 1, 2025

Town Office

21 School St

5:30 PM

Join Virtually

Meeting: <https://us02web.zoom.us/j/85228756628>

AGENDA

- 1. Pledge of Allegiance**
- 2. Public Hearings**
 - i. Liquor License: Anne's Book Bistro
 - ii. General Assistance Ordinance
- 3. Call Select Board Meeting to Order**
 - i. **Minutes**
 1. September 17, 2025
 - ii. **Financial Reports**
 1. Payroll Warrants #___
 2. Accounts Payable Warrants #___
 - iii. **Citizen Comments and General Correspondence**
 - iv. **Town Manager's Report**
 - v. **Official Action Items**
 1. Liquor License
 - a. Anne's Book Bistro (New)
 - b. Lincoln Theater (Renewal)
 - c. Lobster Haul (Renewal)
 2. Entertainment License:
 - a. Anne's Book Bistro
 - b. Lincoln Theater
 3. Public Vending License: Mary's Wildflower Raw Honey/T's Lip Balm
 4. Cemetery Donation
 5. Special Town Meeting Warrant (MPERS)
 6. Budget Committee Appointments
 7. General Assistance Ordinance Amendments
 8. Highway Equipment Reserve Allocation: Line Striper
 - vi. **Select Board's Discussion Items**
 1. Joint Public Works Committee Update/Presentation
 2. Liquor License Issuance Policy
 3. Road Opening Permit/Policy
 - vii. **Adjournment**



Town of Damariscotta Select Board Meeting

September 17, 2025

**Town Office
21 School St
5:30 PM**

Join Virtually

Meeting: <https://us02web.zoom.us/j/88515206187>

MINUTES

Attendance:

Select Board: Daryl Fraser, Tom Anderson, Andrea Keushguerian, Dan Hunter, Darryl Day

Other: Andrew Dorr, Town Manager; John Roberts, Fire Chief; Emerson Wesselhoff, Island Fellow

1. Pledge of Allegiance

2. Call Select Board Meeting to Order

Fraser called the meeting to order at 5:30.

3. Minutes

i. September 3, 2025

Motion by Anderson to approve the minutes of September 3, 2025 as presented.

Second by Day

Vote: 5/0/0

4. Financial Reports

i. Payroll Warrants #___

Motion by Fraser to approve Payroll Warrant #11

Second by Anderson

Vote: 5/0/0

ii. Accounts Payable Warrants #___

Motion by Fraser to approve Accounts Payable Warrant #12.

Second by Keushguerian

Vote 5/0/0

5. Citizen Comments and General Correspondence

None

6. Town Manager's Report

Dorr provided a written report. Some highlights include:

TRIO software support will be ending shortly. An upgrade will be necessary. This could result in some minor scheduling changes towards the end of the calendar year, for necessary staff training. The See-Click-Fix module, which will allow web visitors to complete a complaint form for various departments and create a digital log of complaints should be live by November. A letter of support for the Darling Marine Center was provided as they look to apply for a grant that would continue the work of understanding the uses of the Damariscotta River Estuary. Strategic Planning workshops are going well. Others are scheduled on Wednesday 9/24 and 10/8. The Police Department evaluation is beginning. The review team is expected to finish their report by the end of November. The Police Chief's job ad should be posted before the next meeting of the Select Board. The Public Works crew is finishing up their use of the excavator rental. They were able to clear the roadside on Standpipe and part of Back Meadow as well as replace a culvert on Hammond St. before cleaning the machine for its return. Sand and Salt have been stacked for the start of the winter season. Capital project updates were also included. Surveyors should be on site next week to delineate the wetland and boundary area for the Chapman St drainage project. Six responses were received for the 1B PPI project. They are currently being reviewed and scored. Four respondents submitted proposals for the Castner Creek Culvert replacement. The review process should begin next week once a review team is pulled together. Work on the new EV chargers is anticipated to begin the week of September 22nd. There was an opening in the civil teams schedule to set the poles and complete the underground/utility work. The units will need to be installed later as they have not arrived yet. Full plans were distributed to the Board members. Fraser wondered if there was a policy for the use of chargers yet? Anderson suggested that if any nearby Towns already had one we could start with that. As the next Damariscotta/Newcastle Public Works Committee meeting was scheduled for September 22, the full Board was given an update on the progress. Dorrr said they were honing in on a community presentation of budget numbers and a full understanding of what crew would be needed for the winter season. Space needs will be a focus of a future meeting. It's still early in the process and there is lots to be flushed out before public presentations/forums. Dorrr commented that we do need feedback and questions from the public before finalizing anything.

7. Official Action Items

- i. Liquor License Renewal: Best Thai

Motion by Anderson to approve the liquor license renewal for Best Thai.

Second by Keushguerian

Vote: 5/0/0

ii. Vending License: Blanchards Ice Cream

Motion by Fraser to approve the vending license for Blanchards Ice Cream.

Second by Day

Vote: 5/0/0

iii. Fire Station Reserve Allocation: Station Improvements

As part of the structural assessment conducted early this summer, it was decided that the floor repair should move forward. Chief Roberts has been considering and reviewing options to rehabilitate the concrete floor as identified in the capital plan. Estimates were received for epoxy floor coating and polished concrete flooring. Based on input from various sources, the Chief would like to proceed with the epoxy flooring, as it is less maintenance, has a shorter set time and will be less slippery due to the grit, which can be added. In addition, a lip will be added along the wall edges. He added that storage units would need to be rented to hold all of their equipment during the finishing process. Estimated cost of \$500. Anderson wondered why they had selected red lines instead of yellow as shown in the presentation. Roberts said that the floor color in the presentation wasn't exactly how the floor would appear and the red was a better contrast. The Chief updated the Board that the roof work would be happening beginning this weekend and plans to look at the electrical system would be forthcoming. He mentions this because the cost for a new station is running over \$10,000,000 so this station needs to be maintained. Fraser thanked the Chief for all the research and recommendations.

Motion by Fraser to waive the bid requirements and to appropriate up to \$50,000 from the Fire Station Reserve for improvements to the Fire Station as presented.

Second by Keushguerian

Vote: 5/0/0

iv. MPERS Retirement Plan Changes

Dorr presented information regarding MPERS Special Plan options for the new Police Chief position. He stated that Damariscotta does lag behind other towns in terms of our retirement package. He reminded the Board that Special Plan options were reviewed in 2024 and determined not to proceed with a change at that time. To stay competitive with the job market, he suggested the Board consider making a change for the non-unioned police officers (in our case the Police Chief position). Dorr noted that It would be an approximate increase in cost of \$1100-\$1750 in FY26.

Motion by Keushguerian to have the Town Manager draft a special town meeting warrant to consider changing the non-unioned police officers MPERS plan option from the AC plan to a Special Plan.

Second by Fraser

Vote: 5/0/0

Hunter asked if the union would want a special plan if we offered it to the Chief. Dorr and Fraser both responded that it had come up at the last negotiation, but had been dropped in favor of other items. Dorr said he thought it would be a focus at the next negotiation.

Dorr will supply more information within the draft warrant at the next meeting to clarify.

v. Order of Municipal Officers: Tax Payment Allocation

Motion by Hunter to direct the Tax Collector to apply any tax payments received be applied in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Second by Day

Vote: 5/0/0

vi. Paving and Drainage Reserve Allocation: Road Improvements

Hunter asked if there was a cut off date for laying asphalt. Dorr answered it was typically mid-October but these projects would be fine.

Dorr presented a listing of fall road surfaces to be improved with estimated costs. A few might be close, depending on the actual amount of asphalt used (at the \$120/ton price). In addition to the previously appropriated \$75,000, an additional \$18,000, which includes a contingency for tonnage, is being requested.

Motion by Fraser to allocate up to \$18,000 from the Paving and Drainage Reserve to complete various road improvements.

Second by Anderson

Vote 5/0/0

vii. Technology Reserve Allocation: Workstations

Dorr presented a request to replace 3 office devices now, due to Windows 10 operating system becoming unsupported in October. He went on to describe a replacement plan aimed for a 5 year replacement cycle, but upgrading now for a potential replacement within a year didn't seem reasonable. Estimated costs would be \$3000-\$3450.

Motion by Fraser to allocate up to \$3450 from the Technology Reserve to replace staff computers as presented in the Town Manager's memo.
Second by Anderson
Vote: 5/0/0

viii. Donation

Dorr presented a check for \$2000 from Paul and Kathy Anderson to support Trunk or Treat.

Motion by Hunter to accept the donation from the Anderson's to support Trunk or Treat.

Second by Fraser, who added a Thank you on behalf of the Select Board.

Vote: 5/0/0

8. Select Board's Discussion Items

Anderson wanted to bring a pending bill regarding allowing Municipalities to limit Nonprofit Property Tax Exemptions to the attention of the full Board. A discussion regarding the value of non-profits in our community followed. If enacted, this bill provides a municipality the power to limit the amount of a property tax exemption given to a nonprofit institution or organization when it determines by vote that such an exemption would be detrimental to its residents. Dorr estimates there is about a 100 million dollars in value out there, that is non taxable. He is putting that data together now and will share it with the Board. Hunter commented that service centers are strained right now. Anderson suggested this bill should be followed and that he would contact our representative for their point of view and to invite them to a Select Board meeting in the near future.

9. Adjournment

Motion by Anderson to adjourn the meeting.

Second by Fraser

Vote: 5/0/0



Application Copy

File Number: 102488

Job Type: New Application

LICENSE TYPE On-Premises: Beer, Wine & Spirits	APPLICATION DATE RECEIVED 2025-09-19
SECONDARY LICENSE(S) None selected	
LICENSEE LEGAL NAME Ann's Book Bistro LLC	LICENSEE TYPE Limited Liability Company
DOING BUSINESS AS Ann's Book Bistro	CORPORATE NUMBER 20215222DC
INCORPORATION DATE 2020-12-23	
CORRESPONDENCE ADDRESS 17 Back Meadow Rd Damariscotta ME 04543-4203	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME Abigail White	PREFERRED CONTACT METHOD Email
CONTACT PHONE (207) 315-1958	ALTERNATE PHONE
FAX	EMAIL anns.bookbistro@gmail.com

CORPORATE STRUCTURE

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
Abigail White	Owner	Ann's Book Bistro	100

ADDITIONAL INFORMATION

MANAGED BY AGENT

No

PREMISES TYPE

Class A Restaurant

PREMISES NAME

Ann's Book Bistro and Ann's Bistro

OPERATOR

Abigail White

PHYSICAL ADDRESS

17 Back Meadow Rd Damariscotta ME 04543-4203

MAILING ADDRESS

17 Back Meadow Rd Damariscotta ME 04543-4203

CONTACT NAME

Abigail White

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 315-1958

ALTERNATE PHONE

(207) 315-1958

FAX

EMAIL

anns.bookbistro@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

20215222DC

2. What is your expected start date?

October 2nd, 2025

3. Has/have applicant(s) formerly held a Maine liquor license?

Yes

41372 / CAR21-104847
Ann's Book Bistro
17 Back Meadow Rd
Damariscotta, ME 04543

4. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Is the applicant/licensee an individual, partnership, or association?
(Not a corporation or LLC)

No

6. Are all licensees/applicants residents of the State of Maine?

Yes

7. Is your license for a club with a membership?

No

8. Is your license application for Vessel Corporation?

No

9. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

Yes

29125

- 10 Do you have a license from the Office of the State Fire Marshal?
Contact (207) 626-3870 to determine whether licensure is necessary.
No
- 11 Will any law enforcement officer directly benefit financially from this license, if issued?
No
- 12 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.
No
- 13 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?
No
- 14 What is the full name and date of birth of the person managing this premises?
Abigail White 06/28/67
- 15 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?
No
- 16 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?
No

17 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

18 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

19 Does the licensee/applicant(s) own the premises?

Yes

20 At which address are your business records located?

17 Back Meadow Rd
Damariscotta, ME 04543

21 What will be your business hours? Please indicate each day's open and close times.

Thursday, Friday & Saturday 4pm - 9pm

22 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Great Salt Bay School, 1 mile.

23 Is your application for a Hotel or Bed & Breakfast?

No

24 Do you have a food menu?

Yes
(document uploaded)

25 How many seats do you have?

32

26 How many bathrooms do you have available to the public?

Two

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	ABB_Menu.pdf	Bistro's Food Menu
Premises Floor Plan	Liq Lic Diagram_2nd BR 2025.jpg	The added "BR" in blue is our 2nd Bathroom on our floorplan diagram
Supplemental Ownership Form	102 Supplemental Ownership Form and Affidavit-2.1.pdf	Completed form as requested

