

MINUTES
BOARD OF SELECTMEN MEETING
DAMARISCOTTA TOWN HALL
April 20, 2022 5:30 p.m.
Live and Via Zoom

Members: Daryl Fraser, Chairperson; Louis Abbotoni, Tom Anderson; Mark Hagar, and Josh Pinkham

Members Absent: None

Staff Present: Cheryl Pinkham, Interim Town Manager; Lynda Letteney, recording secretary

Others Present: Lorraine Faherty (via Zoom); Caroline Zeller (via Zoom); Max Johnstone (via Zoom); Geoff Keochakian, LCTV; and Evan Houk, *Lincoln County News*

I. Pledge of Allegiance: Chairperson Fraser led the Pledge of Allegiance at 5:30 p.m.

II. Public Hearing – New liquor licenses for Que Rico and Oysterhead Pizza

Mike Castille and Caroline Zeller (via Zoom) were present to answer any questions. No public questions. No questions from the Board. Public hearing ended 5:33 p.m.

III. Call to Order

The Select Board's meeting was called to order at 5:33 p.m. by **Chairperson Fraser**

IV. Action from Public Hearing

On motion (Abbotoni/Pinkham) to approve both liquor licenses as presented **Vote: 5-0-0**

V. Minutes

On motion (Pinkham/Anderson) to approve the minutes of April 6, 2022 as presented **Vote: 5-0-0**

On motion (Fraser/Anderson) to approve the minutes of April 4, 2022 as presented **Vote: 5-0-0**

VI. Financial Reports

1. On motion (Pinkham/Hagar) to approve Payroll Warrants #56 & #59 **Vote: 5-0-0**

2. On motion (Fraser/Anderson) to approve Accounts Payable Warrant #57
contingent upon inspection before payment **Vote: 3-1-1**
(Pinkham in the negative and Hagar abstaining)

3. On motion (Pinkham/Anderson) to approve Accounts Payable Warrant #58 **Vote: 5-0-0**

VII. Presentations: Max Johnstone CDBG Letter of Intent for Cupacity (Direct business support and job creation)

Max has been asked to assist on applying for a Community Development Block Grant specifically for a town business in the amount of \$120,000. This requires the business to provide a \$60,000 match. The grant would, among other things, create 4 new full time worker positions. **Josh Pinkham** asked where this was with a private entity, can the Town recoup part of the grant? Can we do part of the business match? **Max** said this can be explored and worked out later. All he is looking for is Board approval to apply for the grant, approval for the "Letter of Intent."

On motion (Pinkham/Fraser) to approve the grant application "Letter of Intent" **Vote: 5-0-0**

VIII. Citizens Comments and General Correspondence - None

IX. Interim Town Manager's Items

1. Damariscotta-Newcastle Rotary Skills Training Grant & Funds for Police Department

These were applied for and received

2. Shared Planner Update

Despite agreement from Boothbay Harbor and Damariscotta, the selected candidate took another offer. Position will be re-opened and run until May 17th. When asked what happened, **Cheryl** said he took another position with a different town.

3. County Tax

The County tax commitment is \$552,396.62 which is what was budgeted.

4. Secondary and Adult Education Annual Warrant

The school has had its meeting; May 11th will be the Annual Meeting

5. Cheryl added that there are two openings for the Select Board, one of which will be a write-in.

X. Official Action Items

1. On motion (Pinkham/Abbotoni) to accept the Warrant for Secondary and Adult Education for the Annual Town Meeting May 11, 2022, at Great Salt Bay School at 7:30 p.m. Vote: 5-0-0

2. On motion (Fraser/Anderson) to approve the appointment of Wayne Moore, a Newcastle resident, to the Comprehensive Plan Committee Vote: 5-0-0

(Current membership is between 15-20 people)

3. On motion (Fraser/Abbotoni) to approve the two separate Deeds and Perpetual Care agreements for both McCullen and MacPherson cemetery plots Vote: 5-0-0

4. On motion (Abbotoni/Hagar) to waive Charter bid requirements and to authorize Interim Town Manager to sign engagement letter with RHR Smith CPA for audit services for fiscal year 2022 at a cost of \$7,000. Vote: 5-0-0

5. On motion (Fraser/Hagar) to allow the Police Chief (after the fact) to apply for and to receive grant funds from the Damariscotta-Newcastle Rotary Club Skills Training Grant and to be reimbursed to the training expense line

Lorraine Faherty spoke to this item saying that over the years with so many academic scholarships being given out, the Club felt there was a need for scholarships in "tools of the trade", be it training, tools, continuing education, etc. Applicants have to live and/or work in Lincoln County. Recently the Fire Department applied for and received monies for lower level extraction training, a joint training exercise.

Vote: 5-0-0

XI. Selectmen's Discussion Items

Tom Anderson stated that Ann Jackson who is on the Historical and Archeological planning subcommittee with him will be contacting Ann Siebel of the Historical Society to gain support for the development of a brochure defining the town's historic sites & history.

Lou Abbotoni questioned why we needed to pay the Historical Society for clean up on cemeteries the Town owns and is responsible for anyway. **Lorraine Faherty** said traditionally the Historical Society assumed responsibility for spring and fall clean up. Also some smaller cemeteries have been adopted by private citizens to maintain. She believes they are willing to continue the current status but would ask the Board to check with Patti Whitten.

Mark Hagar - nothing

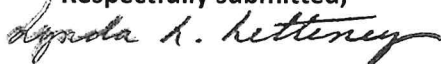
Josh Pinkham thanked Cheryl for taking on this interim position. Also condolences to Sal and Becky.

Daryl Fraser also wanted to extend a thank you to Cheryl

XII. Adjournment

On motion (Pinkham/Abbotoni) to adjourn the Board of Selectmen's meeting at 6:15 p.m.

Respectfully submitted,



Lynda L. Letteney

Recording Secretary

We, the undersigned, do hereby approve as written, or with corrections as noted, the minutes of the above-designated Select Board meeting on April 20, 2022

Daryl Fraser, Chairperson

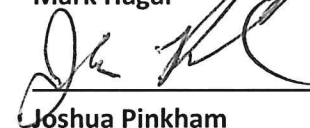


Louis Abbots

Tom Anderson



Mark Hagar



Joshua Pinkham

Town of Damariscotta, Select Board meeting minutes of April 20, 2022, signed this
date: 5-4-2022