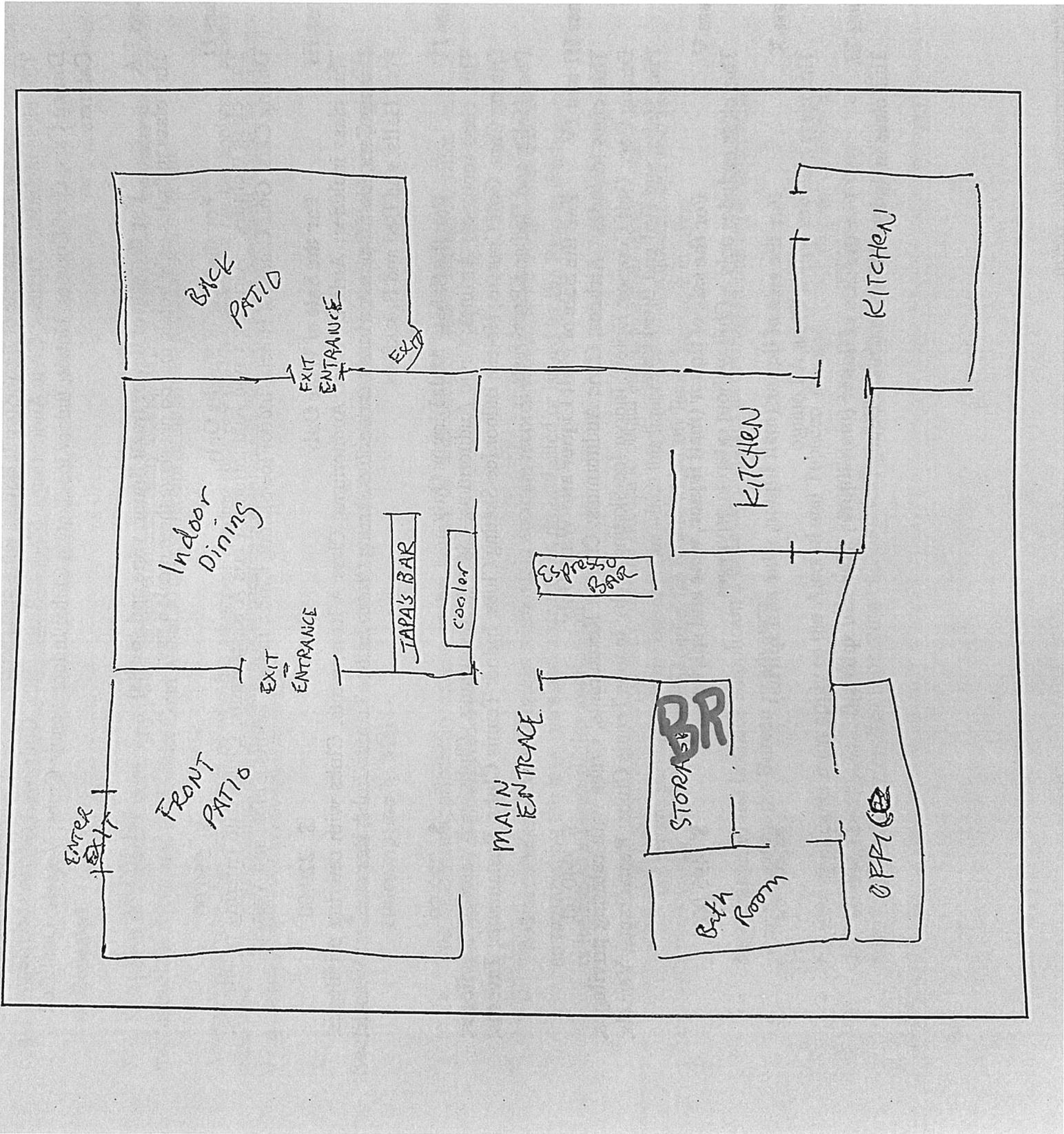
APPLICANT

Ann's Bistro

DECLARATION

- I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.





STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: Ann's Book Bistro LLC	2. Date of incorporation/registration: 12/23/2020	3. State of incorporation: Maine
---	---	--

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Abigail White	06/28/67	207-682-0135	17 Back Meadow Rd., Damariscotta, ME 04543	Owner	100

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

*Damariscotta Police Department
Chief Jason Warlick*



*21 School Street
Damariscotta, Maine 04543
(207)563-1909 (207) 563-3200 fax (207) 563-8986
email: chief@damariscottame.com*

TOGETHER WE MAKE A DIFFERENCE

September 22, 2025

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Ann's Book Bistro

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving Ann's Book Bistro located at 17 Back Meadow Rd from August 1, 2024 through September 22, 2025 this department responded to the following calls;

1 Fire

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Tessier". The signature is stylized with a large, sweeping initial "P" and "T".

Chief Phil Tessier
Damariscotta Police Department



State of Maine

Bureau of Alcoholic
Beverages & Lottery
Operations

Application Copy

File Number: 92660 Job Type: Renewal Application

LICENSE # AUD-23-107476	APPLICATION DATE RECEIVED 2025-09-12
LICENSE TYPE On-Premises: Beer & Wine	LICENSEE LINCOLN COUNTY COUMMINTY THEATER & ORCHESTRA
AGENT NAME	EFFECTIVE DATE 2024-09-26
EXPIRES 2025-09-25	STATUS Active
PREMISES NAME LINCOLN THEATER	
NEW SECONDARY LICENSE(S) None selected	
PREMISES TYPE Auditorium	PREMISES NAME LINCOLN THEATER
OPERATOR LINCOLN COUNTY COUMMINTY THEATER & ORCHESTRA	
PHYSICAL ADDRESS 2 THEATER ST DAMARISCOTTA ME 04543	
MAILING ADDRESS PO BOX 237 DAMARISCOTTA ME 04543-0237	

10.01.25 Bos
 Chief's letter Req: 9.15.25 Rec'd:
 notify Applicant: 09.15.25
 Sent Agent w/ zoom :

CONTACT NAME

CHRISTINA BELKNAP

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 563-3424

ALTERNATE PHONE

FAX

EMAIL

info@lincolntheater.net

QUESTIONS

On-Premises: Beer & Wine

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

19770025ND

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

3. Is the applicant/licensee an individual, partnership, or association?

No

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes
(document uploaded)

8. Do you allow dancing or entertainment on the licensed premises? If so, You need to have a a license from the Maine State Fire Marshal. See <https://www.maine.gov/dps/fmo/plans-review/applications> for more information.

Yes
We don't have a number but it is issued by the town of Damariscotta

9. Will any law enforcement officer directly benefit financially from this license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

12 Do you have a manager employed?

No

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

Yes

1. Christina Belknap
2. 10/27/2005
3. DWI
4. Lincoln County
5. Convicted

17 Does the licensee/applicant(s) own the premises?

No

(document uploaded)

18 At which address are your business records located?

2 Theater Street, Damariscotta ME 04543

19 What will be your business hours? Please indicate each day's open and close times.

Wednesday through Sunday, business hours vary but typically from 2pm to 9:30pm

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

0.1 mile to Damariscotta Baptist Church

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

\$17,599

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

\$7,124

24 Do you have a food menu?

No

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Premises Floor Plan	Lincoln Theaater_Liquor License Renewal Floorplan. Sep 2025 copy.pdf	
Supplemental Ownership Form	Lincoln Theaater_Liquor License Renewal Ownership. Sep 2025 copy.pdf	
Lease/Rental Agreement	Lincoln Theaater_Liquor License Renewal BUSINESS. Sep 2025.pdf	We are a non-profit so we don't have a lease. Attached are the business docs.
Maine Health or Agriculture License	Eating Place Certificate_2025-26.pdf	

APPLICANT

LINCOLN COUNTY COMMUNITY
THEATER & ORCHESTRA

DECLARATION

- I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



STATE OF MAINE

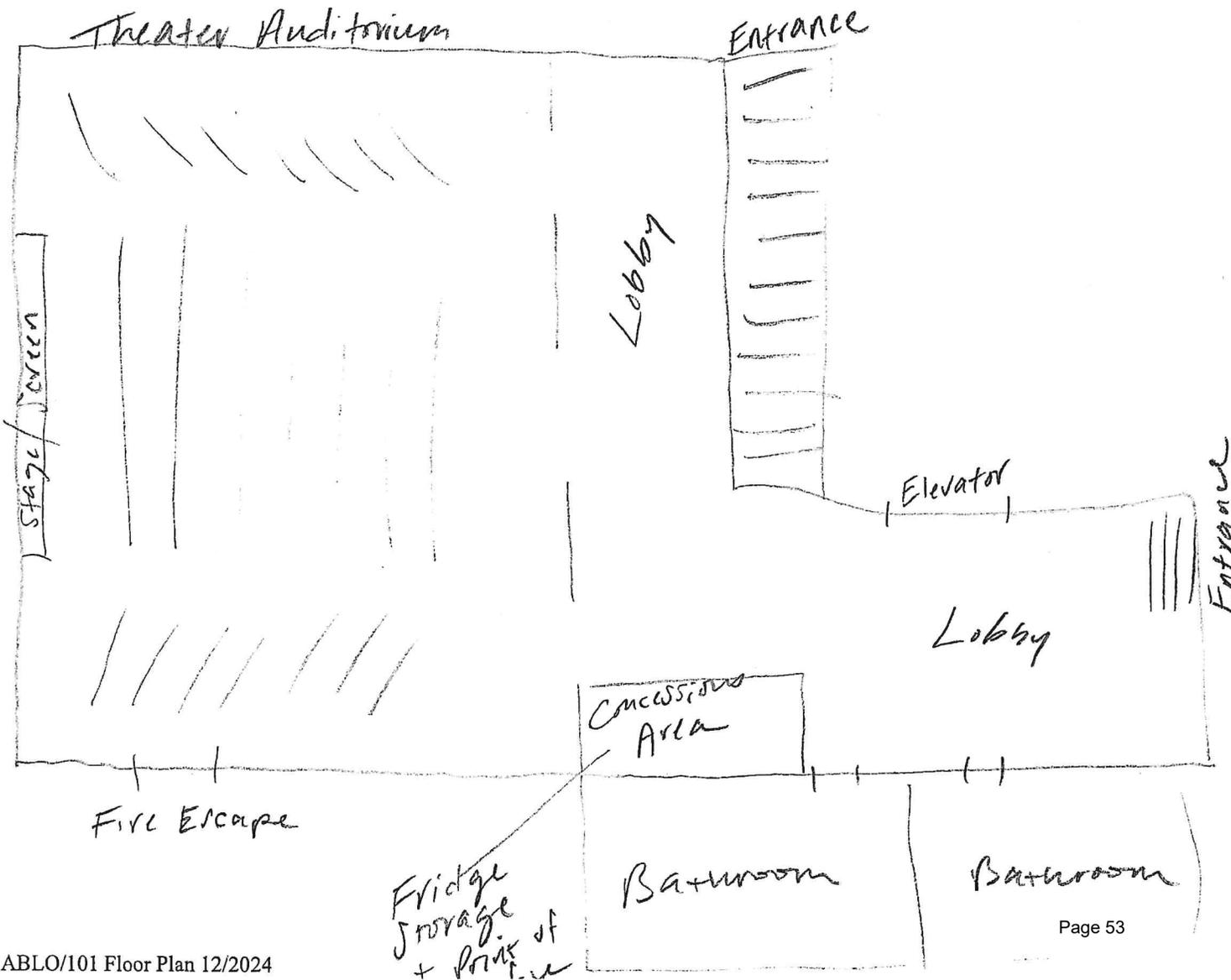
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Premises Floor Plan

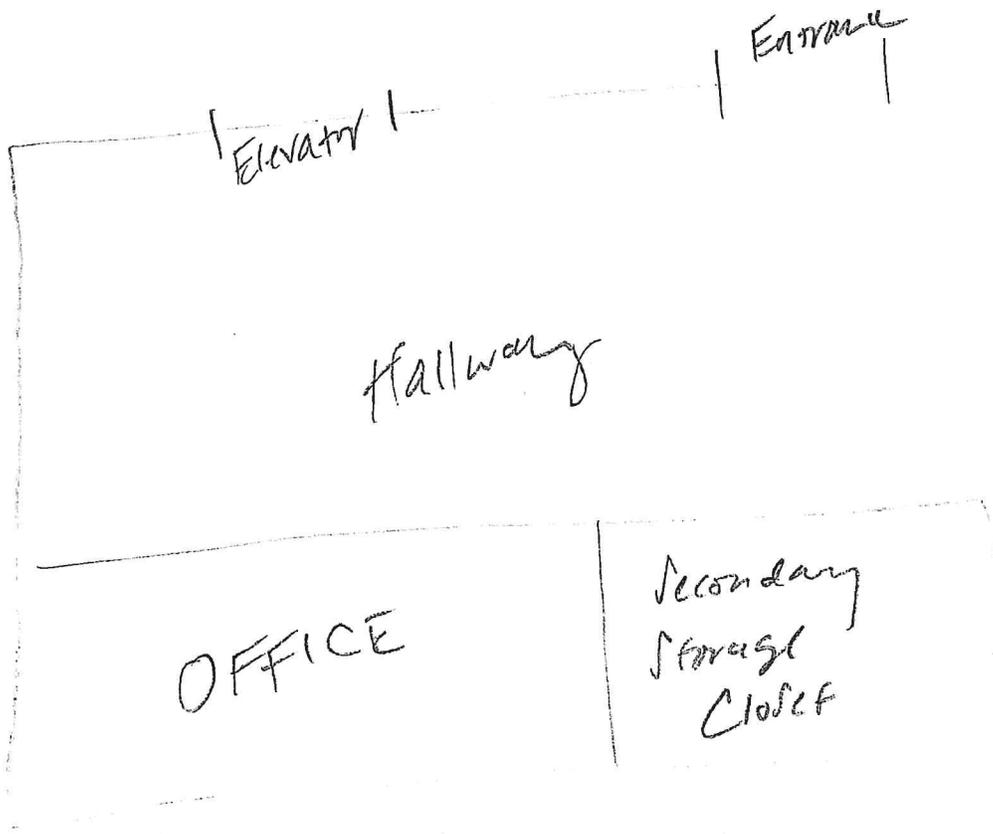
In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

UPSTAIRS



DOWN STAIRS



Lincoln Theater Board Contact List

Effective January 1, 2025

Karen Filler (President)

18 Gaul Drive
Walpole ME 04573
207-563-2642 (home)
207-315-1702 (cell)
kfiller@tidewater.net

John Mulcahy

107 Long Cove Point Rd
Chamberlain, ME 04541
(207) 677-2917 (home)
(212) 749-0306 (cell)
Mulcahy1953@gmail.com

Merna Guttentag (Secretary)

99 Miles Road
South Bristol, ME 04568
Mail: PO Box 226
South Bristol, ME 04568
207-644-8358 (home)
202-262-2867 (cell)
mernacg@gmail.com

Ann Poole

16 Dodge Cove Lane
Newcastle, ME 04553
Mail: PO Box 1
Newcastle, ME 04553
207-350-5242 (cell)
woodenbobbins@gmail.com

John Hendrickson

77 Federal Street
Wiscasset, ME 04578
(714) 585-8672 (cell)
phreddie1962@gmail.com

Jennifer Wright

398 Duck Puddle Rd
Nobleboro, ME, 04555
207-542-9529 (cell)
jwright@aos93.org

Keith Langendorfer (Vice President)

646 Dutch Neck Road
Waldoboro, ME 04572
978-968-5049 (cell)
Keith.Karen.646@gmail.com

Deb Mills-Scofield

87 Bradley Shore Rd
Pemaquid, ME 04558
(207) 747-8100 (cell)
dms@mills-scofield.com

Christina Belknap (Executive Director)

145 Church Street
Damariscotta, ME 04543
207-563-5587 (H) 207-485-5687 (C)
christina@lincolntheater.org

19770025ND 1910000203526

conformed copy
1-20-77

FILED 02 18 1977 ARTI 4

00312

BOOK 905 PAGE 153

State of Maine

Certificate of Organization of a Corporation, under Title 13, Chapter 81 of the Revised Statutes, and Amendments thereto.

The undersigned, officers of a corporation duly organized at the office of José F. Bowie, Esq. in the town of Damariscotta, State of Maine, on the Thirteenth day of January, A.D. 1977, hereby certify as follows:

The name of said corporation is LINCOLN COUNTY COMMUNITY THEATER AND ORCHESTRA.

The purposes of said corporation are to present, produce, manage, conduct and represent in any theatre, or place of amusement or entertainment or elsewhere, such plays, dramas, comedies, ballets, operas, operettas, musical works, musico-dramatic works and other entertainments as the corporation shall from time to time think fit; to promote art and to develop artistic abilities and other skills in the field of histrionics, dance and music; to foster, encourage and develop public appreciation and enjoyment of dramatic, musical and musico-dramatic works through the presentation of such works; to provide means, equipment and facilities to afford qualified persons an opportunity to acquire knowledge of the science of stagecraft and practical experience in play productions and in the production of musical and musico-dramatic works; to own, lease, operate and maintain one or more workshops and theatres; to have the power to acquire, hold, own, sell, lease, mortgage or otherwise encumber all kinds of property, real and personal, including the right, power and authority to hold by gift, devise, bequest or purchase any form of property to be held in trust for the benefit of the corporation; and to do anything which may be found useful or convenient in accomplishing the purposes, objects, aims and powers above outlined; and to give its net profits to such charitable, religious, scientific, literary or educational organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

The corporation is not organized for profit and no property or profit of the corporation shall inure to the benefit of any person, partnership or corporation except in furtherance of the nonprofit making purposes of the corporation.

Upon the dissolution of the corporation or the winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, religious, scientific, literary or educational organizations which would then qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

BOOK 905 PAGE 154

Said corporation is located in the town of Damariscotta County of Lincoln State of Maine.

The number of officers is four and their names are as follows:

President Joel F. Bowie

Vice-President David M. Gordon

~~Secretary of Clerk~~ Erik S. Nord

Treasurer Erik S. Nord

~~BOOKS OF~~ Trustees Joel F. Bowie, F. Stevenson Burton, Arthur Dexter,

Doris Havens Marble, David M. Gordon, June H. Moran, Erik S. Nord,

Niles L. Perkins, III, Katherine F. Sanford, Pauline J. Steele, Alison E. Stuart.

Witness our hands this THIRTEENTH day of January A.D. 19 77

Joel F. Bowie President

Erik S. Nord Treasurer

Joel F. Bowie

Jeanne W. Howard

Erik S. Nord

Incorporators

~~SECRETARY~~

~~BY~~

~~SECRETARY~~

(This Certificate must be filed in the Office of the Secretary of State within 60 days of date of organization)

STATE OF MAINE

Lincoln, ss. January, A.D. 1977

Then personally appeared the within named Joel F. Bowler, Erik S. Nord and Jeanne W. Howard.

and severally made oath to the foregoing certificate by them signed, that the same is true.

Before me,

BARBARA J. DE GARMO

Justice of the Peace
Notary Public



STATE OF MAINE

ATTORNEY GENERAL'S OFFICE

JANUARY 17, A.D. 1977

I hereby certify that I have examined the foregoing certificate, and the same is properly drawn and signed, and is conformable to the constitution and laws of the State.

PHILLIP M. KILMISTER
ASSISTANT ATTORNEY GENERAL

LINCOLN, SS.
RECEIVED JAN 21 1977 8 H. 50 M. A. M.
AND RECORDED FROM THE ORIGINAL

~~ORIGINAL~~
COPY
~~COPY~~

(Name of Corporation)

~~Lincoln Laundry Company~~
~~INCORPORATED~~
~~MAINE~~

~~LINCOLN~~

Registry of Deeds

Received JANUARY 21 1977

at 8 h. 50 m. A. M.

Recorded in Vol. 905 Page 153

Attest: Janice M. Adams

~~Register~~
Register

A true copy of record.

Attest:

Richard M. Williams Register

~~COMPTROLLER~~
STATE OF MAINE

Office of Secretary of State

Augusta 19

Received and filed this day

Attest:

Secretary of State

Recorded in Vol.

Page

STATE OF MAINE
Office of Secretary of State
August 18, 19 77
Received and filed this day.
Attest:
Richard M. Williams
Deputy Secretary of State
Recorded in Vol. 49 Page 25

P. O. Box 2508
Cincinnati, OH 45201

Date: JUL 15 1998

Lincoln County Community Theater
and Orchestra
P. O. Box 237
Damariscotta, ME 04543-0237

Person to Contact:
Dee Anna Jarmon
Telephone Number:
513-241-5199
Fax Number:
513-684-5936
Federal Identification Number:
22-2491739

Dear Sir or Madam:

This is in response to your letter dated May 5, 1998, requesting a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in July 1986 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

-2-

Lincoln County Community Theater and Orchestra
22-2491739

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

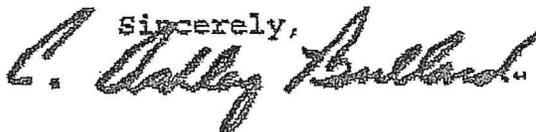
Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard
District Director

NONPROFIT CORPORATION

STATE OF MAINE

STATEMENT OF INTENTION
TO CARRY ON ACTIVITIES UNDER
AN ASSUMED OR FICTITIOUS NAME

Lincoln County Community Theater and Orchestra
(Real Name of Corporation)

FILED FEB 26 2010

File No. 19770025ND Pages 2
Fee Paid \$ 25
DCN 2103351600026 ANME
FILED
11/29/2010

Julie L. Dyer
Deputy Secretary of State

A True Copy When Attested By Signature

Deputy Secretary of State

Pursuant to 13-B M.R.S.A. §308-A, the undersigned corporation executes and delivers the following Statement of Intention to Carry on Activities Under an Assumed or Fictitious Name:

FIRST: The address of the registered office of the corporation in the State of Maine is _____
Po Box 237, 2 Theater Street, Damariscotta Maine 04543
(street, city, state and zip code)

SECOND: ("X" one box only.)
 assumed name (13-B M.R.S.A. §308-A.1) fictitious name (13-B M.R.S.A. §308-A.2)
The corporation intends to carry on activities under the assumed or fictitious name of
Lincoln Theater

Please note: A fictitious name is a name adopted by a foreign corporation authorized to carry on activities in this State because its real name is unavailable pursuant to 13-B M.R.S.A. §301-A.

Complete the following if applicable:

THIRD: If such assumed name is to be used at fewer than all of the corporation's places of activity in this State, the location(s) where it will be used is (are):
NA

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2542

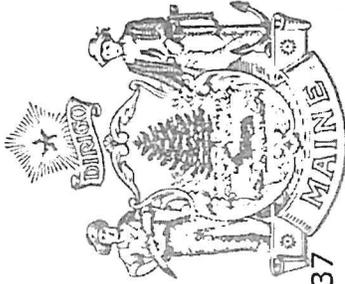
EATING PLACE - LIMITED MENU

LINCOLN THEATER
2 THEATER ST

DAMARISCOTTA ME 04543

ATTN CHRISTINA BELKNAP
LCCT & O INC
LINCOLN THEATER
PO BOX 237

DAMARISCOTTA ME 04543-0237



EXPIRES: 09/27/2026

FEE: \$205.00

Commissioner

▽ DETACH HERE ▽

NON-TRANSFERABLE

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or call 207-287-4627.

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

*Damariscotta Police Department
Chief Jason Warlick*



*21 School Street
Damariscotta, Maine 04543
(207)563-1909 (207) 563-3200 fax (207) 563-8986
email: chief@damariscottame.com*

TOGETHER WE MAKE A DIFFERENCE

September 15, 2024

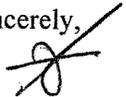
Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: Lincoln Theatre

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving The Lincoln Theatre located at 2 Theatre Street from August 1, 2024 through September 15, 2025 this department has no calls for this time frame.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,


Chief Phil Tessier
Damariscotta Police Department



State of Maine

Bureau of Alcoholic
Beverages & Lottery
Operations

Application Copy

File Number: 101001 Job Type: New Application

LICENSE TYPE On-Premises: Beer & Wine	APPLICATION DATE RECEIVED 2025-09-12
SECONDARY LICENSE(S) None selected	
LICENSEE LEGAL NAME The Lobster Haul LLC	LICENSEE TYPE Limited Liability Company
DOING BUSINESS AS The Lobster Haul	CORPORATE NUMBER 20174953DC
INCORPORATION DATE 2017-03-17	
CORRESPONDENCE ADDRESS PO Box 324 Damariscotta ME 04543	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME Isabella Nelson	PREFERRED CONTACT METHOD Email
CONTACT PHONE (207) 650-2337	ALTERNATE PHONE (207) 682-0110
FAX	EMAIL thelobsterhaul@gmail.com

CORPORATE STRUCTURE

10.01.25 Bos
Chief's Letter Req: 09.15.25 REC'D:
Notify Applicant: 09.15.25

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
The Lobster Haul LLC	owner		100

ADDITIONAL INFORMATION

MANAGED BY AGENT

No

PREMISES TYPE

Restaurant (not Class A)

PREMISES NAME

The Lobster Haul

OPERATOR

Isabella Nelson

PHYSICAL ADDRESS

115 Elm Street Damariscotta ME 04543

MAILING ADDRESS

PO Box 324 Damariscotta ME 04543

CONTACT NAME

Isabella Nelson

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 650-2337

ALTERNATE PHONE

FAX

EMAIL

thelobsterhaul@gmail.com

QUESTIONS

On-Premises: Beer & Wine

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

20174953DC

2. What is your expected start date?

06/27/2017

3. Has/have applicant(s) formerly held a Maine liquor license?

Yes

License Number: RES-2017-10131
115 Elm Street
Damariscotta, Maine 04543
Exp: 09/17/2025

4. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Are all licensees/applicants residents of the State of Maine?

Yes

6. Is the applicant/licensee an individual, partnership, or association?
(Not a corporation or LLC)

No

7. Is your license for a club with a membership?

No

8. Is your license application for Vessel Corporation?

No

9. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

Yes

26617

- 10 Do you have a license from the Office of the State Fire Marshal?
Contact (207) 626-3870 to determine whether licensure is necessary.
No
- 11 Will any law enforcement officer directly benefit financially from this license, if issued?
No
- 12 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.
No
- 13 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?
No
- 14 Do you have a manager employed?
No
- 15 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?
No
- 16 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?
No
- 17 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?
No

18 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

19 Does the licensee/applicant(s) own the premises?

No

(document uploaded)

20 At which address are your business records located?

115 Elm Street

Damariscotta, Maine

04543

21 What will be your business hours? Please indicate each day's open and close times.

Open Daily 11am to 3:30pm

closed Wednesdays

22 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

1/2mile to church

23 Is your application for a Hotel or Bed & Breakfast?

No

24 Do you have a food menu?

Yes

(document uploaded)

25 How many seats do you have?

30

26 How many bathrooms do you have available to the public?

1

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Supplemental Ownership Form	102 Supplemental Ownership Form and Affidavit-2.pdf	Ownership
Food Menu	2.png	Menu
Lease/Rental Agreement	image1.jpeg	Lease
Lease/Rental Agreement	image0.jpeg	Lease
Premises Floor Plan	image2.jpeg	Floor plan

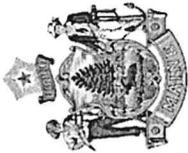
APPLICANT

Isabella Nelson

DECLARATION

- I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



STATE OF MAINE

DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: The Lobster Haul LLC	2. Date of incorporation/registration: 03/17/2017	3. State of incorporation: Maine
--	---	--

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Isabella Nelson	05/15/1988	207-650-2337	1 Bluff Drive Newcastle, ME 04553	Owner	100

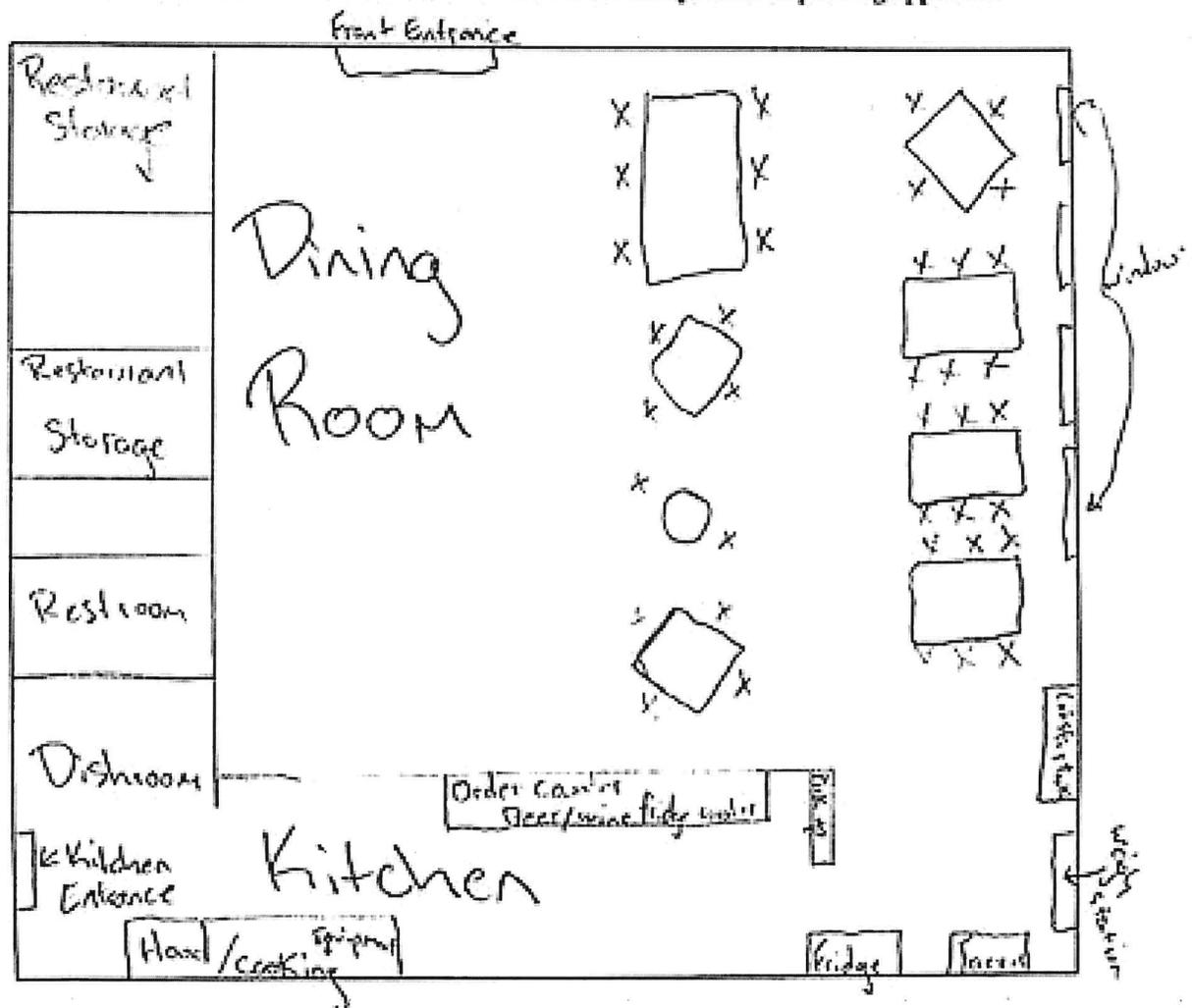
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347 (overnight)
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov



ON PREMISE DIAGRAM
 (Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • Entrances • Office area • Kitchen • Storage Areas • Dining Rooms • Lounges • Function Rooms • Restrooms • Decks • All Inside and Outside areas that you are requesting approval.



A140-10
R140-04

COMMERCIAL LEASE

This lease is made between Valerie Seibel
of Damariscotta Maine PO Box 500
herein called Lessor, and Isabella Nelson

Lessee hereby offers to lease from Lessor the premises situated in the City of Damariscotta, being called Lessee,
County of Lincoln, State of Maine, described as 115 Elm St
1st floor commercial space, upon the following TERMS and CONDITIONS:

1. Term and Rent. Lessor demises the above premises for a term of one years, commencing
May 1, 2025 and terminating on April 30, 2026 term of
sooner as provided herein at the annual rental of Nineteen thousand five hundred thirty
Dollars (\$ 19,530), payable in equal installments in advance on the
first day of each month for that month's rental, during the term of this lease. All rental payments shall be made to
Lessor, at the address specified above.

2. Use. Lessee shall use and occupy the premises for RESTAURANT. The premises
shall be used for no other purpose. Lessor represents that the premises may lawfully be used for such purpose.

3. Care and Maintenance of Premises. Lessee acknowledges that the premises are in good order and repair, unless
otherwise indicated herein. Lessee shall, at his own expense and at all times, maintain the premises in good and safe
condition, including plate glass, electrical wiring, plumbing and heating installations and any other system or equip-
ment upon the premises and shall surrender the same, at termination hereof, in as good condition as received, normal
wear and tear excepted. Lessee shall be responsible for all repairs required, excepting the roof, exterior walls, struc-
tural foundations, and:

which shall
be maintained by Lessor. Lessee shall also maintain in good condition such portions adjacent to the premises, such
as sidewalks, driveways, lawns and shrubbery, which would otherwise be required to be maintained by Lessor.

4. Alterations. Lessee shall not, without first obtaining the written consent of Lessor, make any alterations, addi-
tions, or improvements, in, to or about the premises.

5. Ordinances and Statutes. Lessee shall comply with all statutes, ordinances and requirements of all municipal,
state and federal authorities now in force, or which may hereafter be in force, pertaining to the premises, occasioned
by or affecting the use thereof by Lessee.

6. Assignment and Subletting. Lessee shall not assign this lease or sublet any portion of the premises, without prior
written consent of the Lessor, which shall not be unreasonably withheld. Any such assignment or subletting without
consent shall be void and, at the option of the Lessor, may terminate this lease.

7. Utilities. All applications and connections for necessary utility services on the demised premises shall be made
in the name of Lessee only, and Lessee shall be solely liable for utility charges as they become due, including those
for sewer, water, gas, electricity, and telephone services. Lessor to pay \$200 per yr.

8. Entry and Inspection. Lessee shall permit Lessor or Lessor's agents to enter upon the premises at reasonable
times and upon reasonable notice, for the purpose of inspecting the same, and will permit Lessor at any time within
sixty (60) days prior to the expiration of this lease, to place upon the premises any usual "To Let" or "For Lease"
signs, and permit persons desiring to lease the same to inspect the premises thereafter.

9. Possession. If Lessor is unable to deliver possession of the premises at the commencement hereof, Lessor shall
not be liable for any damage caused thereby, nor shall this lease be void or voidable, but Lessee shall not be liable
for any rent until possession is delivered. Lessee may terminate this lease if possession is not delivered within
days of the commencement of the term hereof.

10. Indemnification of Lessor. Lessor shall not be liable for any damage or injury to Lessee, or any other person,
or to any property, occurring on the demised premises or any part thereof, and Lessee agrees to hold Lessor harmless
from any claims for damages, no matter how caused.

11. Insurance. Lessee, at his expense, shall maintain plate glass and public liability insurance including bodily
injury and property damage insuring Lessee and Lessor with minimum coverage as follows:

→ Lessee shall provide Lessor with a Certificate of Insurance showing Lessee as additional insured. The Certificate
shall provide for a ten-day written notice to Lessor in the event of cancellation or material change of coverage. To
the maximum extent permitted by insurance policies which may be owned by Lessor or Lessee, Lessee and Lessor,
for the benefit of each other, waive any and all rights of subrogation which might otherwise exist.



© E-Z Legal Forms. Before you use this form, read it, fill in all blanks, and make whatever changes are necessary to your particu-
lar transaction. Consult a lawyer if you doubt the form's fitness for your purpose and use. E-Z Legal Forms and the results made in
representation or warranty, express or implied, with respect to the merchantability of this form for an intended use or purpose.
Rev 6/01

12. **Eminent Domain.** If the premises or any part thereof or any estate therein, or any other part of the building necessarily affecting Lessee's use of the premises, shall be taken by eminent domain, this lease shall terminate on the date when title vests pursuant to such taking. The rent, and any additional rent, shall be apportioned as of the termination date, and any rent paid for any period beyond that date shall be repaid to Lessee. Lessee shall not be entitled to any part of the award for such taking or any payment in lieu thereof, but Lessee may file a claim for any taking of fixtures and improvements owned by Lessee, and for moving expenses.

13. **Destruction of Premises.** In the event of a partial destruction of the premises during the term hereof, from any cause, Lessor shall forthwith repair the same, provided that such repairs can be made within sixty (60) days under existing governmental laws and regulations, but such partial destruction shall not terminate this lease, except that Lessee shall be entitled to a proportionate reduction of rent while such repairs are being made, based upon the extent to which the making of such repairs shall interfere with the business of Lessee on the premises. If such repairs cannot be made within said sixty (60) days, Lessor, at his option, may make the same within a reasonable time, this lease continuing in effect with the rent proportionately abated as aforesaid, and in the event that Lessor shall not elect to make such repairs which cannot be made within sixty (60) days, this lease may be terminated at the option of either party. In the event that the building in which the demised premises may be situated is destroyed to an extent of not less than one-third of the replacement costs thereof, Lessor may elect to terminate this lease whether the demised premises be injured or not. A total destruction of the building in which the premises may be situated shall terminate this lease.

14. **Lessee's Remedies on Default.** If Lessee defaults in the payment of rent, or any additional rent, or defaults in the performance of any of the other covenants or conditions hereof, Lessor may give Lessee notice of such default and if Lessee does not cure any such default within _____ days, after the giving of such notice (or if such other default is of such nature that it cannot be completely cured within such period, if Lessee does not commence such curing within such _____ days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessor may terminate this lease on not less than _____ days' notice to Lessee. On the date specified in such notice the term of this lease shall terminate, and Lessee shall then quit and surrender the premises to Lessor, but Lessee shall remain liable as hereinafter provided. If this lease shall have been so terminated by Lessor, Lessor may at any time thereafter resume possession of the premises by any lawful means and remove Lessee or other occupants and their effects. No failure to enforce any term shall be deemed a waiver.

15. **Security Deposit.** Lessee shall deposit with Lessor on the signing of this lease the sum of Dollars (\$ _____) security for the performance of Lessee's obligations under this lease, including without limitation the surrender of possession of the premises to Lessor as herein provided. If Lessor applies any part of the deposit to cure any default of Lessee, Lessee shall on demand deposit with Lessor the amount so applied so that Lessor shall have the full deposit on hand at all times during the term of this lease.

16. **Tax Increase.** In the event there is any increase during any year of the term of this lease in the City, County or State real estate taxes over and above the amount of such taxes assessed for the tax year during which the term of this lease commences, whether because of increased rate or valuation, Lessee shall pay to Lessor upon presentation of paid tax bills an amount equal to 0.5% % of the increase in taxes upon the land and building in which the leased premises are situated. In the event that such taxes are assessed for a tax year extending beyond the term of the lease, the obligation of Lessee shall be proportionate to the portion of the lease term included in such year.

17. **Common Area Expenses.** In the event the demised premises are situated in a shopping center or in a commercial building in which there are common areas, Lessee agrees to pay his pro-rata share of maintenance, taxes, and insurance for the common area.

18. **Attorney's Fees.** In case suit should be brought for recovery of the premises, or for any sum due hereunder, or because of any act which may arise out of the possession of the premises, by either party, the prevailing party shall be entitled to all costs incurred in connection with such action, including a reasonable attorney's fee.

19. **Waiver.** No failure of Lessor to enforce any term hereof shall be deemed to be a waiver.

20. **Notice.** Any notice which either party may or is required to give, shall be given by mailing the same, postage prepaid, to Lessee at the premises, or Lessor at the address specified above, or at such other places as may be designated by the parties from time to time.

21. **Heirs, Assigns, Successors.** This lease is binding upon and inures to the benefit of the heirs, assigns and successors in interest to the parties.

22. **Option to Renew.** Provided that Lessee is not in default in the performance of this lease, Lessee shall have the option to renew the lease for an additional term of 12 months commencing at the expiration of the initial lease term. All of the terms and conditions of the lease shall apply during the renewal term except that the monthly rent shall be the sum of \$ 700.00 per month. The option shall be exercised by written notice given to Lessor not less than 30 days prior to the expiration of the initial lease term. If notice is not given in the manner provided herein within the time specified, this option shall expire.

23. **Subordination.** This lease is and shall be subordinated to all existing and future liens and encumbrances against the property.

24. **Radon Gas Disclosure.** As required by law, (Landlord) (Seller) makes the following disclosure: "Radon Gas" is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in _____. Additional information regarding radon and radon testing may be obtained from your county public health unit.

25. **Entire Agreement.** The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties. The following Exhibits, if any, have been made a part of this lease before the parties' execution hereof:

Signed this 30 day of April, 2024 year.

By: Valerie Seibel Lessor By: _____ Lessee

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

*Damariscotta Police Department
Chief Jason Warlick*



*21 School Street
Damariscotta, Maine 04543
(207)563-1909 (207) 563-3200 fax (207) 563-8986
email: chief@damariscottame.com*

TOGETHER WE MAKE A DIFFERENCE

September 15, 2025

Board of Selectman
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

Re: The Lobster Haul / Joe Lane Lobsterman, LLC.

To the Board of Selectman:

As requested, I had my staff research our records for any police complaints or contacts involving The Lobster Haul - Joe Lane Lobsterman, LLC located at 115 Elm St.

From August 15, 2024 to September 15, 2025 the Damariscotta Police Department has responded to:

- 5 Property Checks
- 1 Motor Vehicle Stops
- 1 Parking Problem
- 1 Motor Vehicle Accident

To our knowledge, none of these calls involved the serving of alcohol at The Lobster Haul.

Please do not hesitate to contact me if you have further concerns or questions regarding this information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Phil Tessier', with a stylized flourish at the end.

Chief Phil Tessier
Damariscotta Police Department

TOWN OF DAMARISCOTTA

INITIAL APPLICATION FOR ENTERTAINMENT/SPECIAL AMUSEMENT PERMIT

Under M.R.S.A. Title 28-A, § 1054. Without the permit described in subsection 2, no licensee for sale of liquor to be consumed on the premises may allow any: music, except radio or other mechanical device; dancing; or entertainment of any sort without having first obtained an entertainment (special amusement) permit. Before granting a new initial permit and after reasonable notice to the municipality and the applicant, the municipal officers shall hold a public hearing at which the municipal officers shall take testimony of the applicant and any interested members of the public.

A non-refundable fee, which is listed in the Town's fee schedule, is required to cover the cost of advertising in the Lincoln County News and for administrative processing.

Current License Expires: _____

Name of Organization: Ann's Book Bistro

Organization Phone #: 207-682-0135

Location of Entertainment: 17 BACK MEADOW RD DAMARISCOTTA

Planned Time/Hours: 4-9pm WED-SAT

Lighting & Noise Level: VERY LOW

Days of Occurrence: WED - SAT

The applicant certifies that the information provided herein is true to the best of the applicant's knowledge and authorizes the Town to advertise as required in the application process.

[Signature]

Signature of Applicant

Town Manager or Town Clerk

9/22/25
Date

Date

Board of Selectmen:

Daryl Fraser

Tom Anderson

Daniel Hunter

Andrea Keushguerian

Joshua Pinkham

Signed by the Board of Selectmen on this date _____

License Expires: _____

Fee Paid _____	Date _____	Clerks initials _____
Ad to run in _____ edition of the Lincoln County News		
Hearing to be held on Wednesday, _____ at _____ at the Municipal Building at 21 School St.		
Applicant notified of said hearing _____		
Police Report obtained _____		

TOWN OF DAMARISCOTTA

RENEWAL APPLICATION FOR ENTERTAINMENT/SPECIAL AMUSEMENT PERMIT

Under M.R.S.A. Title 28-A, § 1054. Without the permit described in subsection 2, no licensee for sale of liquor to be consumed on the premises may allow any: music, except radio or other mechanical device; dancing; or entertainment of any sort without having first obtained an entertainment (special amusement) permit. Before granting a new initial permit and after reasonable notice to the municipality and the applicant, the municipal officers shall hold a public hearing at which the municipal officers shall take testimony of the applicant and any interested members of the public.

A non-refundable fee, which is listed in the Town's fee schedule, is required to cover the cost of advertising in the Lincoln County News and for administrative processing.

Current License Expires: August 31, 2025

Name of Organization: Lincoln County Community Theater & Orchestra

Organization Phone #: (207) 563-3424

Location of Entertainment: 2 Theater Street, Damariscotta, ME

Planned Time/Hours: 2pm to 10pm daily

Lighting & Noise Level: minimum additional lighting/medium level acoustical, or minimally amplified
music. All indoors.

Days of Occurrence: Wednesday thru Sunday

The applicant certifies that the information provided herein is true to the best of the applicant's knowledge and authorizes the Town to advertise as required in the application process.



Signature of Applicant

Town Manager or Town Clerk

September 19, 2025
Date

Date

Fee Paid NA Date 09.23.25 Clerks initials RJB

Ad to run in N/A edition of the Lincoln County News

Hearing to be held on Wednesday, _____ at _____ at the Municipal Building at 21 School St.

Applicant notified of said hearing _____

Police Report obtained 09.22.25

10.01.25 BOS



Town of Damariscotta
21 School Street
Damariscotta, ME 04543
T: 207-563-5168
F: 207-563-6862

\$ 50.00

Application for Public Vending License

Date: 9/10/2025

Owner's Name: David & Joanna Gallagher

Business Name: Mary's Wildflower Raw Honey T's Lip Balm

Phone Number: 207-592-1170 Maine State License # N/A

Business Mailing Address: 36 Sibling Ln Damariscotta ME 04543

Business/Owner's Email Address: joanna677@me.com

Products to be Sold: Mary's Wildflower Raw Honey T's Lip Balm

Sales Location: Gallagher & Villeneuve Law Firm

Hours of Operation: 10/10, 10/11, 10/12, 10/13, morning - afternoon

If selling food, list health or other precautions being taken to preserve the quality of the items being sold:

Vendor Signature: [Handwritten Signature]

Fee Paid: \$ 50.00 09.18.25 License Exp. _____

Application has been _____ Approved _____ Denied _____

Date: _____

Town Manager or Town Clerk

Jennifer Villeneuve and Jonathan Villeneuve
16 South Old Sheepscot Road
Alna, ME 04535

Board of Selectmen
Code Enforcement
Town of Damariscotta
21 School St
Damariscotta Maine 04543

September 18, 2025

To whom it may concern:

We, the property owners of 181 Main Street, Damariscotta hereby give consent/permission for the Gallagher family (David, Joanna, Mary and Thomas) to set up a vending table during the dates of October 10,11,12 and 13 2025 to sell their honey related products on the sidewalk in front of our building. My understanding is that this written consent is required as part of the Town's approval of the vending permit application. Please consider this letter our consent in this regard.

Thank you,

s/Jennifer Villeneuve

Jennifer Villeneuve, Owner

s/Jonathan Villeneuve

Jonathan Villeneuve, Owner



Town of Damariscotta
21 School St
Damariscotta, ME 04543
(207) 563-5168 | (207) 563-6862 Fax
damariscottame.com

MEMO

To: Select Board
From: Andrew Dorr, Town Manager
Date: September 27, 2025
Re: Cemetery Donation

Overview:

A donation has been made by Pat Hall and Gary Wright to support the maintenance of the cemeteries, more specifically, Hillside Cemetery. Staff thanked the family making the donation and advised the funds would likely be placed in the Cemetery Reserve more specifically and they were accepting of that. As you've come to know, the cemeteries receive maintenance nearly year-round and either stone repairs, cleaning, or tree work will all help ensure the graves at Hillside continue to receive the attention they deserve. Once accepted by the board, I will follow-up with a thank you letter.

Recommended Action:

Accept the donation with thanks and allocate the funds to the Cemetery Reserve account.

Possible Motion:

Move to accept the cemetery donation and to allocate the funds to the Cemetery Reserve.



Town of Damariscotta
21 School St
Damariscotta, ME 04543
(207) 563-5168 | (207) 563-6862 Fax
damariscottame.com

MEMO

To: Select Board
From: Andrew Dorr, Town Manager
Date: September 26, 2025
Re: MPERS Non-union Plan Change

Overview:

The Town is enrolled in the Maine Public Employees Retirement System. Currently, all Group 1 and 2 employees (regular full-time) are entitled to participate in the Regular Plan AC. This plan affords an employee with a pension payable after 25 years of service at 50% of the average final compensation (AFC), which is the average of an employee's three highest annual salaries. There is, however, a (2%) penalty for each year the former employee is under their eligible retirement age, typically 60 or 65 depending on their start date.

This retirement benefit, with an age penalty, has fallen well behind the norm for qualifying law enforcement officers in the area (see below) and becomes a deterrent for recruitment and retention. Given the current recruitment of a Police Chief, I believe the Town should consider amending the MainePERS agreement to allow qualifying non-unionized employees to access the Special Plan 3C.

Bath:	3C
Lincoln County:	3C (2C for all other non-union staff)
Richmond:	3C
Rockland:	3C
Thomaston:	3C
Waldoboro:	3C
Wiscasset:	3C

Recommended Action:

On advice of the MCOPA, I would recommend proceeding with the warrant article to offer the Special Plan 3C for qualifying, non-unionized employees.

Possible Motion:

Move to call a special town meeting for October 15, 2025 and approve the warrant for said special town meeting.

**Town of Damariscotta, Maine
Notice of Special Town Meeting**

Regarding

An amendment to the Maine Public Employees Retirement System (MainePERS) agreement between the Town of Damariscotta and MainePERS.

Notice is hereby given that the Town of Damariscotta will hold a Special Town Meeting on
October 15, 2025

at the
Damariscotta Town Office
21 School St
Damariscotta, ME 04543

The purpose of the Special Town meeting is to vote on a Warrant Article that would amend or modify the MainePERS agreement between the Town of Damariscotta and MainePERS. The change will allow certain, eligible employees to switch to the Special Plan 3C from the Regular Plan AC. All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at the hearing.

Note: Notice of the Special Town Meeting was advertised in the October 2, 2025 edition of the Lincoln County Newspaper. This notice has been posted publicly as of October 2, 2025.

WARRANT FOR SPECIAL TOWN MEETING

LINCOLN, SS

STATE OF MAINE

TO: Phillipe Tessier, a constable for the Town of Damariscotta in the County of Lincoln.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Damariscotta, in said County, qualified by law to vote in Town Affairs, to assemble at the Municipal Building, 21 School Street, in said Town, on Wednesday, the 15th day of October, A.D. 2025 at 5:30 P.M., then and there to act on Articles 1 and 2.

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. To see if the Town of Damariscotta (Town) will vote to change its Maine Public Employees Retirement System (MainePERS) plan to adopt Special Plan 3C for its eligible non-unionized employees effective November 1, 2025, for future service only.

The Town agrees to:

1. Adopt Special Plan 3C for its qualifying, non-unionized, full-time employees who are otherwise eligible for retirement benefits pursuant to the Town's Personnel Policy and who are not seasonal or temporary as defined by MainePERS Rule Chapter 802 for service rendered after October 31, 2025; and
2. Continue to provide Plan AC for all other qualifying full-time Town employees who are otherwise eligible for retirement benefits pursuant to the Town's Personnel Policy and who are not seasonal or temporary as defined by MainePERS Rule Chapter 802; and
3. To authorize the Town Manager to sign the Amended Agreement between the Town and Maine Public Employees Retirement System.

Explanation: *The Town of Damariscotta is asking voters to approve a change to its retirement plan for the non-unionized employees that qualify for Special Plan 3C. The MainePERS Special Plan 3C is available to law enforcement officers, fire fighters, certain emergency medical services employees, and others as defined by MainePERS. This change would ultimately provide the Police Chief with retirement benefits comparable to the current market.*

Given under our hands at said Damariscotta, Maine this 1st day of October A.D., 2025.

Daryl Fraser, Chairman

Daniel Hunter

Tom Anderson

Andrea Keushguerian

Darryl Day

**Select Board
Damariscotta, Maine**

Attest:

Andrew Dorr, Town Manager

**STATE OF MAINE
TOWN OF DAMARISCOTTA
RETURN OF THE NOTICE OF ELECTION**

SPECIAL TOWN MEETING

October 15, 2025

5:30 PM

Damariscotta, Maine

2025

Pursuant to the within warrant and notice of **Special Town Meeting**, as directed, I have notified and warned the inhabitants of said town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posing and attested copy of said warrant at:

Town Office
Police Department
Skidompha Library
Mikes Market

School Street
School St.
Main St.
Main St.

In said town, being public and conspicuous places in said town, on the _____ day of _____ A.D., 2025, being at least seven days before the meeting.

Phillipe Tessier,
Chief of Police
OR

Printed Name & Title



Town of Damariscotta
 21 School St
 Damariscotta, ME 04543
 (207) 563-5168 | (207) 563-6862 Fax
 damariscottame.com

MEMO

To: Select Board
 From: Andrew Dorr, Town Manager
 Date: September 27, 2025
 Re: Budget Committee Appointments

Overview:

There are currently four vacancies on the Budget Committee. The appointments were put on hold back in June as people expressed an interest in joining the committee following the Annual Town Meeting. Since the June meeting, although others have inquired, only one additional person has expressed interest in joining the committee. I have not followed back up with all of them, but will do so prior to the meeting to confirm before the board appoints members to the vacant positions. The table below shows the vacancies, currently two voting members and two alternate members.

Town of Damariscotta Budget Committee					
(Term ending)	Jun-24	Jun-25	Jun-26	Jun-27	Jun-28
(Vacant)					
Richard McLean					
Shari Sage					
Constance Magistrelli					
Karen O'Bryan					
(Vacant)					
Bruce Rockwood					
Gary Rosenthal					
Mary Devlin					
(Vacant) Alternate (annual)					
(Vacant) Alternate (annual)					

*Temporary appointments to the board are only for the current FY and anyone wishing to serve the remainder of a temporarily filled term must be elected at the next Annual Town Meeting.

The individuals who have expressed an interest include

- Jenny Begin
- Susan McAlister
- Leah Puckey
- Larry Sidelinger

Pursuant to the Town Charter, all members filling a vacancy during the year may be appointed by the Select Board for the remainder of the year. In the case of these appointments, you will determine two appointments to be primary voting members of the committee and two that will be alternates that may vote in the absence of a sitting member during the budget committee meetings. I will ask in my follow-up which voting status each person would like to be considered to help inform your decision. If all are interested in either an alternate or a primary voting member, the board will determine who will fill each seat.

Recommended Action:

1. If necessary, determine which individuals will serve as primary voting members and which will be alternate members.
2. Appoint all members to the committee for the remainder of this year.

Possible Motion:

Move to appoint _____ and _____ to serve as primary voting members of the budget committee and appoint _____ and _____ to serve as alternate voting members, all to serve the remainder of this fiscal year.





budget committee

Susan McAlister <suemcalister1980@gmail.com>
To: adorr@damariscottame.com

Thu, Jun 12, 2025 at 1:20 PM

Good afternoon,

I attended last night's town meeting and am interested in serving on the town's budget committee for the one year term ending June 2026.

I grew up in Damariscotta but left in the early 1980s. My parents continued to live here, so I never lost touch with the town. I graduated from Lincoln Academy in 1976. My husband and I retired here in 2022. I am looking for a way to give back to the community.

I believe I would be an asset to the budget committee. In my professional life I was the Executive Director of the Minuteman Library Network in Massachusetts. I managed a budget of ~\$2 million, wrote grants, negotiated contracts, deployed telecommunications systems and managed the software system that member libraries used to automate their internal processes.

I am about to leave on a three week cross country camping trip on Saturday, but feel free to email me during that time. My understanding from last night is that the committee starts its work in November/December. That would work out well for me.

Thank you for your consideration.

Sincerely,
Susan McAlister

--

Susan McAlister
508-208-6438

Town of Damariscotta Committee Interest

Last Name: <i>SIDELINGER</i>		First Name: <i>LAURENCE</i>	
Street Address: <i>26 BACK MEADOW Rd</i>			
Email Address: <i>YANK@TIDEWATER.NET</i>			
Phone: Home:		Office:	
Fax #:		Cell: <i>207632-4878</i>	
Place of Employment: <i>LCTV</i>			
Profession/Title: <i>EX DIR.</i>			
Relevant Experience, Education: <i>BUSINESS OWNER 48 YRS</i>			
Relevant Degrees, Professional Certificates:			

Town Committees (Please indicate your interest)

<input type="checkbox"/> Board of Selectman - 3 year - elected
<input type="checkbox"/> Planning Board - 3 years - appointed
<input type="checkbox"/> Board of Appeals - 3 years - appointed
<input type="checkbox"/> Financial Advisory - 3 years - appointed
<input type="checkbox"/> Harbor - 3 years - appointed
<input type="checkbox"/> Shellfish - 3 years - appointed
<input checked="" type="checkbox"/> Budget - 3 years - elected
<input type="checkbox"/> Cemetery - 3 years - elected
<input type="checkbox"/> School Board - 3 years - elected
<input type="checkbox"/> GSB Sanitary District - 3 years - elected
Other Volunteer Opportunities:
<input type="checkbox"/> Waterfront Improvement
<input type="checkbox"/> Earth Fest
<input type="checkbox"/> Biscay Beach Management
<input type="checkbox"/> Community Bulletin Board
<input type="checkbox"/> Cemetery Adoption
<input type="checkbox"/> Ordinance Review
<input type="checkbox"/> Other:

Please go to www.townofdamariscotta.com for more information

Town of Damariscotta Committee Interest

Last Name: <i>Pockey</i>		First Name: <i>Leah</i>	
Street Address: <i>81 West view Rd</i>			
Email Address: <i>LJPockey@hotmail.com</i>			
Phone: Home:		Office:	
Fax #:		Cell: <i>207-380-1292</i>	
Place of Employment: <i>Doan River Co</i>			
Profession/Title: <i>Sales -</i>			
Relevant Experience, Education: <i>Businessowner Pockey oil Co</i>			
Relevant Degrees, Professional Certificates: <i>Prog admin - didn't complete</i>			

Town Committees (Please indicate your interest)

<input type="checkbox"/> Board of Selectman - 3 year - elected
<input type="checkbox"/> Planning Board - 3 years - appointed
<input type="checkbox"/> Board of Appeals - 3 years - appointed
<input type="checkbox"/> Financial Advisory - 3 years - appointed
<input type="checkbox"/> Harbor - 3 years - appointed
<input type="checkbox"/> Shellfish - 3 years - appointed
<input checked="" type="checkbox"/> Budget - 3 years - elected
<input type="checkbox"/> Cemetery - 3 years - elected
<input type="checkbox"/> School Board - 3 years - elected
<input type="checkbox"/> GSB Sanitary District - 3 years - elected
Other Volunteer Opportunities:
<input type="checkbox"/> Waterfront Improvement
<input type="checkbox"/> Earth Fest
<input type="checkbox"/> Biscay Beach Management
<input type="checkbox"/> Community Bulletin Board
<input type="checkbox"/> Cemetery Adoption
<input type="checkbox"/> Ordinance Review
<input type="checkbox"/> Other:

Please go to www.townofdamariscotta.com for more information



Fwd: budget committee

Rebecca Bartolotta <rbartolotta@damariscotta.maine.gov>
To: Andrew Dorr <adorr@damariscotta.maine.gov>

Wed, Sep 17, 2025 at 3:21 PM

Rebecca J. Bartolotta, CCM
Town Clerk/Registrar/Notary
Deputy Tax Collector/Deputy Treasurer
Town of Damariscotta
21 School Street
Damariscotta, Maine 04543

M-T-TH: 7:30 am – 5:00 pm
W: 1:00 pm – 5:00 pm
F: CLOSED

P: 207-563-5168
F: 207-563-6862

rbartolotta@damariscottame.com
www.damariscottame.com

DISCLAIMER:

This e-mail and any file or attachment transmitted with it, is only intended for the use of the person and/or entity to whom it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the recipient of this message is not the intended recipient or otherwise responsible for delivering the message to the intended recipient, be notified that any disclosure, distribution or copying of this information is strictly prohibited. If you received this communication in error, destroy all copies of this message, attachments and/or files in your possession, custody or control and any other copies you may have created, and notify the sender at (207) 563-5168 or at the sender's e-mail address listed above.

----- Forwarded message -----

From: **jenny begin** <jbegin17@gmail.com>
Date: Wed, Sep 17, 2025 at 1:32 PM
Subject: budget committee
To: Rebecca Bartolotta <RBartolotta@damariscottame.com>

Hi Rebecca, Please let Andy know I'd be willing to be on the budget committee if that would be useful. Jennifer Begin
Jenny Begin
Salt Bay Trading Co.

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: September 5, 2025
Subject: New GA Maximums for October 1, 2025

Enclosed please find the following items:

- MMA's updated **General Assistance Ordinance (9/2024)**
- MMA's new (October 1, 2025–September 30, 2026) **“General Assistance Ordinance Appendices” (A – H)**.
- Recovery Residence Housing Maximums (October 1, 2025-September 30, 2026)
- **“GA Ordinance Adoption Form”** which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*
- **“GA Maximums Adoption Form”** which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. *(see “Filing of GA Ordinance and/or Appendices” below for further information).*

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director's Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – C

The enclosed Appendices A – C have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – C. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the **local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a ***notice and hearing*** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

General Assistance Maximums Reference Sheet - Lincoln County

SFY 2026: Oct 1, 2025 - Sept 30, 2026

OVERALL MAXIMUMS (A)				
Persons in Household				
1	2	3	4	5
\$1,190	\$1,213	\$1,375	\$1,807	\$2,217
Household of 6 = \$2,292				
*Note: Add \$75 for each additional person.				

HOUSING MAXIMUMS (C)				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$243	\$1,046	\$272	\$1,169
1	\$243	\$1,046	\$277	\$1,190
2	\$266	\$1,144	\$314	\$1,348
3	\$356	\$1,529	\$413	\$1,776
4	\$438	\$1,882	\$507	\$2,181
Recovery Residence			\$207.75	\$892.50
26+ rooms			\$145.43	\$624.75

FOOD MAXIMUMS (B)			
Persons	Weekly	Monthly	
1	\$69.30	\$298	
2	\$126.98	\$546	
3	\$182.56	\$785	
4	\$231.16	\$994	
5	\$275.12	\$1,183	
6	\$330.47	\$1,421	
7	\$365.35	\$1,571	
8	\$416.05	\$1,789	

Note: For each additional person add \$218 per month.

FUNERAL MAXIMUMS (H)	
Burial	\$1,620
Additional costs that may be allowed:	
* A cremation lot in the least expensive section of the cemetery.	
* Urn, not to exceed \$55.	
* Transportation costs at a reasonable rate per mile.	
Cremation	\$1,125
Additional costs that may be allowed:	
* Wholesale cost of cement liner, if required.	
* Opening and closing of gravesite.	
* A lot in the least expensive section of the cemetery unless they can provide a lot in a municipally owned cemetery.	

ELECTRIC (D)					
Without electric heat/hot water			WITH electric heat/hot water		
# in HH	Weekly	Monthly	# in HH	Weekly	Monthly
1	\$19.95	\$85.50	1	\$29.63	\$127.00
2	\$22.52	\$96.50	2	\$34.07	\$146.00
3	\$24.97	\$107.00	3	\$39.67	\$170.00
4	\$27.53	\$118.00	4	\$46.32	\$198.50
5	\$29.88	\$128.50	5	\$55.65	\$238.50
6	\$32.55	\$139.50	6	\$58.68	\$251.50

For each additional person, add \$10.50/mo

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need. 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

For each additional person, add \$14.50/mo

2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

HEATING FUEL (E)	
Month	Gallons
January	225
February	225
March	125
April	125
May	50
June - August	0
September	50
October	100
November	200
December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)		
# in HH	Weekly	Monthly
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00
For each additional person add \$1.25/wk or \$5 per month		
Mileage Rate (G)		\$.54 per mile

SUPPLEMENTS FOR HOUSEHOLDS WITH CHILDREN UNDER 5 (F)		
# of Children	Weekly	Monthly
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00
When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, & shampoo, up to the following amounts:		

GA Hotline: 1-800-442-6003, option 2 then 1

Revised 09/04/2025

Oct 1, 2024 to Sept 30, 2025

OVERALL MAXIMUMS (A)

Persons in Household				
1	2	3	4	5
\$1,037	\$1,076	\$1,332	\$1,733	\$2,154

Household of 6 = \$2,229

* Add \$75 for each additional person

HOUSING MAXIMUMS (C)

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$210	\$905	\$237	\$1,020
1	\$211	\$906	\$246	\$1,057
2	\$259	\$1,112	\$304	\$1,309
3	\$341	\$1,466	\$397	\$1,706
4	\$425	\$1,829	\$493	\$2,122
Recovery Residence			\$184.50	\$792.75

ELECTRIC (D)

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.
 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$19.95	\$85.50
2	\$22.52	\$96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

FOOD MAXIMUMS (B)

Persons	Weekly	Monthly
1	\$67.91	\$292
2	\$124.65	\$536
3	\$178.60	\$768
4	\$226.74	\$975
5	\$269.30	\$1,158
6	\$323.26	\$1,390
7	\$357.21	\$1,536
8	\$408.37	\$1,756

Add \$220 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES (E)

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

HEATING FUEL (E)

Month	Gallons	Month	Gallons
January	225	June - Aug	0
February	225	September	50
March	125	October	100
April	125	November	200
May	50	December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

MILEAGE RATE (G)

50 cents (\$0.50) per mile

FUNERAL MAXIMUMS (H)

Burial: \$1,620+; Cremation: \$1,125+

2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

1-800-442-6003

(Revised 09/09/24)

2025-2026 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	1,137	1,225	1,566	2,008	2,401
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,317	1,463	1,920	2,410	2,934
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	988	1,093	1,395	1,829	2,030
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	923	968	1,271	1,601	1,895
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,517	1,721	2,212	2,798	3,429
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	1,141	1,285	1,579	2,212	2,651

Appendix A

Effective: 10/01/25-09/30/26

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,278	1,443	1,778	2,347	2,586
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,487	1,681	2,168	2,807	3,641

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	803	871	1,085	1,486	1,569
Franklin County	842	936	1,228	1,621	1,816
Hancock County	1,139	1,140	1,349	1,787	1,791
Kennebec County	985	991	1,276	1,599	1,913
Knox County	972	987	1,200	1,597	1,780
Lincoln County	1,190	1,213	1,375	1,807	2,217
Oxford County	937	942	1,223	1,623	2,024
Piscataquis County	848	943	1,236	1,489	1,738
Somerset County	932	1,002	1,177	1,532	1,661
Waldo County	1,117	1,123	1,347	1,734	2,284
Washington County	871	875	1,136	1,582	1,695

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/25 to 09/30/26

2025-2026 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2025, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	69.30	298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,571.00
8	416.05	1,789.00

Note: For each additional person add \$218 per month.

2025-2026 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	149	640	181	779
1	155	667	196	844
2	192	826	245	1,054
3	273	1,174	338	1,451
4	278	1,196	356	1,529
Franklin County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	158	679	190	818
1	170	732	211	909
2	225	969	278	1,197
3	304	1,309	369	1,586
4	336	1,443	413	1,776
Hancock County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	231	995	260	1,118
1	231	995	260	1,118
2	260	1,118	307	1,322
3	351	1,509	408	1,756
4	351	1,509	408	1,756
Kennebec County				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	196	841	224	964
1	196	841	225	968
2	243	1,045	291	1,249
3	307	1,321	365	1,568
4	367	1,578	437	1,877

Appendix C
Effective: 10/01/25-09/30/26

Non-Metropolitan FMR Areas

Knox County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	192	828	221	951
1	192	828	224	964
2	225	969	273	1,173
3	307	1,319	364	1,566
4	336	1,445	406	1,744
Lincoln County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	243	1,046	272	1,169
1	243	1,046	277	1,190
2	266	1,144	314	1,348
3	356	1,529	413	1,776
4	438	1,882	507	2,181
Oxford County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	184	793	213	916
1	184	793	214	919
2	231	992	278	1,196
3	313	1,345	370	1,592
4	393	1,689	462	1,988
Piscataquis County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	159	685	192	824
1	172	739	213	916
2	227	977	280	1,205
3	274	1,177	338	1,454
4	317	1,365	395	1,698
Somerset County				
	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	183	788	212	911
1	191	820	228	979
2	220	946	267	1,150
3	292	1,254	349	1,501
4	308	1,326	378	1,625

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	226	973	255	1,096
1	226	973	256	1,100
2	260	1,116	307	1,320
3	339	1,456	396	1,703
4	453	1,949	523	2,248

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	169	727	198	850
1	169	727	198	852
2	210	905	258	1,109
3	303	1,305	361	1,551
4	316	1,360	386	1,659

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	231	993	260	1,116
1	243	1,043	280	1,202
2	310	1,335	358	1,539
3	402	1,730	460	1,977
4	481	2,066	550	2,365

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	273	1,173	301	1,296
1	298	1,281	335	1,440
2	393	1,689	440	1,893
3	496	2,132	553	2,379
4	604	2,599	674	2,898

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	196	844	225	967
1	212	911	249	1,070
2	271	1,164	318	1,368
3	361	1,551	418	1,798
4	394	1,695	464	1,994

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	181	779	210	902	
1	183	786	220	945	
2	242	1,040	289	1,244	
3	308	1,323	365	1,570	
4	363	1,560	432	1,859	
<u>Portland HMFA</u>					
<u>Portland HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	319	1,373	348	1,496	
1	358	1,539	395	1,698	
2	461	1,981	508	2,185	
3	586	2,520	644	2,767	
4	720	3,094	789	3,393	
<u>Sagadahoc Cty. HMFA</u>					
<u>Sagadahoc Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	232	997	261	1,120	
1	256	1,103	293	1,262	
2	313	1,348	361	1,552	
3	450	1,934	507	2,181	
4	539	2,316	608	2,615	
<u>York Cty. HMFA</u>					
<u>York Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	264	1,134	292	1,257	
1	293	1,261	330	1,420	
2	360	1,547	407	1,751	
3	481	2,069	539	2,316	
4	524	2,251	593	2,550	
<u>York/Kittery/S. Berwick HMFA</u>					
<u>York/Kittery/S. Berwick HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>	
0	312	1,343	341	1,466	
1	349	1,499	386	1,658	
2	450	1,937	498	2,141	
3	588	2,529	646	2,776	
4	769	3,306	838	3,605	

2025-2026 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2025 to September 30, 2026.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 69.30	\$ 298.00
2	126.98	546.00
3	182.56	785.00
4	231.16	994.00
5	275.12	1,183.00
6	330.47	1,421.00
7	365.35	1,517.00
8	416.05	1,789.00
NOTE: For each additional person add \$218 per month.		

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

2025-2026 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 54 cents (54¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <https://www.maine.gov/osc/travel/mileage-other-info>.

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,125**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/25-9/30/26

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2025-2026 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2025- 9/30/2026

Non-Metropolitan FMR Areas	25 Beds or less		26+ Beds	
	Weekly	Monthly	Weekly	Monthly
Aroostook County	\$147.00	\$633.00	\$102.90	\$443.10
Franklin County	\$158.25	\$681.75	\$110.78	\$477.23
Hancock County	\$195.00	\$838.50	\$136.50	\$586.95
Kennebec County	\$168.75	\$726.00	\$118.13	\$508.20
Knox County	\$168.00	\$723.00	\$117.60	\$506.10
Lincoln County	\$207.75	\$892.50	\$145.43	\$624.75
Oxford County	\$160.50	\$689.25	\$112.35	\$482.48
Piscataquis County	\$159.75	\$687.00	\$111.83	\$480.90
Somerset County	\$171.00	\$734.25	\$119.70	\$513.98
Waldo County	\$192.00	\$825.00	\$134.40	\$577.50
Washington County	\$148.50	\$639.00	\$103.95	\$447.30

Metropolitan FMR Areas	25 Beds or less		26+ Beds	
	Weekly	Monthly	Weekly	Monthly
Bangor HMFA	\$210.00	\$901.50	\$147.00	\$631.05
Cumberland Cty. HMFA	\$251.25	\$1,080.00	\$175.88	\$756.00
Lewiston/Auburn MSA	\$186.75	\$802.50	\$130.73	\$561.75
Penobscot Cty. HMFA	\$165.00	\$708.75	\$115.50	\$496.13
Portland HMFA	\$296.25	\$1,273.50	\$207.38	\$891.45
Sagadahoc Cty. HMFA	\$219.75	\$946.50	\$153.83	\$662.55
York Cty. HMFA	\$247.50	\$1,065.00	\$173.25	\$745.50
York/Kittery/S. Berwick HMFA	\$289.50	\$1,243.50	\$202.65	\$870.45

These rates were calculated according to CMR 10-144, Ch. 323, Section V which requires:

- A. Recovery Residences are 75% of 1 BR heated rate.
- B. Recovery Residences with 26 or more BR are 70% of the <26 RR rate(A).

Revised 08/22/2025



Town of Damariscotta
21 School St
Damariscotta, ME 04543
(207) 563-5168 | (207) 563-6862 Fax
damariscottame.com

MEMO

To: Select Board
From: Andrew Dorr, Town Manager
Date: September 25, 2025
Re: PW Equipment Reserve Request: Line Striper

Overview:

The current line striper has been requiring increased maintenance and is also less reliable than it should be. This gas powered machine was purchased some time ago and may be due for replacement. Jon has worked on this machine multiple times with issues still hindering the operation of the machine. Maintenance/repair has included:

- replacing the plunger and housing for the pump, the selector valve, and seals,
- rebuilt the clutch assembly,
- serviced the motor, and
- fixed wiring and the carburetor.

Jon has researched some replacement machines, sticking primarily with Graco as they are the preferred brand for this work. This past year we contracted out most of the line striping for the sake of getting it done quicker and without the liability of night work. As long as we are able to perform the task, we can do it in-house much cheaper, but it will likely require us to do the spring painting over a two-week period vs a three-night effort.

There have been some advancements in this technology and there are now battery powered units that eliminate the noise and challenges associated with the carburetors/engines. Reviews on the units seem positive so far with others still noting a challenge with clogged gas-powered units. The prices of the battery-powered devices begin at \$6,250 whereas the gas-powered units start at \$5,695. The ES 500 battery powered unit runs on a 60V Dewalt battery which could serve other tools in the future. The difference in price between the ES 500 and the 3400 (\$546) can easily be met with just a few small engine issues, making the ES 500 a more favorable machine. Additionally, it operates with much less noise which will be much appreciated for the workers and those in the vicinity of the crew while applying the paint at night.

Table 1. Price Comparison

	Graco ES 500	Graco ES 1000	Graco 3400
Grainger	\$10,800	\$10,784	\$7,893
Pittsburgh Spray Equipment	\$7,459	\$11,269	\$6,579
Portland Compressor	\$6,241	\$10,267	\$5,695

FY 25 Est Ending Balance: \$ 37,971
 FY 26 Allocation (YTD): \$ 30,000
 Previously Encumbered: \$ 26,360
 FY 26 Est Balance (YTD): \$ 41,611

Recommended Action:

Appropriate funds to purchase a new, battery-powered line striping machine from Portland Compressor, model ES 500. If approved, the purchase would bring the reserve balance to an estimated \$35,366.

Possible Motion:

Move to appropriate up to \$6,250 from the Highway Equipment Reserve and to authorize the Town Manager to purchase a new line striper.

Comparing Models

Reviews of the **Graco LineLazer ES 500** highlight its suitability for small-to-medium striping jobs, emphasizing its battery-powered operation, quietness, and maneuverability as major advantages over traditional gasoline-powered units. Users praise its portability, reduced physical strain, and ability to create clear, professional lines without engine noise, fumes, or vibration. The machine is noted as an environmentally friendly option, aligning with net-zero targets. While effective, it's best for lines up to 100 mm wide and is designed for use with standard, single-pack traffic paints.

Key Positives:

- **Battery-Powered Convenience:** Eliminates the need for gasoline, reducing noise, vibration, and fumes, and making it suitable for indoor use and improved situational awareness.
- **Lightweight and Maneuverable:** Uses the same light chassis as the LineLazer 3400, making it easy to handle, reducing user fatigue, and improving portability.
- **Professional Results:** Delivers clear, crisp lines, with a max flow of **1.8 liters per minute** and pressures up to **3,000 PSI**.
- **Environmentally Friendly:** Contributes to lower carbon emissions by being cordless.
- **Versatile Paint Options:** Designed for use with single-pack traffic paints, suitable for various applications from parking lots to factory floors.

Considerations:

- **Project Size Limitations:** Best suited for small to medium-sized re-stripe jobs.
- **Spray Width:** Most effective for lines up to **100 mm wide (4")**.
- **Maintenance:** Requires regular cleaning and flushing of tips and filters, and the use of pump armor, to prevent blockages and corrosion.
- **Tip Selection:** Best used with LL5 switch tips.

The **Graco LineLazer 3400** is a well-regarded, entry-level line striper suitable for small commercial applications like parking lots and school fields due to its lightweight, user-friendly design and reliable Honda engine. Reviews highlight its ease of use, straightforward maintenance, and good performance with solvent paints, though some users report issues with latex paint, frequent maintenance, or pressure fluctuations in high-volume work.

Pros:

- **Lightweight and Maneuverable:** The machine is compact and easy to transport, allowing for simple use in various commercial settings.
- **Beginner-Friendly:** Its simple controls and ease of maintenance make it a great choice for those new to line striping.
- **Reliable Engine:** The Honda GX engine is known for its durability and reliability.
- **Versatile:** It can handle both solvent and water-based paints, and its design is suitable for both field and pavement striping.

- Improved Design: Newer versions feature an updated, longer frame for better stability and tracking, an improved EasyMark gun adjustment system, and a rear-mount hose wrap for easier stencil jobs.

Cons:

- Latex Paint Issues: Some users have reported problems with the 3400 struggling with latex paint, leading to clogs and malfunctions, especially with new units.
- Maintenance Needs: While simple to maintain, the unit is noted to require more upkeep compared to other machines.
- Limited Power for Heavy Use: The small pump may struggle to keep up with thick traffic paint, leading to inconsistent line quality and fluctuating pressure.
- Single Gun: As a single-gun model, it's less efficient for large projects or multi-color jobs compared to two-gun strippers.

LINE MARKING MACHINE OUTPUT HIERARCHY



HIGHEST

Multimark machine

Road Buggy Grun/Hoffman

ES RoadLiner

LineLazer 250MMA 98:2

LineLazer 250 series

LineLazer and LineDriver

LineLazer V 200HS - LineLazer V 200DC - LineLazer 200MMA 1:1

LineLazer 5900

LineLazer 3900 - 130HS - ES 2000

LineLazer ES 1000

LineLazer V 3400

LineLazer ES 500

LOWEST

PureSpray Aerosol Applicator





[Draft] Select Board Policy: Issuing Maine Liquor Licenses

I. Policy statement

The Select Board of the Town of Damariscotta, Maine, acts as the municipal officers for local approval of on-premises liquor licenses as required by Title 28-A MRS Chapter 27. This policy is intended to ensure a fair, transparent, and legally compliant process for the issuance and renewal of liquor licenses while protecting the public health, safety, and welfare of the community.

II. Legal basis

- **Maine State Law:** All liquor licenses are issued by the Maine Bureau of Alcoholic Beverages & Lottery Operations (BALBO).
- **Local Authority:** For an on-premises license (such as for a bar or restaurant), the applicant must first obtain approval from the municipal officers (the Select Board).
- **Public Hearing:** A public hearing must be held for all new on-premises license applications and may be required for renewals. The applicant is responsible for the cost of the public notice advertising.

III. Application process

A. Submitting an application

1. All applicants must first complete the state application through the Bureau's online Enterprise Liquor Licensing System (BELLS).

2. The Town Clerk will notify the Select Board and relevant town departments (Police and Code Enforcement) of the application.

B. Departmental review

1. Upon receiving the application from the Town Clerk, the following departments will conduct a review within 3 business days:
 1. Police Department: Will conduct a review of the calls for service related to the business/property and generate a report.
 2. Code Enforcement Office: Will confirm that the business is in compliance with all relevant municipal ordinances, including zoning, building, and plumbing regulations.
2. Any identified issues or code violations must be resolved by the applicant before the Select Board will consider the application.

C. Public hearing and Select Board action

1. Scheduling: The Town Clerk will schedule a public hearing and Select Board consideration of the application at a regular meeting. New license applications will not be scheduled until all required departmental reviews and inspections have been passed.
2. Public Notice: The Town Clerk will advertise the public hearing in a local newspaper. The advertisement must meet Title 28-A MRS Chapter 27. The applicant must provide payment for this cost prior to advertisement.
3. The Hearing: At the public hearing, the Select Board may hear testimony from the applicant, town staff, and any interested members of the public.
4. Board Decision: Following the hearing, the Select Board shall approve, deny, or table their action for approval.

D. Finalizing the license

1. If the Select Board approves the application, the Town Clerk will provide the municipal approval to BALBO through the BELLS system within 3 business days.

2. The state will conduct its own inspection and final review before issuing the license.

IV. License renewals

A. Renewal process

1. The applicants/business owners are responsible for applying for their renewals prior to their expiration.
2. Departmental reviews from Police and Code Enforcement will be conducted within 3 business days.
3. The Select Board will consider the application at a regular meeting without a public hearing, unless a public hearing is required by statute or requested by a town department or a majority of the Select Board.
 - a. The Select Board may hold a public hearing if concerns are raised by town staff or residents, or if the licensee has an outstanding debt to the town.
4. If an existing licensee submits the renewal application close to the deadline and will not be able to get Select Board approval prior to the expiration, the state may allow the licensee to operate on a temporary basis. If this is the case, while waiting for the next regularly scheduled board meeting, the Town Clerk shall confirm with the state of the next board meeting date in which the renewal application will be considered.

B. Finalizing the license

1. If the Select Board approves the application, the Town Clerk will provide the municipal approval to BALBO through the BELLS system within 3 business days.
2. The state will conduct its own inspection and final review before issuing the license.

V. Violations and conditions

1. Violations of this policy, local ordinances, or state liquor laws may result in the Select Board holding a hearing to reconsider or revoke a municipal license approval.



Town of Damariscotta
21 School St
Damariscotta, ME 04543
(207) 563-5168 | (207) 563-6862 Fax
damariscottame.com

MEMO

To: Select Board
From: Andrew Dorr, Town Manager
Date: September 27, 2025
Re: Road Opening Permit/Policy

Overview:

Currently, the Town has a Road Opening Permit. Anyone that plans to excavate in a public roadway is expected to file for a permit. Upon review, there does not appear to be any real standards or policy associated with the permit and therefore defaults to 35A MRS Sec 2501 and 2503. Though this does not happen often, it would be prudent to review the current permit, the statute, and examples from other towns to determine what would be best for our community.

While the location permit is going to provide an exact location of utilities placed, the Town would also be able to require additional information or requirements for operating in the public way to maintain safe work zones and minimize disruption to property owners and travelers. Clear standards and expectations for returning the public way to a certain condition can be spelled out in this policy.

Recommended Action:

Based on a review of our current permit and process, a quick review of the statute, and past experiences, this road opening policy would benefit staff, utility districts, contractors, and the public while necessary work is being performed. Next steps should include

1. Review current standards/policies (permit, statute, etc)
2. Review other community's policies as well as the MDOT standards
3. Draft a policy/standards for review and issuance of Road Opening Permits

Possible Motion:

No motion necessary. A general consensus of the board would be adequate for staff to pursue this effort further.

**TOWN OF DAMARISCOTTA
APPLICATIONS
OPENING TOWN ROADS
\$25.00 FEE REQUIRED**

PAID _____

Return to:

Application No. _____

Town of Damariscotta
Highway Department
21 School Street
Damariscotta, ME 04543

In accordance with the State of Maine Title 23 & 35-A

Name of road or street: _____

Purpose for opening road: _____

Work to be done by: _____

Starting date: _____ Est. Completion date: _____

In an emergency, road could be opened, but must obtain an application within 48 hours.

Applicant must maintain traffic control at all times; signs, and flagman, if needed.

Applicant is responsible to notify "Dig Safe".

I agree to be responsible for final restoration of the affected area for a 6-month period to the satisfaction of the Road Commissioner or the municipal officers of the Town of Damariscotta.

Applicant-

Name: _____

Address: _____

Telephone: _____

Signature of Applicant Date

Road Commissioner

Date received

Comments: _____

§2501. Applicability

1. Applicability of chapter 25. All persons engaged in the business of the transmission of communications or electricity are subject to the duties, restrictions and liabilities prescribed in this chapter.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

2. Applicability of section 2503. Except as otherwise provided, a person may not construct facilities upon and along highways and public roads without applying for and obtaining a written location permit from the applicable licensing authority under section 2503. Included within this requirement is every person operating telephones or transmitting television signals by wire; every person that owns, controls, operates or manages any pipeline within or through this State for the transportation as a common carrier for hire of oil, gas, gasoline, petroleum or any other liquids or gases; every water utility and every person making, generating, selling, distributing and supplying gas or electricity; every water utility or sewer company, district or system privately or municipally owned; every municipally owned or operated fire alarm, police alarm or street lighting circuit or system; every cooperative organized under chapter 35; the University of Maine System, for purposes described in section 2301-A; every dark fiber provider; every unlit fiber provider as defined in section 711, subsection 7, paragraph E; every telecommunications service provider as defined in section 711, subsection 7, paragraph C; every information service provider as defined in section 711, subsection 7, paragraph A; and any other person engaged in telecommunications or the transmission of heat or electricity.

[PL 2017, c. 199, §3 (AMD).]

SECTION HISTORY

PL 1987, c. 141, §A6 (NEW). PL 1995, c. 225, §9 (AMD). PL 2007, c. 268, §2 (AMD). PL 2009, c. 612, §8 (AMD). PL 2017, c. 199, §3 (AMD).

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:

All copyrights and other rights to statutory text are reserved by the State of Maine. The text included in this publication reflects changes made through the Second Regular Session of the 131st Maine Legislature and is current through January 1, 2025. The text is subject to change without notice. It is a version that has not been officially certified by the Secretary of State. Refer to the Maine Revised Statutes Annotated and supplements for certified text.

The Office of the Revisor of Statutes also requests that you send us one copy of any statutory publication you may produce. Our goal is not to restrict publishing activity, but to keep track of who is publishing what, to identify any needless duplication and to preserve the State's copyright rights.

PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.

§2503. Procedure for application for permit

1. Application. The application must be in writing and describe the facilities, the requested location, evidence of notice provided to owners of facilities in the applicable public way, the minimum depth if an underground facility, the minimum height of any attached wires or cables, if aboveground facilities, all in the manner and form that the licensing authority requires.

[PL 2015, c. 216, §1 (AMD).]

2. Notice. The applicant may give public notice of the application by publishing its description of the proposed facility once in a newspaper circulated in the municipality or municipalities encompassing the limits of the proposed location. The applicant shall send a copy of any application filed with the Department of Transportation to the municipal clerk of each municipality in which the facilities are located, or to the clerk of the county commissioners in the case of facilities within an unorganized township, except that the applicant may, without publication of its application, place its facility described in its application on receipt of a permit from the licensing authority as may be otherwise provided. If a proposed facility is located underground and is in excess of 500 feet in length, the applicant shall, within 5 business days of submitting an application to the applicable licensing authority, provide the ConnectMaine Authority established in Title 5, section 12004-G, subsection 33-F a notice that includes a description and the location of the proposed facility.

[PL 2019, c. 625, §4 (AMD).]

3. Objection. Objection to the application may be filed according to this subsection.

A. Any person owning property that abuts the applicable public way or any owner of facilities in the applicable public way may file a written objection with the appropriate licensing authority within 14 days after publication by the applicant. The written objection must state the reason for the objection. The written objection must be served by delivery in hand or by registered or certified mail. [PL 2015, c. 216, §2 (AMD).]

B. If the applicant proceeds without publication of the application, any person owning property that abuts the applicable public way or any owner of facilities in the applicable public way may file a written objection with the appropriate licensing authority within 90 days after installation of the facility described in the application. The written objection must state the cause for the objection.

The written objection must be served by delivery in hand or by registered or certified mail. [PL 2015, c. 216, §2 (AMD).]

[PL 2015, c. 216, §2 (AMD).]

4. Hearing. The licensing authority, on receipt of a written objection, shall fix a time and place for hearing and shall give 7-days' notice of hearing by registered or certified mail to the applicant and any person filing law objections. The licensing authority's adjudication on the validity of the applicant's notice or procedures is final and conclusive. If the licensing authority finds its notice of hearing, the applicant's notice of application or the applicant's procedures defective, it may fix a new time and place for hearing, shall order appropriate notice to be published or defect corrected and shall adjourn the hearing to meet at the time and place fixed in its order.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

5. Permits. The location permit shall specify the approximate location of the facility and the minimum depth of any pipes or conduits below, or the minimum height of any wires or cables above, the earth's surface. The licensing authority may specify in the permit other requirements determined necessary in the best interests of the public safety and use of the right-of-way so as not to obstruct use for public travel.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

6. Liability. Installation and maintenance of the facility and its appurtenances in accordance with the terms of the permit and the provisions of chapter 23 and this chapter relieve the applicant of liability

to others by reason of location of its facility and appurtenances and no person has any right of recovery under Title 23, section 3655, because of the location, installation and maintenance and the applicant will be liable only for acts of negligence in the installation or maintenance of the facility and its appurtenances.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

7. Alteration. After the facility is installed, the licensing authority may alter or amend the permit if the installation is determined to impair the highway improvement or interfere with the free and safe flow of traffic. The procedure for an applicant, or for the licensing authority under this subsection, to alter or amend the terms of a location permit after construction or installation of the facility is the same as for any original application for a permit.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

8. Relocation. No location permit or alteration of any original location permit is required for relocation of the facility when the relocation is because of the construction, reconstruction or relocation of the way, except when required by federal law applicable to highways that have been designated for federal aid. The licensing authority, except in such cases of federal aid construction, shall issue a new location permit to evidence the legality of the relocation.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

9. Replacement and additions. A new location permit is not required for the replacement of an existing facility or appurtenance or for additions to the facility and appurtenances made within the terms of the existing permit.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

10. Service lines and improvements. An additional location permit is not required for any person to attach or install wires, cables or associated equipment, service lines or extensions to its facilities for which a permit has been issued or which are declared to be legal structures under this section, provided that these attachments or installations conform to the conditions of the permit. These attachments or installations are deemed legal structures.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

11. Ordered and existing locations. No location permit is required for any facilities constructed in accordance with an order of the municipality issued in writing and signed by the municipal officers, or by county commissioners in the case of unorganized townships, and agreed to by the owner of the facilities. When installed in accordance with the order, the facilities are deemed legal structures.

No location permit is required for any facilities which existed within the limits of a private way before the legal acceptance of the private way as a public way and the facilities are deemed legal structures.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

12. Records. The licensing authority shall maintain a record of all location permits issued and presently valid.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

13. Appeals. Appeals from decisions shall be conducted in the following manner.

A. The licensing authority shall give notice of their decision to the applicant and to any person filing objections as soon as practicable. [PL 1987, c. 141, Pt. A, §6 (NEW).]

B. Any person aggrieved by a decision of the Department of Transportation or the county commissioners may appeal to the Superior Court in the manner provided in Title 23, sections 2063 to 2066, relating to highways. [PL 1987, c. 141, Pt. A, §6 (NEW).]

C. In the case of municipalities, the decision of the municipal officers or their designees shall be filed with the clerk of the municipality within one week from the date of the decision. Within 2 weeks from the filing, any person aggrieved may appeal from their decision to the county

commissioners by filing notice of appeal with a copy of the original petition and adjudication with the clerk of the municipality and with the clerk of the board of county commissioners.

(1) Once a person aggrieved files a notice of appeal of a revision made by a municipality, the municipal officers may review a decision previously made by them to reconsider the issues involved or they may act as a review board to evaluate a decision made by their designees. The municipal officers may alter decisions during the 2-week appeal period, but the person aggrieved retains the initiative to pursue the appeal if not satisfied with the altered decision.

(2) The county commissioners shall immediately entertain the appeal and give 2 weeks' notice of the time and place of hearing, which must be held within 30 days from the time the appeal is filed. The hearing may be adjourned from time to time, not exceeding 30 days in all, and the commissioners shall file their decision within 30 days from the time the hearing is closed and transmit a copy of it to the applicant, any other parties to the appeal and to the clerk of the municipality, who shall immediately record it. [PL 1987, c. 141, Pt. A, §6 (NEW).]

[PL 1987, c. 141, Pt. A, §6 (NEW).]

14. Opening permits. Notwithstanding section 2303, 2502 or 2503, the applicant must procure opening permits before making any underground installation as provided in chapter 23 and Title 23, sections 54 and 3351 to 3359.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

15. Agreement. The granting of a permit by the Department of Transportation, municipal officers or their designees or county commissioners, under this section, constitutes an agreement between the utility and the State or political subdivision of the State.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

16. Rules. The Department of Transportation may adopt reasonable rules to administer this section. These rules may include procedures for application and issue of permits and the conduct of hearings.

The department may adopt rules authorizing public utilities to install facilities on or over the surface of public ways for which the department is the licensing authority. The rules must set forth the following:

- A. General terms and conditions regarding the location of the facilities; and [PL 1993, c. 540, §1 (NEW).]
- B. Reasonable requirements determined necessary to protect public safety and to permit unobstructed public travel along the affected public way. [PL 1993, c. 540, §1 (NEW).]

Utilities installing facilities in accordance with these rules are not required to receive a separate written location permit as required by section 2501, subsection 2. Facilities installed in accordance with the rules are legal structures and are deemed installed pursuant to a written location permit.

[PL 1993, c. 540, §1 (AMD).]

17. Relocation in certain municipalities. The Department of Transportation has the exclusive rights, powers and duties of municipal officers under section 2517 when state or state-aid highways are affected, except for state and state-aid highways in the compact areas of urban compact municipalities as defined in Title 23, section 754.

[PL 1999, c. 753, §11 (AMD).]

18. Rights of applicable licensing authority. Nothing in Title 30-A, section 3008, subsection 5 impairs the rights of the applicable licensing authority.

[PL 2023, c. 405, Pt. A, §125 (AMD).]

19. Legal effect. Existing facilities and appurtenances maintained and now in use within a public way, together with any facilities and appurtenances installed and maintained in accordance with this section are deemed legal structures and the party maintaining them is liable for maintaining them only

for acts of negligence in the erection or maintenance of them. The failure of the licensing authority to grant or deny a permit for which application is made within 60 days of filing constitutes the issuance of a location permit.

[PL 1987, c. 141, Pt. A, §6 (NEW).]

20. Exclusive method. Compliance with this section by any person is the exclusive method of obtaining the rights and privileges conferred in this section and no person or cooperative may be required, with respect to the location of its facilities, to comply with or be subject to any other law, including, but not limited to, Title 30-A, chapter 165, except that a person subject to Title 30-A, section 3008 must comply with the requirements of that section with respect to the location of its facilities.

[PL 2023, c. 502, §29 (AMD).]

21. Default standards. This subsection governs standards applied by local licensing authorities.

A. As used in this subsection, unless the context otherwise indicates, the following terms have the following meanings.

(1) "Local licensing authority" means municipal officers or their designees or county commissioners.

(2) "Underground location standards" means standards governing the location and depth of and distance between utility facilities, including the underground portion of aboveground facilities such as utility pole bases. [PL 2015, c. 216, §3 (NEW).]

B. For all state and state-aid highways within compact areas of urban compact municipalities as defined in Title 23, section 754, rules adopted by the Department of Transportation under subsection 16 serve as the minimum standard. [PL 2015, c. 216, §3 (NEW).]

C. Except within areas identified in paragraph B, a local licensing authority may adopt underground location standards for utility facilities within its jurisdiction as designated in section 2502, subsection 1, paragraph A or B. If a local licensing authority has not adopted underground location standards for utility facilities, the underground location standards adopted by the Department of Transportation under subsection 16 govern. [PL 2015, c. 216, §3 (NEW).]

D. A local licensing authority that has not adopted underground location standards for utility facilities in accordance with paragraph C may grant exceptions to the underground location standards adopted by the Department of Transportation under subsection 16 if the licensing authority finds one of the following:

(1) Application of the underground location standards would present an exceptional hardship or unreasonable cost under the circumstances and alternative standards will adequately ensure public safety;

(2) All affected parties, as determined by the local licensing authority, have agreed to alternative underground location standards that will adequately ensure public safety;

(3) A unique situation exists that requires an adjustment of the standards in a manner that ensures public safety; or

(4) The underground location standards exceed the limits of the available space within the right-of-way. [PL 2015, c. 216, §3 (NEW).]

E. The owners of a new, planned underground utility facility shall coordinate directly with owners of existing underground utility facilities in the public way during the design phase of the new, planned facility. Both the new and existing facility owners shall make reasonable accommodation for each other's facilities in accordance with applicable underground location standards to allow ease of access to and maintenance of those facilities and adequately ensure public safety. [PL 2015, c. 216, §3 (NEW).]

[PL 2015, c. 216, §3 (RPR).]

SECTION HISTORY

PL 1987, c. 141, §A6 (NEW). PL 1993, c. 163, §3 (AMD). PL 1993, c. 540, §1 (AMD). PL 1995, c. 254, §5 (AMD). PL 1999, c. 753, §§11,12 (AMD). PL 2015, c. 216, §§1-3 (AMD). PL 2017, c. 344, §1 (AMD). PL 2019, c. 625, §4 (AMD). PL 2023, c. 405, Pt. A, §125 (AMD). PL 2023, c. 502, §29 (AMD).

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:

All copyrights and other rights to statutory text are reserved by the State of Maine. The text included in this publication reflects changes made through the Second Regular Session of the 131st Maine Legislature and is current through January 1, 2025. The text is subject to change without notice. It is a version that has not been officially certified by the Secretary of State. Refer to the Maine Revised Statutes Annotated and supplements for certified text.

The Office of the Revisor of Statutes also requests that you send us one copy of any statutory publication you may produce. Our goal is not to restrict publishing activity, but to keep track of who is publishing what, to identify any needless duplication and to preserve the State's copyright rights.

PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.

§3354. Record of permits kept; fees

The road commissioner, the commissioner of public works or such officer as the municipal officers may appoint in the absence of a commissioner shall keep a record of all permits granted by that person, work done by the municipal employees excepted. The applicant shall pay to the municipal treasurer for every permit for making an excavation within the driveways of any public highway paved with broken stone, concrete, bitulithic, granite block, brick, wood block, sheet asphalt or other pavements fees established by the municipal officers. Those fees may not exceed the reasonable cost of replacement of the excavated pavement and base material as well as inspections performed by or for the municipality. The requirement for municipal inspections must bear a reasonable relationship to the complexity of the project or the performance history of the permittee. All such fees paid to the municipal treasurer must be regularly accounted for in the treasurer's report to the municipal officers and constitute a special fund for the repaving of excavations, repair of any roadway adjacent to the excavations and inspections. When such excavations are repaired or inspected by the municipality, the cost must be charged to the special fund. Municipal ordinances and regulations governing activities conducted in accordance with this subchapter may not be arbitrary or capricious. [PL 1999, c. 337, §5 (AMD).]

SECTION HISTORY

PL 1999, c. 337, §5 (AMD).

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:

All copyrights and other rights to statutory text are reserved by the State of Maine. The text included in this publication reflects changes made through the Second Regular Session of the 131st Maine Legislature and is current through January 1, 2025. The text is subject to change without notice. It is a version that has not been officially certified by the Secretary of State. Refer to the Maine Revised Statutes Annotated and supplements for certified text.

The Office of the Revisor of Statutes also requests that you send us one copy of any statutory publication you may produce. Our goal is not to restrict publishing activity, but to keep track of who is publishing what, to identify any needless duplication and to preserve the State's copyright rights.

PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.